



**Department of Counseling  
Faculty Meeting Minutes  
Friday November 12, 2010**

**Present:** Abrams, Wierzalis, Veach, Furr, Ng, Rapisarda, Ceballos, Culbreth, Lassiter, Balog, Harris.

**Minutes approved:** Wierzalis & Ceballos made motion and second. Vote was unanimous.

**Program updates:**

- Dr. Balog attended program coordinator's meeting & has been appointed to a task force to explore continuity among and across programs, coordinator roles, etc.
- Master's committee met this week to discuss portfolio plans and changes in the handbook. Dr. Balog hopes to have the handbook revised for the spring semester and is also working with the front office staff to decide which documents will be included in the microfiche/online student files to document clinical hours, etc.
- Today is the last master's orientation session. It has been well attended.
- The date for master's comps is Tuesday January 4, 2011- room to be announced on the listserv. She is also making some changes to the application forms required to make them more focused toward the intent of the program such as adding views of social justice and multicultural issues.
- Another issue is how we might want to handle post bac student. Dr. Balog opened the question for discussion by the faculty. It will be further discussed in the master's committee meeting in order to make recommendations for guidelines.
- Dr. Rapisarda stated we are going forward with a Nicaragua Trip for 3 hour graduate credit course and the title of the class will have to do with service as a theme. Target number is 10 students.
- Dr. Harris announced that we have funding from summer school funds last summer. This will add about additional funding to our individual travel funds.
- The Addictions Track addition is moving through the College Curriculum Review Committee with some edits.
- Substance Abuse Committee will discuss the pros and cons of keeping the SA Certificate program and the Addictions Track concurrently in the department; they will bring back recommendations to the faculty as a whole.

**Portfolio/Task Stream**

- Dr. Wierzalis addressed challenges and progress with clinical sites. He met with IT last week and discussed Task Stream and its applicability to our portfolio initiatives. We have to decide what our key assessments are for the portfolios. This will all be discussed with the coordinators of the programs in the department.

- The faculty briefly discussed concerns that standardizing rubrics and portfolios as program and student evaluation tools may impend on academic freedom issues.

#### **Program Conceptual Framework/Mission Statement**

- The College of Education is currently in the process of revising the conceptual framework and faculty briefly discussed the thoughts/views about the conceptual framework discussion session that occurred today at the COE faculty/staff meeting.
- Dr. Harris indicated we may have to revise the mission statement to fit with the revised conceptual framework from the College

#### **Program Advisory Council Board**

- Dr. Harris asked for suggestions for members of a Department Advisory Board. We need to decide who, how many years commitment, alumni members, etc?

#### **Doctoral Course Rotation**

- The Doc course rotation will be discussed when all faculty members can be present.

#### **Other Business**

- The faculty discussed various options for responding to a student request to add a special hooding ceremony for master's students in a smaller more intimate setting where they were able to have family and friends attend.
- Dr. Balog reported there are funds available through the Graduate School for securing a booth at the NCCA conference to advertise our programs.
- Dr. Veach added that she has had a discussion with one faculty member from the Nursing Department inviting them in to work with the CMC grant proposal.

#### **Adjournment**

- Motion to adjourn made by Dr. Veach and seconded by Dr. Wierzalis.
- Next meeting is Dec. 3, 9-12:00.