

**Department of Special Education and Child Development**  
**Minutes of the Departmental Faculty Meeting**  
**April 13, 2010**

Present were: Anderson, Baxter, Beattie, Cooke, Deason, Gibbs, Jordan, Lara-Cinisomo, Lo, Matthews, Rebich, Romanoff, Sherry, Shue, Smith, Melba Spooner, Springs, Test, Wakeman, White, C. Wood and W. Wood.

**1. Call to Order**

- a. Dr. Sherry called the meeting to order and asked for approval for the minutes of the March 23, 2010 meeting – Dr. Springs moved that the minutes be approved as amended; the motion was seconded by Dr. Baxter. Minutes were approved by common consent.

Lunch today was provided by Drs. Test, C. Wood, and Wakeman.

**2. Information Items**

- a. Applying to Graduate Certificate Programs – Dr. Melba Spooner reported that she is meeting with each department to discuss the changes in the Graduate Certificate Program that was initiated by the Professional Education Council. Students will enter on the front-end as a graduate certificate student so they can be tracked for reporting purposes. Much discussion ensued regarding to the department's individual needs.
- b. News of the Community: Dr. Sherry reported that Dr. Lo has been approved for promotion to Associate Professor with tenure. Dr. C. Wood and Cooke received awards for Excellence in Research. Dr. C. Wood received the 2010 Teaching Award for Undergraduate Teaching. Dr. Campbell-Whately's health is improving and she is on the teaching schedule for summer school. Dr. Springs is retiring at the end of this academic year. Dr. Keilty has resigned and will be returning to Brooklyn.
- c. SPCD Strategic planning 2010-2015: Review of Draft Action Plan – Dr. Sherry distributed a draft of the Strategic Plan and thanked the faculty for their input. Dr. Sherry combined some of the goals as he compared them to the College's goals. He needs a draft of an Action Plan for the goals and he would like feedback on the new draft by next Tuesday.
- d. CHFD Lecturer/Clinical Assistant Professor Search Update: Dr. Sherry reported that an announcement was posted last Thursday on the UNC Charlotte website and will be posted in the Charlotte Observer as well. We currently have three applicants.
- e. Review: CHFD Graduate Certificate Program – Dr. Sherry stated that the program has been submitted to Dr. Jones for review.
- f. College of Education Updates: Dr. Sherry reported that beginning in the Fall of 2010, Faculty Handbooks will be entirely online. Department and program minutes will also be posted online. Faculty Council minutes are online as well. Course evaluations should be completed by May 4<sup>th</sup>. There is some concern that travel may be frozen and recommended that any upcoming trips should be encumbered now as much as possible.
- g. Revisioning Updates: The Graduate Certificate in Special Education has been approved by the Graduate Faculty with some minor changes.
- h. Dr. Sherry announced the election results for the departmental committees.

**3. Action Items**

- a. Approval of Draft SPCD Strategic Plan: Action Plans – Dr. Sherry stated it was too early to approve and it can be handled with an electronic ballot.
- b. Approval of CHFD Certificate Program: Postponed
- c. Committee Nomination – College of Education Faculty Council: Pam Shue and Ya-yu Lo were nominated. An electronic ballot will be issued.

**4. Open Agenda:**

- 1. Ms. Rebich reported that the Student CEC will be sponsoring a pancake breakfast at Applebee's in Concord. The food will cost \$7.00 and the profits will help families with special needs. It will be held next Saturday.
- 2. Dr. Sherry reminded faculty members that Annual Reports are due on Thursday.

**5. Adjourn:** There being no further business the meeting was adjourned at 1:35 p.m.