Minutes

College of Education Faculty Council Meeting Wednesday- September 26, 2012 9:30 a.m. – 11:00 a.m. Dean's Conference Room COED 205

Members Attending: Mary Lynne Calhoun, Drew Polly, Mike Putman, Charles Hutchison, Yayu Lo, Lisa Merriweather, Peggy Ceballos, Jae Hoon Lim, Pam Shue, Pam Lassiter, Chance Lewis

Guest: Tracy Rock

- 1. Call to Order Dr. Polly
 - a. Approval of April 25, 2012 Minutes Dr. Lewis made the motion to approve the minutes. Dr. Lim seconded the motion. Minutes were approved by common consent.
- 2. Peer Observation Revision Discussion

Tracy Rock provided the Council with an update on the revision and feedback that she has received since she addressed faculty at the College meeting on September 14. Council members also shared questions/concerns that their departments had expressed. Some of the topics discussed were:

- Request for streamlining the observations and make them more useful
- Where do the goals come from? Tracy stated that faculty can select them.
- How will this connect to the annual report and the RPT process?
- Concerns about workload were expressed. Tracy stated that a TOT would have a maximum of 2-3 observations. The Dean stated that the number of faculty to be observed would determine how many observers were needed.
- Additional TOT members would need to be recruited as well as a variety of faculty. Concern over ways to encourage that recruitment.
- Part-time faculty observation issues were raised. Tracy stated that the observation would take place in their first or second contract period of newly hired instructors and then every 3 years or as an option.
- Incentives for part time instructors to participate in the process were raised.
- Issues regarding off-site observations were discussed. Tracy said that remote observation may be an option. Grants may be secured to purchase that equipment. Charles stated that he has had good experiences with remote observations.
- The process was discussed for OFE and Counseling Supervisors and the need for forms. It was determined that the Indirect would work.
- Chance stated that an Associate going up for Full Professor would have an additional piece of evidence. Tracy said that the observations can be used for Distinction in Teaching.

3. Dean's Remarks

• Mary Lynne shared information on the search for the new Dean. The Provost is forming a search committee. The committee will consist of another Dean, an alumni and faculty from the college. An executive search firm will be selected. Provost Lorden will attend our October Faculty Meeting which will start early at 9 a.m. to

- inform the college that the search has started. There will be lots of opportunities for input from the college.
- Mary Lynne would like to add the piloting work of the Professional Dispositions Task Force to the agenda for next month. The Task Force has come up with guidelines and an approval process will need to take place. The Task Force will provide an update at the Faculty Meeting. Discussions will take place in department meetings and those issues will be discussed at our next meeting. A vote of endorsement of those principals will take place at the following faculty meeting.

4. Other business

- Drew recommended that the voting policy agenda item from last year be brought back to the table at next month's meeting. The policy of the college is that only tenure and tenure eligible faculty vote on personnel issues. The university policy states that any full time member can vote. Should the college have a different policy or be consistent with university policy? Charles made the motion to start this discussion at the Faculty Council's next meeting. Mike Putman seconded the motion. The motion was passed unanimously to discuss aligning the college voting policy with the university's policy.
- 5. Adjournment

The meeting was adjourned at 10:45 AM.

Next Faculty Council Meeting: October 31, 2012