

**Minutes**  
**College of Education Faculty Council Meeting**  
**Wednesday- January 18, 2012**  
**9:30 a.m. – 11:00 a.m.**  
**Dean's Conference Room**  
**COED 205**

Members Attending: Mary Lynne Calhoun, Ya-yu Lo, Lisa Merriweather, Jae Hoon Lim, Peggy Ceballos, Lan Kolano, Laura Veach, Heather Coffey, Paola Pilonieta

1. Call to Order - Dr. Veach
  - a. Approval of November 16, 2011 Minutes – Dr. Jae Hoon Lim made the motion to approve the minutes. Dr. Heather Coffey seconded the motion. Minutes were approved by common consent.
2. Linking the COED Faculty Council with the University Faculty Executive Committee.

Mary Lynne suggested that the representative to the Faculty Executive Committee be an ex officio of the College Faculty Council, therefore, they wouldn't need to attend every meeting. The time commitment wouldn't be as great and they would only attend when there was something significant that needed to be discussed. The by-laws would need to be amended. Members of the council agreed that this option would work well as long as this additional commitment was known when elections took place.

Laura Veach put forth a motion to change the by-laws to read that the representative to the University Faculty Executive Committee serve as ex officio, a non-voting member, to the College Faculty Council. Peggy Ceballos made the motion to approve and Jae Hoon Lim seconded the motion. The motion passed unanimously by the rest of the council. Mary Lynne stated that it will be put on the agenda for the February faculty meeting for discussion and then voted on in March. Laura will work on the wording for the by-laws and send it to Mary Lynne.
3. Community engagement in the RPT process

Laura stated that she has contacted Aimee Parkinson and has been assured that the community engagement piece is part of the process and not a separate element. Aimee said that they will be meeting next week to continue the conversation on this process. Mary Lynne remarked that our work is unified in areas of engagement and is also picked up in the RPT document under what is now called service/outreach/engagement.
4. Revising the College of Education's RPT document

Mary Lynne has been working on the revised document and hopes to have the draft complete by Friday. She reviewed some major points of the document. She stated that we, as a college, have the authority to add the pathway for non-tenure track faculty. The rest of the document must conform to university standards. She reviewed the timeline over the next 5 weeks.

  - The document will be sent out to faculty when ready
  - Dane will set up a discussion blog for comments and suggestions
  - The 5 sub-committees will meet on January 27 for discussion

- Two open meetings for faculty will take place (Feb. 6 and Feb. 8) for further discussion
- Departments will hold meetings. The Dean recommended that you attend.
- The Faculty Council will meet on Feb. 22 to review the discussions
- Mary Lynne, Melba, Jeanneine and Bruce will look over the comments/concerns and will have a polished draft ready for the college meeting on Feb. 24
- Another month of discussion will take place and at the March college meeting there will be discussion before the vote.

Mary Lynne remarked that there will be many different ways to look at this work. As leaders, she suggested that you attend some of these meetings especially your department meeting and bring the feedback to our next council meeting.

Laura asked, why are we updating this document? Mary Lynne stated that there are 3 reasons; 1) to provide clarity around the standards for tenure-eligible positions; 2) promotion pathways for clinical faculty; 3) an electronic submission of the dossier.

Paola questioned the advising piece and Mary Lynne provided some examples for advising students. Laura asked how the on-line course evaluations will affect the process. Mary Lynne said that it is only a small part of the review and there are other aspects of student teaching such as peer review.

#### 5. Other business

The topic of admitting international students to our on-line courses was brought up. It was agreed that we would postpone the discussion for the March meeting. Lan will invite Johnna Watson and an International Programs representative to that meeting. Jae Hoon has further information that she will share at that meeting.

#### 6. Adjournment

The meeting was adjourned at 10:50 AM.

**Next Faculty Council Meeting:  
Wednesday, February 22, 2012**