

Special Education and Child Development
Departmental Meeting
October 23, 2012

In attendance: M.J. Anderson, Baxter, Browder, Brown, Campbell-Whatley, Cooke, Correa, Flynn, Jordan, Lamorey, Lo, Matthews, Murphy, Rebich, Romanoff, Sherry, Smith, F. Spooner, Wakeman, C. Wood, and W. Wood

1. Call to Order (12:40).

a. Approval of Minutes (9/18/12):

- Dr. Flynn made a motion, seconded by Dr. Rebich, to approve the minutes from September 18, 2012. Motion approved by common consent.

2. Information Items

a. News of the Community (Dr. Sherry): (this was not on the agenda)

- The M.Ed. AIG program online version has been approved by SACS.
- Several have asked how John Beattie is doing. Dr. Sherry spoke with John today and is happy to report that he is doing well. He is keeping busy and looking forward to returning to work for the spring semester.

b. Student Complaint Resolution Log Policy (Dr. Sherry):

- A handout was distributed outlining the formal student complaint resolution log policy.
- Dr. Sherry is the Unit Compliance Designee for the department.
- This policy is effective this semester, fall 2012.
- Discussion occurred regarding the types of complaints that should be reported. Dr. Sherry stated that all complaints should be addressed according to protocol so that they are addressed and resolved.
- There is no need to add anything regarding this policy to course syllabi. The information is for us to be aware that there is an established procedure and reporting requirement.

c. Union County Schools Race to the Top Partnership Project Proposal (Dr. Sherry):

- A Memorandum of Understanding has been signed to provide 10 Union County teachers funding for the M.A.T. Online Program beginning in fall 2013. The Memorandum also includes 30 MDSK students and 10 Master of School Administration students.

d. Child and Family Development Faculty Search (Dr. Correa):

- Dr. Correa provided an update on the CHFD Faculty Search. She announced the members of the search committee: JaneDiane Smith, Pam Shue, Rich Lambert, Katie Swart (doctoral student), and Jane Meyer (Director, Smart Start of Mecklenburg County)
- The job description for assistant professor was distributed. Dr. Correa asked that faculty assist in giving/sending this to their colleagues and networking contacts, friends and family.
- The announcement has been published in the *Chronicle*, Academic Careers, the CEC Career Board and the Teacher Education Division website, to name a few
- Search Committee will begin reviewing applications immediately after the November 15th deadline. However, any applications received after the deadline will be given their due review.
- Timeline includes bringing candidates to campus in January and February. Candidates will give teaching and research presentations. Packets will be given to candidates so that they have information about the department, the college, university and community.

e. Department of Public Instruction, Review of Evidences Update (Dr. Sherry):

- Dr. Sherry noted that the first wave of reviews had some implementation problems and communication issues. Last summer's review of the MSA seemed to go more smoothly than the review of Elementary Education. There will be fine-tuning of the process and a second review of Elementary Education next summer
- Dr. Rachael Mc Broom (new with DPI) will provide leadership through these issues.

f. Use of Video for Student Teaching (Mary Jo Anderson):

- Ms. Anderson spoke briefly of an incident regarding a student uploading her student teaching video to YouTube.
- Brief discussion resulted in faculty making a recommendation to consult folks in OFE and refer questions regarding confidential issues and the video consent form. . It was suggested that Michael Cato, Interim Director

of Student Computing and Joyce Frazier, Director, Office of Field Experiences could be contacted for guidelines regarding this incident. How secure are our routine use of video files?

g. Forgivable Education Loan / Scholarship(FELS) (Dr. Sherry):

- Dr. Sherry noted that the North Carolina General Assembly in 2011 established this forgivable loan/scholarship program and the first loans available for the 2012-13 academic year.
- This program provides financial assistance to qualified students who are committed to working in North Carolina in fields designated as critical shortage areas such as math, middle grades and special education.
- Maximum loan limits for bachelor's degree is \$20,000; master's degree \$20,000; and doctoral degree \$56,000
- Additional information regarding FELS can be found on the Financial Aid web site.

h. COED Faculty Council (Dr. Lo):

- Vicki Jaus will be presenting at the SPED Program Meeting and the CHFD Program Meeting on the implementation of the recommendations of the Professional Dispositions Task Force.
- Changes to the College's voting policy will be drafted since there was discussion at the Faculty Council Meeting regarding the inclusion of clinical faculty members as a result of the adoption of the Clinical Faculty Promotion procedures document.

i. University Faculty Council (Dr. Smith):

- Student Affairs update: Highlights included (1) an initiative to consolidate veteran's services into one office and the discussion about in-state/out-of-state tuition for veterans; (2) suicide prevention and trying to identify at-risk students earlier; (3) obesity program; and (4) drug/alcohol program
- Michael Cato, Interim CIO, gave a brief presentation on the future of student computing; there is a new IT Service Desk in the Student Union; 49er Tech Direct will now provide hardware support for student and faculty personal computers
- Chancellor Dubois spoke about the budget. He reported that only 4 of 12 campuses provided the additional 1.8% in salary increase to EPA employees and faculty. The process used to allocate salary increase resulted in some individuals receiving more than 3%, others received less than 3%, but no one received less than the 1.2% state appropriated across the board.
- Provost Lorden noted that the First Annual Provost's Faculty Award for Community Engagement has been established and now we need to nominate our colleagues.

j. Implementation of the Professional Dispositions Task Force (Dr. Lo): This topic was addressed during Dr. Lo's COED Faculty Council report.

k. Brief Introduction: Prezi (Dr. Cooke): Dr. Cooke provided a brief tour of how Prezi can be used for presentations or class modules. It is more dynamic than Power Point. A tutorial and other information can be found at <http://prezi.com>.

3. Action Items:

- a.** Discussion: Revision of the Peer Observation of Teaching Process (*All*): this item will be presented and discussed at the program meetings since there was no time left during the department meeting.
- b.** Search for the Dean of the College of Education: conversation on values and criteria for the Search Committee (*All*): This item will be postponed until the next meeting.

4. Open Agenda: There were no other agenda items.

Thank you to Sue, Mary Jo and Shawnee for providing lunch today.

5. Adjourn: There being no further business; the meeting was adjourned at 1:50.

(Next departmental meeting: Tuesday, November 20, 2012 at 12:30, COED 103)

Minutes respectfully submitted by Cynthia Stasiewski.