

Minutes
College of Education Faculty Council Meeting
Wednesday-December 3, 2008
9:30 a.m. – 11 a.m.
Dean's Conference Room
COED 205

Members Attending: Mary Lynne Calhoun, Hank Harris, Kok-Mun Ng, Jim Bird, Adam Harbaugh, Scott Kissau, Michael Green, Jeff Passe, Kelly Anderson, Susan Furr

Members Not Attending: Richard Hartshorne, Brenda Romanoff

1. Call to Order/Introductions – Dr. Harris called the meeting to order.
 - a. November meeting was cancelled – no minutes to approve
 - b. Meeting dates for Spring Semester-2009: January 28, February 25, April 8, & May 6.
2. Discussion of requirement for new **criteria for Graduate Faculty appointments**, how the College can move on addressing this new requirement, & budget update - *Dean Calhoun*
 - a. Graduate Faculty criteria: Dr. Calhoun walked the Committee through the new standards sent out by the Graduate School. New criteria must be developed with a deadline of March, 2009. Michael Green volunteered to check other Universities for a copy of their criteria. It was suggested that the Council take the leadership with the help of a sub-committee. The Council will discuss with Departments, Chairs, Departmental Reviews, College Review and get Chairs to suggest faculty to serve on the sub-committee. The Dean will form the ad hoc committee.
 - b. Budgets: Dr. Calhoun advised that the reversion amount at this time is 4%. The University has been able to cover this with enrollment increase money. Academic Affairs is working a reversion plan of 5%, 7% which could be a permanent decrease. Hire only those people that are necessary for part-time in Spring, along with increasing class size and decreasing sections.

University Endowment is down and scholarships could be greatly reduced in the Fall.
3. Consultation on proposal to establish **The Center for Play Therapy at UNC-Charlotte**
Susan Furr Dr. Furr presented the proposal to establish The Center. She gave a background of this proposal and why they would like to establish The Center. Different aspects of the Center were discussed, regarding funds, certification, etc. Dr. Passe moved that the Council recommend the proposal be approved and forwarded to the Faculty.

4. COED Information Technology Concerns - *John Gretes, Dane Hughes*

Dr. Gretes addressed the concern of who decides on adopting new program software. Each department has a representative to the ITAC committee. New software is discussed in the ITAC meetings and the representatives are to discuss with their Departments. Testing is done with new systems to see if they will work and iron out the kinks. They also discussed access to the Website. Each department has a web-liaison that works with Ed Conway. If there are problems with this system then they consult with Dane. Hughes. If it takes more than 24 hours to upgrade the website then the faculty liaison should consult with Dane Hughes. They discussed using systems that are used in schools, like Smartboard. Dr. Gretes meets with a school greet on a regularly basis and he will discuss what new technology is being used in the schools.

5. Discussion of revising the election process by adding brief candidate statements & revising election criteria for certain committees - *Jeff Passe* This item was referred to the next meeting.
6. Other Business
7. Adjournment: Dr. Michael Green made the motion that the meeting be adjourned at 11:15, a.m.

Next Faculty Council Meeting: Wednesday, January 28, 2009
9:30 a.m. – 11:00 a.m.
COED 205