

Minutes

College of Education Faculty Council Meeting Wednesday- December 4, 2013 9:30 a.m. – 11:00 a.m.

Members attending: Mike Putman, Charles Hutchison, Pamela Shue, Bettie Ray Butler, Do-Hong Kim, Pam Lassiter, Susan Furr, Pam Lassiter, Chance Lewis (by phone)

1. Call to Order

- a. Approval of October 30, 2013 Minutes – Dr. Charles Hutchison made the motion to approve the minutes. Dr. Susan Furr seconded the motion. Minutes were approved by common consent.

2. Annual Report – Diversity Reporting

Mike stated that there were no questions after the announcement at the faculty meeting regarding adding diversity tracking to the annual report. Council members also stated that they heard no objections from their departments. The chairs provided their feedback. They recommended that the annual report contain one question related to diversity in order to provide some ease for them in adding the data. There was discussion amongst the Council if diversity should be inserted into the questions related to Teaching, Research and Service or just one question on efforts with respect to diversity. The Council also had questions as to how the Dean wants this data delivered to her. It was determined that Mike would draft an annual report revision with diversity added for the areas of teaching, research and service. He will send the document out to Council members for their feedback. It will then be presented at the next faculty meeting.

3. Faculty Load Policies and Procedures

The Dean asked Mike and the Council to discuss and revise the faculty work load policy as it does not line up with other COED documents such as the COED RPT document and the Annual Report. The College of Education Work Load document has not been updated since 2008. There was discussion in regards to work load expectations in different departments and how they vary and teaching loads are different for different positions. These areas need to be considered when revising and aligning the documents. The Council discussed forming sub-committees given the complexities of the different areas. Mike offered to research documents from other universities and post them on the s-drive for everyone to review. He asked that each consider which sub-committee they would like to be on and let Mike know.

4. Other Business

There was no additional business

5. Adjournment

The meeting was adjourned at 11:18 a.m.

Next Faculty Council Meeting:

Wednesday, January 29, 2013

9:30 a.m. – 11:00 a.m.

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