

# **Minutes**

## **College of Education Faculty Council Meeting Wednesday- September 25, 2013 9:30 a.m. – 11:00 a.m.**

Members attending: Ellen McIntyre, Mike Putman, Charles Hutchison, Pamela Shue, Susan Furr, Jennifer Hathaway, Lisa Merriweather, Chance Lewis, Pam Lassiter, Do-Hong Kim, Bettie Butler, Gloria Campbell-Whatley.

### **1. Introductions**

Council members introduced themselves stating their name and department.

### **2. Call to Order**

- a. Approval of May 1, 2013 Minutes – Dr. Charles Hutchison made the motion to approve the minutes. Dr. Pamela Shue seconded the motion. Minutes were approved by common consent.

### **3. Remarks by Dean McIntyre**

The dean welcomed everyone and thanked them for their service on this important council which serves as a voice from the faculty regarding their ideas, concerns and wishes as well as action items. The dean stated that she would not attend the full meeting but would be available during the action items and any time that her input is needed. She wants everyone to feel free to speak in this setting. She asked that the council decide on when they would like her to join in the group discussion. The dean left the meeting and would return if she was needed. After discussion, it was agreed that the council will meet 9:30-10:30 and the dean will be available at 10:00 and join the meeting at 10:30.

### **4. Committee By-Laws and Structure**

The By-Laws state that the monthly college meeting should contain a governance representation. The council agreed to have Faculty Council added as an agenda item to the college meeting agenda for any faculty council business that needs to be discussed with the college then brought to individual department meetings for further discussion.

### **5. Topics for the coming year**

Mike stated topics to be discussed at upcoming meetings such as the webserver pages (after Dane presents it at the faculty meeting), the peer mentoring process and revisit the faculty work-load policy. Suggestions for future topics include; IT decisions to include faculty input, MAC support, graduate assistant support, the use of lab space, salary equity and resources for faculty that are going up for full professor. Chance stated that he and Diane Browder held RPT workshops last year and may be willing to do this again.

### **6. Annual Reports and Diversity**

Dr. Lan Kolano, co-chair of the standard 4 and diversity committees brought to the council's attention that the diversity plan and strategic plan need to be revisited to address the

standards in regards to diversity. Gathering information and data has been a struggle and a better way to capture the work being done in the college needs to be looked at. Capturing the work on diversity in the annual report may be an option. Mike asked everyone to discuss this with their departments and get their views. Bring that information to the meeting next month.

**7. Other Business**

There was discussion as to whether the November meeting should be changed due to it being the day before Thanksgiving break. There was agreement to change the date possibly to the following week. The dean's schedule and room availability will be looked at for options.

**8. Adjournment**

The meeting was adjourned at 10:50 a.m.

**Next Faculty Council Meeting:**

**Wednesday, October 30, 2013**

**9:30 a.m. – 11:00 a.m.**

**COED 205**