

Minutes
College of Education Faculty Council Meeting
Wednesday- April 25, 2012
9:30 a.m. – 11:00 a.m.
Dean's Conference Room
COED 205

Members Attending: Mary Lynne Calhoun, Ya-yu Lo, Lisa Merriweather, Drew Polly, Peggy Ceballos, Lan Kolano, Heather Coffey, Jae Hoon Lim, Mike Putman

1. Call to Order - Dr. Lo

- a. Approval of February 22, 2012 Minutes – Dr. Ceballos made the motion to approve the minutes. Dr. Coffey seconded the motion. Minutes were approved by common consent.

2. Dean's Remarks

- Progress report from the task force "Professional Dispositions"
The Dean stated that work is presently going on in the college on finding ways to identify, communicate and assess to show support and coach our students when they are in need. The Task Force has been gathering information from our programs on how they communicate with their students. They are now ready to launch their findings. In early fall we will discuss and review the process.
- Announcement of task force working on the revision of the Peer Review of Teaching process
The Peer Observation process, which is a requirement of the UNC Board of Governors, will be going through a revision in the fall to include our clinical faculty. Presently the clinical faculty do not go through the process. With our new RPT procedures for clinical faculty, the peer observation process will need to be revised to include clinical faculty. We may also want to add part time faculty as well. There may be a role for peer observation in the evaluation of faculty seeking promotion to Full Professor in the area of teaching distinction. A new Task Force, chaired by Tracy Rock, will work on rewriting the document.
- Seeking advice from Faculty Council regarding the edition of the COED Faculty Handbook
The Council discussed whether a hard copy of the faculty handbook was necessary or the electronic version on the website would be sufficient. The electronic version, which could be updated on an on-going basis, would be the most current version. A suggestion was made to place the handbook on a thumb drive to be given to new faculty. Lan Kolano stated that she thought new faculty should receive a hard copy. A hard copy will be distributed in the Fall after the Peer Observation Process has been revised and approved.
- For agenda consideration next year: review of COED voting policy
The current voting policy of the college was established in 1979. Certain issues that require voting, calls for eligible voters being members that hold professorial rank. That would mean that 20% are excluded from voting. The university policy is more open and states that from Lecturer and above may vote. We should consider changing our policy to be more in line with the university policy. The Dean stated that she

- would like to discuss this at the first meeting of Faculty Council and then present to the college for a vote.
3. Election of COED Faculty Council officers for 2012-2013
Members of the Faculty Council for 2012-2013 academic year are:
CSLG – Pam Lassiter and Peggy Ceballos
SPCD – Ya-yu Lo and Pamela Shue
EDLD – Jae Hoon Lim and Lisa Merriweather
MDSK – Heather Coffey and Charles Hutchison
REEL – Drew Polly and Mike Putman

Council Chair – Drew Polly was elected.
Vice Chair – Ya-yu Lo was elected
Secretary – Mike Putman was elected
 4. Other business
The newly elected chair, Drew Polly stated that if the timing of the College Faculty Council meeting, the department meetings and the University Faculty Council meetings be aligned better for discussion.
 5. Adjournment
The meeting was adjourned at 10:30 AM.

**Next Faculty Council Meeting:
TBA (September 2012)**