

Minutes
College of Education Faculty/Staff Meeting
Friday, November 11, 2011
9:30 am-10:50 am

Goudes Lecture Hall
COED 010

Attendees: Lyndon Abrams, Lynn Ahlgrim-Delzell, Mary Jo Anderson, Leigh Ausband, Joshua Avery, Valerie Balog, Lonnie Bateman, Susan Becknell, Bertie Billups, Jamie Brown, Bettie Ray Butler, Peggy Ceballos, Marvin Chapman, Heather Coffey, Ed Conway, Sheila Cook, Rosslyn Crandell, Micki Crowder, John Culbreth, Annie Dagon, Mark D'Amico, Liv Dávila, Deanna Deason, Warren DiBiase, Sandra Dika, Lisa Driscoll, David Dunaway, Mitch Eisner, Paul Fitchett, Lindsay Flynn, Joyce Frazier, Susan Furr, Crystal Glover, Kathie Goldman, Amy Good, John Gretes, Dawson Hancock, Hank Harris, Laura Hart, Jennifer Hathaway, Misty Hathcock, Janice Hinson, Catherine Holman, Cynthia Hopper, Charles Hughes, Vicki Jaus, Do-Hong Kim, Jennifer King, Scott Kissau, Brian Kissel, Susan Lamorey, Sandraluz Lara-Cinisomo, Pamela Lassiter, Chance Lewis, Jae Lim, Ya-yu Lo, James Lyons, Victor Mack, Michael Matthews, Melinda McCabe, Bonnie Morton, Maryann Mraz, Sequoya Mungo, Lisa Newman, Kok-Mun Ng, Sam Nixon, Teresa Petty, Monique Pollock, Phyllis Post, S. Michael Putman, Susan Rebich, Bob Rickelman, Tracy Rock, Tim Rogers, Spencer Salas, Lee Sherry, Rebecca Shore, Melba Spooner, Tehia Starker, Michelle Stephan, Bruce Taylor, David Test, Bruce VanSledright, Laura Veach, Jean Vintinner, Chuang Wang, Carrie Whiteside, Ed Wierzalis, Greg Wiggan, Patricia Wilkins, Charles Wood, Karen Wood.

1. Call to Order/Announcements – Acting Dean Melba Spooner called the meeting to order.
 - a. Approval of Minutes, October 14, 2011- Dr. Maryann Mraz made the motion that the minutes be approved. Dr. Chuang Wang seconded the motion. Minutes were approved by common consent.
 - b. Reminder: check in roster at back of lecture hall – Acting Dean Spooner reminded everyone to sign the roster, if they have not already done so, before exiting the meeting.
 - c. Melba shared the news with faculty and staff of Mary Lynne's daughter, Eliza. Surgery will take place on Nov. 16. Mary Lynne will stay in New York through the Thanksgiving weekend and is tentatively scheduled to return to work on Nov. 28. Melba added that she is available to meet if the need arises.
2. Congratulations to our retiring staff members: Sheila Cook, Julia Dagenhart, Jennifer King Melba, along with their supervisors, thanked Sheila, Julia and Jennifer for their years of service with the university. She then presented them with their official state retirement certificate and an engraved vase from the college. Their individual departments were invited up for pictures.
3. Upcoming changes in Information Technology Services
Dane Hughes gave a presentation of some changes that will be taking place soon. We will be moving from Novell to Windows. During this change there will be no remote access or Citrix availability. The move is scheduled to take place during the winter break. He cautioned everyone to take preventative measures before they leave for the break and to be prepared for glitches. He added that a new webf is coming. We expect this version to be good. Moodle will not be affected.

4. Advance notice: Call for nominations for the College of Education Faculty Awards Award of Excellence in Teaching, Award for Excellence in Research, Award for Sustained Service to Public Schools.
Dr. Spooner stated that this is the time to start thinking about your colleagues that you would like to nominate for these awards. Information will officially be posted on the website in January 2012. Nominations will take place on or before Feb. 15. Nominees to submit materials online by Mar.1 and the selection committee will make their recommendation to the Dean by April 1. Victor added that the Beginning Teacher Award information will be updated soon, as well.
5. Continuing the work: revision of reappointment, promotion, and tenure procedures in the College of Education.
The revisioning work has not progressed as scheduled. We are continuing on incorporating the edits that faculty had requested into the document. Since there is no college meeting in December, the draft will be ready by the January 2012 college meeting for faculty review.
6. Quick announcements:
 - a) Policy Statement #99
Melba urged faculty to look at this policy and to be aware as to how it will affect them in regards to summer pay. Bonnie will be our source in the college.
 - b) Two new partnerships for graduate education
 - i) M.Ed. in EIST – Dawson provided information on this Impact 5 Grant. We have been selected by NC DPI to provide part of this program to teach 50 teachers across the state in instructional systems technology. Candidates will be admitted in spring 2012 to the M.Ed. in EIST.
 - ii) MAT in Middle and Secondary Education – Melba presented on the NC INSPIRE (Transition-to-Teaching) grant with General Administration. We have been asked to partner in the area of preparing middle/secondary math teachers. East Carolina will focus on science education and Western Carolina will focus on special education. Candidates will be admitted in spring 2013 to the Graduate Certificate in Teaching in Middle Grades or Secondary (Mathematics)
 - c) Congratulations to First 3 – National award from Kappa Delta Pi
Melba congratulated Misty, Bruce and Amanda on their recognition for this award for Professional Development for First 3 which supports beginning teachers during their first three years. Misty was also awarded the Regional Counselor Award.
 - d) February 2012 Faculty Meeting date change
The February College Faculty meeting has been changed to February 24. Dean Calhoun and Associate Dean Spooner will be out of town at a conference. Please adjust your calendars to reflect this change.
 - e) Reminder – Reading Day Holiday Lunch – December 8
Melba reminded faculty and staff of the upcoming luncheon on Reading Day. Musicians willing to play on that day are asked to meet with Rebecca Shore following the meeting.
7. Meeting adjourned at 10:40 a.m.

Next College Meeting: Friday, January 13, 2012