

Departmental Meeting

February 21, 2012

In attendance: Anderson, K. (left at 1:45), Beattie (left at 1:45), Brown, Campbell-Whatley (left at 12:55), Cooke, Flynn, Jordan, Lara-Cinisomo (arrived at 12:48), Lo, Matthews, Murphy, O'Brien, Romanoff, Sherry, Shue (arrived at 12:45), Smith, Spooner, Test, C. Wood, and W. Wood

1. **Call to Order:** Dr. Sherry called the meeting to order and noted that the SCEC Chapter, with the support of Drs. Campbell-Whatley, Wood, W., O'Brien, and Beattie, provided lunch today. He thanked everyone involved. Dr. Flynn introduced SCEC President, Summer Rocket and Vice-President Ashley Bayse and reminded everyone that today's lunch is a fundraising opportunity for the Chapter.
 - a. **Approval of Minutes (1/17/12):** Prior to today's meeting, Dr. Sherry emailed the January 17th minutes to faculty members for their review. Dr. Cooke made a motion to approve the minutes; Ms. Murphy seconded the motion. The minutes were approved as presented by common consent.

2. **Information Items**
 - a. **News of the Community – Diane Browder and Vivian Correa:** Dr. Browder was the recipient of the 2012 Fred Keller Excellence in Behavior Analysis Award presented at the NC Association for Behavior Analysis Conference in Winston-Salem on Friday. Also, at the HECSE meeting in January, Dr. Browder's work (funded by IEH) demonstrating that children with intellectual disabilities can improve their reading skills using instructional techniques that are effective for typically developing youngsters was among the top ten important findings of the National Center for Special Education Research, Institute of Education Sciences since its inception in 2006.

Dr. Correa was not able to join us at today's meeting. Dr. Sherry noted she has been invited to the White House. She is meeting with leaders from the White House Domestic Policy Council and U.S. Department of Education OSERS staff. The meeting will focus on issues from the President's State of the Union Address and his Fiscal Year 2013 budget, and how they relate to children with disabilities. Dr. Correa was one of twelve people invited by CEC to participate.
 - b. **Communication Across the Curriculum (Jean Coco, Interim Coordinator):** Some background information was given about the program. They have expanded their efforts and have gone from four pilot departments to ten. At the end of the year, they will host a summer institute. They're trying to expose faculty to issues regarding support for freshmen in first year writing. They'll be sending out an announcement in the next 2-3 weeks about the next Institute. They'll pay for a team to come from a department (four people). (Funding will apply to 9-month employees.) The Institute will be held May 10-11. Ms. Murphy attended last year's Institute, and she reported that she felt it was very helpful and revitalized her efforts working with her students on their skills. Ms. Brown, who also attended last year, concurred.
 - c. **Child and Family Development Program: Proposed M.A.T. in CHFD (Dr. Shue for Dr. Lamorey):** Dr. Shue presented a brief summary of the Proposed MAT in Child and Family Development. They currently have a graduate certificate program in place and they are proposing the addition of four courses to complete the MAT program. The list of *Phase Two CHFD MAT Courses* was distributed. Dr. Sherry stated that this MAT option is a really positive effort by the Program. Later in this meeting, we'll come back to this item (as an action item, needing to be voted on). The course list was reviewed; it includes two new courses, an existing one, and an applied capstone leadership experience course (revision of an existing course).
 - d. **SACS Accreditation Update**
 - **Interim Reports: Student Learning Outcomes (Dr. Sherry):** All of the 2011-2012 Interim Reports are complete; they haven't gotten a lot of feedback yet. Academic Affairs personnel will review data so that they may determine revision. These reports will also be used in the NCATE accreditation process.
 - **Quality Enhancement Program (QEP) Freshman Engagement Pilot Project (Dr. O'Brien):** A summary of the *College of Education QEP Freshman Engagement Proposal (2012-2013 Pilot Project)* was distributed. This is a year-long experience which targets freshmen. It proposes to establish a learning lab, which is connected to EDUC 2100 and SPED 2100. There is a special curriculum for the students who participate in these labs. What should happen in EDUC 2100 and SPED 2100 to support student engagement in these courses is still being determined. What are things that we should have in these courses? Discussion ensued.

e. **Reappointment, Promotion and Tenure Document Review** (*Drs. Lo and Sherry*): Dr. Sherry hoped that everyone has had a chance to review the draft RPT document that will be presented on Friday at the College Faculty Meeting. He asked the group if they had specific concerns or questions about the proposed revision. The general consensus was “yes, the proposal looked good.” He noted that (after attending one of the College’s Town Hall Meetings) there seemed to be some confusion about how a clinical position is established and how it differed from tenure track positions. He noted that all positions are designated as tenure accruing or as clinical through the Provost’s office. He also noted that the process for reappointment for faculty members in the clinical ranks will be more robust than in the past. They must be reappointed to their faculty lines first before they can be considered for promotion. Dr. Lo discussed the reasons for these revisions and the clarification for promotion to different positions among the tenure earning faculty..

f. **NCATE Accreditation Update:** Given the time and the fact that Dr. Baxter was not here today, this agenda item was postponed.

- **Course Outline Review and Update** (*Drs. Sherry and Baxter*)
- **NCATE, Standard 2, Assessment: ‘Curriculum Map’ and Matrix** (*Dr. Baxter*)

g. **COED Web-Based Course Evaluations Update** (*Dr. Sherry*): The course evaluations committee met on February 14 to review decisions about the implementation process and training opportunities for faculty. Dr. Sherry quickly noted that there will be multiple notices that will go to students from the Center for Teaching and Learning as well as incentives for them to complete the Course Evaluations (Students may be able to win an iPad2).

3. **Action Items:**

a. **CHFD Proposed M.A.T.:** Dr. Shue made a motion to approve the proposed MAT in Child and Family Development; Dr. Matthews seconded the motion. A voice vote was taken. Approval of the MAT was unanimous.

4. **Open Agenda:**

5. **Adjourn:** There being no further business; the meeting was adjourned at approximately 1:55.