

Department of Counseling
Friday, October 22, 2010
Noon- 3:00 pm
COED 246

1. Call to Order
- a. Approval of Minutes (from our last meeting) Hank
2. News/Announcements
3. Student Concerns
4. MA Program Valerie
5. Doctoral Program/CACREP Jack
6. Task Streaming, Electronic Portfolio, & Clinical Updates Ed
7. Doctoral Course Rotation All
8. Other business
9. Adjournment

Next Department Meeting:

Friday, November 12, 2010
12:00 pm – 3:00 p.m.
COED Rm 246

2010-2011 Department Meeting Dates

December 03, 2010
January 14, 2011
February 18, 2011
March 18, 2011
April 15, 2011
May 06, 2011

Meeting called to order. Present: Abrams, Balog, Wierzalis, Culbreth, Furr, Harris, Ng, Ceballos, Rapisarda- minutes taker

1. Call to order: Harris
Approval of minutes: Wierzalis asked for clarification on point in previous minutes about 1 credit courses on DSM and family- clarified that could be discussed in master's committee
Wierzalis 1st, Culbreth 2nd, Motion passed.
2. Harris- running out of room in filing in back re: student records, explored micro fiche options: 1,000 pieces-\$600, need to decide how far back to scan, what to include: by spring semester, have master's and doctoral committees explore this for each program, open to other options,

Harris- Informed faculty or ravel funds for the year.

Ng- doc student- received ACES grant for dissertation
3. Student Concerns:
4. MA Program- Balog- group interview for counseling program is 2/25, need to formalize evaluation of advising and need to gather that by end of this semester- connected with college info needed for accreditation; alumni survey

going to be placed online, working on revising ma handbook by January 2011 ideally, will explore the micro fiche idea, asked about process for name change from community to clinical mental health,

Deadline to have short forms in is by end of October.

Balog- review for applications, each group is reviewed by three people, will continue with that this year. Commented about how to handle encouraging applicants to apply by deadline. Discussed applyyourself system-

5. Ph.D. Program- Culbreth- group interview for doctoral program is 2/11,
 - a. Culbreth- asked group for further input on how to handle requirement of additional internship as prereq for incoming doctoral students-
5. CACREP- Culbreth- deadline for report due back to CACREP is 12/12/10- working on setting up website disc, and making other changes, will let department know if needs any further info., also submitting short forms for changes of names of programs
6. Clinical Updates, Task Streaming, Electronic Portfolio- Wierzalis-

Clinical update: Wierzalis- sign-ups on 11/1 for clinicals in COED 246, all internship II have signed up, 5 sections of internship at present, 6 sections of practicum,

clinical committee meeting- has not had one physically but is in touch with committee members; working on performance evaluation forms to make them more consistent re: clinical data, adding more school information onto form; looking at creating mid-semester documentation/forms to improve communication with students if in danger of not passing at the half-way of not passing.

TaskStream- new product that college is now moving to instead of TK20. Wierzalis reports is better for our needs but still not ideally suited. Wierzalis is meeting with COE Officials to discuss how to adjust it to what we need.

Need to create some overall project of some sort that could go across programs to input for our programs. Melba said success of program will be based on the product. Connected with Student Learning Outcomes (SLO's) from SACS. Also has additional parts like folders, advising function, place for feedback

Suggestions all program coordinators may want to get together to discuss what all should be in these 6 areas keep it simple, look at what is required, what we need to do to meet the expectations

7. Doctoral Course Rotation: Harris- who teaches doc courses, how long do people teach them, do we rotate them, how long do we teach them before we open them to others?
8. Other business?

Rapisarda- mentioned possibility of bringing in outside consult in technology at some point to facilitate all different pieces that are now being asked to incorporate at different levels, possibility of finding supportive funding through college or university...

9. Adjournment- Ed moved; Susan seconded, meeting adjourned.