

Minutes
College of Education Faculty/Staff Meeting
Friday, October 12, 2007
9:30 – 11:00 AM
Nicholas T. Goudes Lecture Hall (COED 010)

Attendees: Lyndon Abrams, Kelly Anderson, Leigh Ausband, Josh Avery, Lonnie Bateman, Mary Lynne Calhoun, Marvin Chapman, Leslie Cook, Rosslyn Crandell, Deana Deason, Warren DiBiase, David Dunaway, Barbara Edwards, Tammy Fesperman, Joyce Frazier, Sherell Fuller, Susan Furr, Susan Gibbs, Crystal Glover, Michael Green, Dawson Hancock, Adam Harbaugh, Richard Hartshorne, Misty Hathcock, Tina Heafner, Cynthia Hopper, Charles Hutchison, Philip Ice, Victoria Jaus, Tameka Kea, Do-Hong Kim, Jennifer King, Scott Kissau, Brian Kissel, Kelly Koher, Pam Lassiter, Jae Hoon Lim, Chrislyn Luce, Adriana Medina, William Nichols, Christopher O'Brien, Jeff Passe, Theresa Perez, Teresa Petty, Paola Pilonieta, Andrew Polly, Kate Popejoy, David Pugalee, Lan Quach, Bob Rickelman, Brenda Romanoff, Lee Sherry, JaneDiane Smith, Melba Spooner, JoAnn Springs, Emily Stephenson-Green, Bruce Taylor, Rosemary Traore, Chuang Wang, Greg Wiggan.

1. Call to Order/Announcements - Dr. Calhoun called the meeting to order.
 - a. Approval of Minutes, 9-7-07 – MOTION: Dee Nichols made the motion that the minutes be approved. SECONDED by Dr. Rickelman. Minutes were approved by common consent.
 - b. Circulation of roster – Dr. Calhoun circulated the roster.
2. Recognition of new UNC Charlotte Principal Fellows and UNC Charlotte Teaching Fellows
 - a. Introduction of Principal Fellows – *Delores Lee* introduced the program and the new Principal Fellows. There are 11 in the class of 2007-08.
 - b. Introduction of Teaching Fellows – *Misty Hathcock* introduced the program and the new Teaching Fellows. There will be 45 in the class of 2007-08.
3. Report of College of Education Faculty Council - Jeff *Passe* reviewed the procedures for reviewing action items.
 - a. First Reading: Proposed revision: *Student Evaluation of Teaching Questionnaire* *Barbara Edwards, Tina Heafner* and *Emily Stephenson-Green* introduced the proposed revision to the *Student Evaluation of Teaching Questionnaire*. The proposed revision will be discussed in the departmental meetings in October. The COED Faculty Council will review the discussions and proposed amendments if any at its October 25 meeting. The proposal will be presented at the November Faculty Meeting for consideration for adoption.
4. Updates/Announcements
 - a. RuBiRu Race-Saturday, October 27 – Campus space will be limited on this day.
 - b. Textbook orders/textbook costs – Orders are due for the spring. The Bookstore is negotiating a buyback plan. If the instructor agrees to use the same edition of the book for three years then they will buy back the book at 55%. All faculty are asked to consider textbook cost issues for students and to get orders into the bookstore in a timely manner.
 - c. Advance notice: Campus Wide Serial Needs Assessment from Atkins Library – The Library will contact each individual faculty member to assess needs for journals and databases.
 - d. Revision of “Commitments” document – This is a form that candidates sign to be admitted to Teacher Education. The Professional Education Council recently approved an addition to the statement that addresses explicitly expected behavioral practices, taken from the *NC Code of Ethics for Educators*:
Maintains appropriate relationships with students in all settings; does not encourage, solicit or engage in sexual or romantic relationships with students, nor touch a student in an inappropriate way for personal gratification, with intent to harm or out of anger.
 - e. Centers – The College policy for establishing centers was included with the agenda. There are several proposals in the works to establish centers in the College.
 - f. Group Mentoring – An updated mentoring scheduled was included for first year tenure-track faculty but other faculty may attend. Interested faculty should contact the Dean’s Office to make reservations.

- g. Faculty Searches – A copy of the Chronicle ad was included with the agenda so that faculty could know what positions are being advertised. A copy of this ad will be sent to the College.
 - h. Dr. Jaus introduced Kelly Koher, the new Office Manager in OFE.
5. Other business? Dr. Jaus reported on a new volunteer application/ screening process for Charlotte-Mecklenburg Schools that our students may need to complete.
 6. Adjournment – The meeting was adjourned at 11:00 a.m.

Next College Meeting: Friday, November 9, 2007

Agenda items will include consideration of the revised Student Evaluation of Teaching;
update/opportunities for internationalization.