



Department of Counseling

Friday, April 15, 2011

12:30pm- 3:00pm

COED 246

Present: Balog, Wierzalis, Rapisarda, Harris, Veach, Culbreth, Lassiter, Abrams, Ng, Furr

Absent: Ceballos, Post

Starting Time: 12:34PM

1. Call to Order Harris
 - a. Approval of Minutes- 1st- Wierzalis, 2nd- Furr. APPROVED

2. News/Announcements Harris
 - a. Department Elections need to be finalized-nominations below:

College of Education Faculty Council Rep (one member needed)

Dr. Ceballos

Internationalization Committee (one member needed)

Dr. Ng

Dr. Ceballos

Dept of Counseling –Departmental Review Committee (two members needed)

Dr. Post (2 year term)

Dr. Culbreth (1 year term)

University Faculty Council Dept of Counseling Reps

Dr. Ng

Dr. Lassiter

Faculty member that finishes second will serve as alternate

- b. Faculty Annual Reports Due- reminder by Harris. Due today, April 15, 2011.

- a. Orientation/Advising Update
 - b. Information provided on overview of admission numbers and also the process for Orientation and Advising Day. Overview of speakers, organization as well as advising portion. Information will be sent to faculty regarding specifics about highlights for advising & information has also been sent to all incoming students.
 - c.
 - a. Student Staffing
Seven doctoral Students will be enrolling in Fall 2011 semester-
 - b. Students concerns were discussed and appropriate steps needed to be made by the instructor of record
 - c. MA Course Offerings
 - d. Registration issues discussed as a number of students frustrated with process. Faculty also informed if they go over enrollment capacity they could be assigned/placed in another class by the registrar's office which could be on the opposite side of the campus. Faculty discussed a number of ways to help improve the situation.

3. Summer Schedule
 - a. Faculty reminded individuals to get their contracts for Summer school turned into the Summer School office.

4. Student Representatives
 - d. Faculty discussed the idea of having student representatives come into the faculty meeting to share their concerns, from the student's perspective during the very beginning of the meeting. Once they presented concerns they would leave. After discussion no immediate decision was made.
5. Other business
 - a. Scholarship criteria was discussed: the question of concern: should newly admitted students be allowed to apply for scholarships? Even though this motion passed it will not be supported because according to Scholarship Guidelines—faculty cannot change the criteria without first attaining approval from the creators of the scholarship.
 - b. During MTB induction: Stephen Burton won the service to chapter award, Lizzy Terrel won the MA student award, Katherine Hunsucker won the Alumni Award and Regina Moro won the PHD student award.
 - c. Faculty reminded that the next meeting would focus on CACREP.
6. Adjournment: 2:37PM

Next Department Meeting:

**May 06, 2011
9:30am-12:30pm
College of Education - Room 246**