

Minutes
College of Education Faculty/Staff Meeting
Friday, April 20, 2012
9:30 a.m. – 10:50 a.m.
Goudes Lecture Hall

Attendees: Lyndon Abrams, Lynn Ahlgrim-Delzell, Kelly Anderson, Mary Jo Anderson, Leigh Ausband, Lonnie Bateman, Ian Binns, James Bird, Joyce Brigman, Diane Browder, Bettie Ray Butler, Mary Lynne Calhoun, Marvin Chapman, Ed Conway, Rosslyn Crandell, Micki Crowder, John Culbreth, Diana Dagenhart, Liv Dávila, Deanna Deason, Warren DiBiase, Sandra Dika, Meredith DiPietro, Lisa Driscoll, David Dunaway, Mitch Eisner, Tarra Ellis, Pam Erickson, Paul Fitchett, Claudia Flowers, Lindsay Flynn, Joyce Frazier, Sherell Fuller, Susan Furr, Crystal Glover, Kathie Goldman, Amy Good, Dawson Hancock, Hank Harris, Jennifer Hathaway, Misty Hathcock, Tina Heafner, Janice Hinson, Charles Hughes, Charles Hutchison, Harold Jaus, Vicki Jaus, Sarah Jordan, Do-Hong Kim, Scott Kissau, Brian Kissel, Lan Quach Kolano, Susan Lamorey, Pamela Lassiter, Chance Lewis, Jae Lim, Corey Lock, Chrislyn Luce, James Lyons, Alan Mabe, Victor Mack, Michael Matthews, Melinda McCabe, Brenda McMahan, Adriana Medina, Lisa Merriweather, Bonnie Morton, Kok-Mun Ng, Christopher O'Brien, Theresa Perez, Teresa Petty, Paola Pilonieta, Monique Pollock, Kate Popejoy, Phyllis Post, Susan Rebich, Bob Rickelman, Tracy Rock, Dan Saurino, Lee Sherry, Rebecca Shore, JaneDiane Smith, Melba Spooner, Tehia Starker, Michelle Stephan, Andrea Strong, Bruce Taylor, Jennifer Townsend, Bruce VanSledright, Jean Vintinner, Shawnee Wakeman, Chuang Wang, Jim Watson, Greg Wiggan, Karen Wood, Wendy Wood, Joann Zhang.

1. **Call to Order – Dean Calhoun called the meeting to order.**

- ❖ Circulation of roster – The Dean reminded everyone to sign the roster.
- ❖ Approval of minutes 3-16-12 – Dr. Bob Rickelman made the motion that the minutes be approved. Dr. Lee Sherry seconded the motion. Minutes were approved by common consent.

2. **Announcements/ updates**

- ❖ **Teacher Productivity Report**
The Dean reviewed the report, which is generated by the UNC General Administration, which shows the strength of our programs. We are 2nd in the state for overall new teacher production and 2nd in producing math and science teachers. The report also shows that we are the largest producer of special education and middle grades teachers in the state.
- ❖ **Claudia Flowers to serve as Faculty Marshal for May 12, 2012 Commencement**
Claudia has been selected to lead the procession at this year's Commencement Ceremony in May.
- ❖ **Freedom School update**
Sherell Fuller introduced the Freedom School program's new site coordinator Marcia Watson. Contact Sherell for clinical summer placements and volunteer opportunities. (2nd summer session). The program will start this year on June 18 and run through the end of July. We welcome your support.
- ❖ **College of Education Celebration Day (Honors and Awards) – Saturday, May 5, 2012, 2-4 p.m., Harris Alumni Center.**
This year we are able to hold our Honors and Awards Ceremony. Scholarship recipients and donors are invited. A new scholarship will be presented this year from the Foundation of the Carolinas endowment, the Lula Faye Clegg Memorial Scholarship Fund which is open to the top 10% of the class in CMS that will major in a teacher education program at UNC Charlotte. There are 15 - \$1500 scholarships available. You may be asked to present at the event. Let Lisa Newman know if you will attend.
- ❖ **Dossier preparation workshops, next Friday, April 27**
A series of dossier preparation workshops will be held on Friday, April 27th in COED 205.
9-10:30 – Mandatory promotion and/or tenure review
11:30-1:30 – Promotion to Full Professor
2-3:30 – Assistant Professor reappointment
The revised RPT document will be posted on the web by next Friday. Melba Spooner is available to provide feedback over the summer for those going through a review.



- ❖ Building the Research Agenda workshop for new faculty, Wednesday, May 2
The Dean announced a new workshop this year led by Diane Browder and Chance Lewis to support new faculty in the college on their research agenda. This day long workshop will be held on May 2nd, Reading Day, 9 am to 1 pm in COED 110. Please RSVP to Kathie Goldman if you will attend. Lunch will be provided.
- ❖ New syllabus template requirements – *Melba Spooner*
Melba Spooner reviewed the new syllabus requirements; student authentication, credit hour definition, cell phone policy and religious accommodations.
Student authentication – All students must abide by the code of Student Academic Integrity. Faculty may ask for identification and if the work is their own.
Credit hour definition - A template will be provided for the credit hour definition statement. You must insert the hours on the template.
Cell phone policy – Cell phones must be turned off.
Religious accommodations – We are required to make reasonable accommodations for religious absences. A form and calendar will be provided.
Melba noted that more information will be sent out by email and will also be posted on the website.
- ❖ Introducing new staff
 - Dr. Victor Mack introduced Jennifer Townsend who is the new office manager in Office of Educational Outreach.
 - Dr. Jan Hinson introduced Andrea Norrington Strong who is the new administrative Assistant in Reading and Elementary Education.

3. **Report from Standard 4 Diversity Committee** – *Lan Quach Kolano, Lyndon Abrams, Kelly Anderson*
Lyndon Abrams, along with Lan Quach Kolano and Kelly Anderson provided an update on their work from the Standard 4 committee that addresses diversity. The committee is looking at diversity as it is addressed in the curriculum and in clinical placements. The committee would like to establish a diversity award which can be administered by OEO. The committee will be sending out a survey in the next couple of weeks regarding how best to report diversity activities and accomplishments of the college and ask that you respond.

4. Celebrations

- 2012 Teaching Fellows Award for Excellence in Undergraduate Teaching - *Presented by Misty Hathcock and Senior Teaching Fellow Holly Efird*
This award, which is presented to a teacher that has made a difference in their lives, was presented to Crystal Glover. A plaque was presented to Crystal.
- 2012 Faculty Award for Sustained Service to Public Schools - *Presented by Victor Mack*
This award, which is presented to a full time faculty member who has made a difference in schools and agencies, was awarded to Mickey Dunaway. He received a plaque and will receive a stipend.
- 2012 College of Education Award for Excellence in Research - *Presented by Bob Rickelman*
This award is presented for an outstanding data-based journal article. It was awarded to Scott Kissau who received a plaque and will receive a stipend.
- 2012 College of Education Award for Excellence in Teaching - *Presented by Adriana Medina*
This award, which recognizes outstanding teaching, is funded by an allocation to the University by the Board of Governors and the General Administration. The award this year was presented to Chuang Wang. He received a plaque and will receive a stipend.
- Celebrating the careers of distinguished colleagues who are retiring this year
Hal Jaus (REEL) ~ Corey Lock (EDLD) ~ Theresa Perez (MDSK)
Mary Lynne recognized each of the faculty who will be retiring this year. Combined they have provided sixty-four years of service to the college. Hal and Theresa received a State Retirement Certificate and each received a gift from the college.
 - Jan Hinson made the presentation for Hal Jaus.
 - Dawson Hancock made the presentation for Corey Lock who will enter phased retirement July 1st.
 - Warren DiBiase made the presentation for Theresa Perez.

5. **Other business?**

- ❖ Sherell Fuller announced that the Teacher Learning Community Service Projects presentation will be May 3 12:30-1:45.
- ❖ Tina Heafner stated that she and Heather Coffey from the QEP team are recruiting learning coaches to work as peer mentors with EDUC 2100 and SPED 2100. More info will be emailed.

6. **Adjournment**

The meeting was adjourned at 10:55 a.m.