

**Minutes**  
**College of Education Faculty/Staff Meeting**  
**Friday, September 12, 2008**  
**9:30 a.m. – 11 a.m.**  
**Goudes Lecture Hall**

**Attendees:** Karen Algozzine, Robert Algozzine, Lynn Ahlgrim-Delzell, Kelly Anderson, Leigh Ausband, Joshua Avery, Louise Baucom, Bertha Billups, James Bird, Keonya Booker, Joyce Brigman, Diane Browder, Mary Lynne Calhoun, Gloria Campbell-Whatley, Peggy Ceballos, Marvin Chapman, Rosslyn Crandell, Myra Dietz, Meredith DiPietro, Barbara Edwards, Tammy Fesperman, Paul Fitchett, Claudia Flowers, Joyce Frazier, Sherell Fuller, Susan Furr, Susan Gibbs, Crystal Glover, Amy Good, Dawson Hancock, Stephen Hancock, Adam Harbaugh, Laura Hart, Richard Hartshorne, Misty Hathcock, Cynthia Hopper, Charles Hughes, Sarah Jordan, Scott Kissau, Brian Kissel, Suzanne Lamorey, Pamela Lassiter, Delores Lee, Jae Lim, Ya-yu Lo, Chrislyn Luce, James Lyons, Amanda Macon, Melinda McCabe, Adriana Medina, Andrea Moshier, Maryann Mraz, Kok-Mun Ng, Christopher O'Brien, Theresa Perez, Teresa Petty, John Piel, Paola Pilonieta, David Pugalee, Lan Quach, Clarrice Rapisarda, Susan Rebich, Robert Rickelman, Tracy Rock, Spencer Salas, Lee Sherry, Rebecca Shore, Pamela Shue, JaneDiane Smith, Frederick Spooner, Melba Spooner, Jo Ann Springs, Tehia Starker, Bruce Taylor, David Test, Rosemary Traore, Shawnee Wakeman, Chuang Wang, Jim Watson, Richard White, Greg Wiggan, Charles Wood, Karen Wood, Maria Yon.

1. Call to Order/Announcements – Dr. Calhoun called the meeting to order.
  - a. Approval of Minutes, August 22, 2008 – Dr. Algozzine made the motion to approve the minutes, Dr. Edwards seconded the motion. Minutes were approved by common consent.
  - b. Circulation of roster – Dr. Calhoun circulated the roster.
  - c. Announcement: NC NAME open board meeting Oct. 4 – Rosemary Traore made an announcement regarding the NCNAME open Board Meeting and invited the faculty to attend.
2. Recognition of new UNC Charlotte Principal Fellows and UNC Charlotte Teaching Fellows
  - a. Introduction of Principal Fellows – Delores Lee introduced the new group of Principal Fellows and they introduced themselves.
  - b. Introduction of Teaching Fellows – Misty Hathcock introduced the group of Teaching Fellows and gave a few facts regarding the Teaching Fellows at UNC Charlotte. The Teaching Fellows introduced themselves.
3. “Working with Latino Students” – Dr. Stephen Hancock gave a PowerPoint presentation of his trip to Mexico with the Center for International Understanding during the summer and discussed the needs of Latino students in our community and implications for the College of Education.

*~stretch break~*

4. Report of College of Education Faculty Council. The full report of the COED Faculty Council will be given in October. In the absence of Council Chair Hank Harris, Dean Calhoun reported on a University committee vacancy. Due to the resignation of Dr. Lynne Bailey from the faculty, the College needs an alternate for the Summer School Advisory Committee.
  1. Dr. Peggy Ceballos was nominated for this office by Dr. Phyllis Post. There being no further nominations, Dr. Ceballos was elected unanimously.

5. Review of updates to College of Education Faculty Handbook – Dr. Calhoun presented some of the updates to the Faculty Handbook:
  - a. Travel support (including report on international travel in 07-08)
  - b. New reporting requirements (and one less report to write) The web-based Service to Schools Report is no longer needed but faculty now are asked to provide more detailed reports (including impact) of service to schools and related agencies as part of the Faculty Annual Report. The new service report outline in the Faculty Annual Report reflects the reporting requirements from the State Board of Education.
  - c. The College of Education Faculty Handbook is being put on the College’s webpage by Ed Conway and will be available under “Faculty Resources.”
  - d. Conflict of Interest and External Activities Reports are due to the Chairs by September 30.
  - e. Faculty Office Hours – Six hours per week. These should be identified and given to the Office Managers. If you are unable to make your hours then the Office Manager should be notified and your voicemail and email messages should reflect the situation.
  
6. Other business?
  - a. Tammy Fesperman advised that items are being collected by the SNEA to help volunteers to New Orleans. They are due by October 10.
  - b. Dr. Edwards thanked the group for their help with registration. She also asked that Graduate students included on the roll but are not coming to class should be notified so that they will not be billed and do not know that they are in trouble.
  
7. Adjournment – The meeting was adjourned at 10:50 a.m.

**Next College Meeting: Friday, October 17, 2008**  
Agenda will include a special presentation by Discovery Place.