

## Minutes

**Cato College of Education Faculty/Staff Meeting  
Thursday, October 18, 2018 1:00p.m. – 2:30 p.m.  
Goudes Lecture Hall ~ COED 010**

**Attendees:** Lyndon Abrams, Liz Adkisson, Daniel Alston, Ashley Bayer, Kristen Beach, Tracey Benson, Joyce Brigman, Pamela Broom, Anne Cash, Wills Citty, Rosslyn Crandell, Hilary Dack, Kristin Davin, Debra Diegmann, Pam Erickson, Paul Fitchett, Erin FitzPatrick, Sejal Foxx, Joyce Frazier, Cindy Gilson, Kathie Goldman, Tisha Greene, Dawson Hancock, Susan Harden, Hank Harris, Laura Hart, Walter Hart, Barbara Howard, Cathy Howell, Charles Hughes, Sarah Johnson, LuAnn Jordan, Stella Kim, Scott Kissau, Lan Kolano, Joan Lachance, Chance Lewis, Jae Hoon Lim, Ya-yu Lo, Chrislyn Luce, Victor Mack, Rex Mangiaracina, Florence Martin, Valerie Mazzotti, Laura McCorkle, Ellen McIntyre, Pam McIntyre, Clare Merlin, Ryan Miller, Taryne Mingo, Erica Moody, Robert Moore, Debra Morris, Xiaoxia Newton, Christopher O'Brien, Kristie Opiola, Beth Oyarzun, Robert Pennington, Teresa Petty, Phyllis Post, Mike Putman, Tesh Ramey, Susan Rebich, Luke Reinke, Sandy Rogelberg, Donna Sacco, Ayesha Sadaf, Spencer Salas, Rebecca Shore, Brad Smith, Fred Spooner, Michelle Stephan, Bruce Taylor, Jean Vintinner, Virginia Walker, Chuang Wang, Jim Watson, Carl Westine, Colleen Whittingham, Greg Wiggan, Madelyn Williams-Colonnese, Charles Wood.

### 1. Call to Order

- ❖ Approval of Minutes, 8-23-18 Dr. Sejal Foxx made the motion to approve the minutes. Dr. Chuang Wang seconded the motion. Minutes were approved by common consent.



### 2. Announcements

- ❖ Introducing Dr. Taryne Mingo, Assistant Professor in Counseling ~ Hank Harris
- ❖ Introductions of 2018 Principal Fellows ~ Debra Morris introduced this year's Principal Fellows. They are Kathryn Bates, Kelly Burns, Katie Carpenter, Arsella Gilbert, Jeremy Hatcher, Jamie Hrbolich, Rebecca Hunter, Catherine Reynolds
- ❖ 2018 Student Teacher of the Year,  
Joyce Frazier announced the outstanding student teacher for spring 2018 as Ms. Makayla Church. She also received the NC State award for student teacher of the year from NCACTE. Makayla, who was unable to be present, sent her thanks to the college for her educational experiences and thanked her teachers for preparing her. Ellen stated that this is a big deal that this happened for us. We are the most award winning college in the university.
- ❖ Cato College of Education Early Career Award Announcement  
Ellen announced the first ever Cato Early Career Award which went to Dr. Kristen Beach. The college received many outstanding nominations. These funds are from John Cato's gift of five million dollars. Some of the gift goes to scholarships for students but he also wanted to award faculty as well. This year is our first award for faculty. By year 2027 we will honor four faculty. Self-nominations are due by Sept.1. You can also nominate someone else. Deans and Chairs review the candidates and reduce it to three. We had an amazing group this year.

❖ Library News ~ Abby Moore

Abby Moore presented on resources that are available in the library for faculty to use in their classes. One of the new things in the library is “Area 49” which consists of Makerspace, Visualization Lab, Gaming Lab EZ Video Studio, Multimedia Lab, T3 Classroom, Tech Checkouts and Workshops. 3D printing and workshops are available. Technology checkouts are also available. Check their website for more information. You can also contact Abby or Nicole Spoor. Open Access Week begins Oct. 23. A flyer is attached. More info on the website. They have also been adding books and resources to the collection including streaming videos. They would also like to do library instruction for your classes. They are available in the evenings as well.

❖ Role of Teaching Evaluations in Annual and RPT Processes

The Faculty Council and the Diversity Committee have asked the dean to address the topic of teaching evaluations. Ellen read the statement on evaluations from the Academic Affairs website. They are used in the annual review process. Chairs look for patterns and themes across courses. Some chairs will pull a quotation for the review. We are always continually improving classes –continuous improvement is one of our values. In the RPT process, course evaluations are looked at by the chair, DRC and CRC and dean. Ellen stated that we are looking at adding a few questions around diversity. The Diversity Committee will take that up and will bring it back to faculty for approval.

❖ Update on Giving Green

Lyndon Abrams spoke about the Giving Green campaign. He recognized three departments for their participation; TEAL, OSCP and the Deans Office. College of Education is presently at 11% participation. We can do better. Please consider making a donation.

### 3. Associate Deans Reports

❖ Dawson Hancock

- The College Colloquia will follow this faculty meeting. Justin Lane from the Institute of Social Capital will present on research and databases. You are encouraged to attend.
- Reminder to get your proposal into Curriculog by January 31 for graduate level re-visioning and repackaging for changes for Fall 2019. Try to submit by the end of this semester.
- Reminder of the Doctoral Council and Master’s Graduate Program Directors meeting on Oct. 30 at 10am in COED 110.

❖ Teresa Petty

- The November college meeting will be on assessment. Last year we did the data day. This time we will revisit the results from last year. There will be no pre-work for the meeting. It will be a fun meeting. Please bring a device to respond to polls.
- The Task Force will be expanding our partner schools and we want your feedback. An email will go out next week with a list of partner schools and your feedback is requested.

### 4. Assistant Dean Reports

❖ Paul Fitchett

- Re-design is moving along well. Working with Matt Wyse on the Curriculog process. Do not lose your vision from the summer.
- Practice-based teacher workshops is Nov. 1. If interested you can still sign up.
- Attended Clare Merlin’s presentation on FLIP classrooms. She can be a good resource.

❖ Tisha Greene

- The office is working really hard on placements for the fall and spring. There are 163 placements needed. We want quality placements and we want your feedback.

## 5. Diversity Committee Report

- Co-chairs of the Diversity Committee are Greg Wiggan and Tracey Benson. Four goals of the committee are to increase awareness and knowledge, support the college's framework, be a clearinghouse for resources and advocate for the needs and interests of underrepresented groups.
- Upcoming events are Dr. Susi Long on Oct. 23, 1-2:30 in COED 010 and a Poster Session on Nov. 29 in the COED Atrium. Interested students can participate and faculty/staff are encouraged to attend.
- Membership includes Lisa Merriweather, Gloria Campbell-Whatley, Erin FitzPatrick, Tracey Benson, Erik Byker, Colleen Whittingham, Lyndon Abrams, Susan Harden, Michelle Stephan, and Victor Mack.

## 6. Committee Goals for 2018-2019

- CAEP Committee – Laura Hart announced its members, Ann Cash, Paola Pilonieta, Tracy Rock, Rebecca Shore, Jeanneine Jones, David Pugalee, Ya-yu Lo, Shawnee Wakeman, Xiaoxia Newton, Sejal Foxx, and Tesh Ramey. They are collecting course outlines, program maps and will begin a draft CAEP Report.
- Undergraduate Student Awards Committee – Brad Smith stated the committee members as Kia Jones, Spencer Salas, Joyce Brigman, Misty Hathcock and Pam McIntyre. Their goal is to give away as much money to students as they can.
- Faculty Council – Florence Martin stated the members Chris O'Brien, Gloria Campbell-Whatley, Kristie Opiola, Clare Merlin, Mark D'Amico, Lan Kolano, Joan Lachance, Amy Good and Ian Binns. They are the voice of the faculty. If you have a topic that needs to be discussed, let your department rep or Florence know.
- Graduate Curriculum Committee – Lyndon Abrams stated that they review and make recommendations on course and curriculum proposals. It is important that you get them in early, as this will be a big year for the committee. Membership includes Joan Lachance, Luke Reinke, Laura McCorkle, Jae Hoon Lim and Susan Furr.
- Internationalization Committee – Greg Wiggan stood in for Adriana Medina who is out of town. Goals include increasing awareness, support the study abroad program, showcase international work of the faculty. Nov. 15 is the Study Abroad Expo in the COED Atrium. Members are Kristin Davin, Tom Fisher, Lyndon Abrams, Taryne Mingo, Xiaoxia Newton, Erik Byker, Ian Binns, Cindy Gilson and Ayesha Sadaf.
- Deans Advisory Committee – Sarah Johnson announced the members Josh Avery, Sue Rebich, Lyndon Abrams, Karen Wood, Regina Johnson, Alisa Wickliff, Virginia Walker, Lan Kolano, Heather Coffey and Karen Haar. The committee advises the dean on social and strategic ideas for the college. Each department has a representative.
- Engagement Council – Victor Mack stated the membership. They are Laura Hart, Lan Kolano, Joyce Frazier, Dawson Hancock, Susan Harden, Teresa Petty, Chance Lewis, Wills Citty and Bethany Myers. The Council works on engaging with community partners and the community engaging with us. Recruitment efforts are also addressed.
- Information Technology (ITAC) – Dane Hughes stated the members. They are Josh Avery, Tom Fisher, Daniel Alston, Susan Furr, Beth Oyarzun, LuAnn Jordan, Lonnie Bateman and Ed Conway. They prioritize technology requests, policy revisions and plan for future needs.

- Honors Council – Cindy Gilson stated that they are updating the handbook, they have a new course sequence for students and they are looking at recruitment criteria. They have a new cohort of five students. They must have a 3.5 GPA to qualify for the program. Applications are on the back table. A perk is a stole for graduation. Their members include Amy Good, Bettie Ray Butler, Misty Hathcock, Rebecca Shore and Matt Eastin.
- RPT Revision Committee – Chuang Wang stated that they are working on revising the RPT document and the criteria. The committee includes Charles Hutchison, Erik Byker, Lyndon Abrams, Kelly Anderson and Ed Wierzalis.

#### **7. Communications Report ~ Wills Citty**

Wills has been working on highlighting ourselves and distinguishing us from our competitors. One of our alumni, Emily Francis was on the Ellen DeGeneres TV show. Links have been put on social media accounts to advertise it. We received 4,000 views to that page. Engaging with our external partners is important. Multiple stories have been in the UNC Charlotte magazine. He has been working on revitalizing the college website program pages. Niner University and the new MEd program has been added. He is also working on google ad words for graduate level programs. Other articles include Student Teacher of the Year, TEI work and Play Therapy.

#### **8. How to deal with non-compliant students ~ Laura Hart & Kristie Opiola**

Faculty Council requested strategies on dealing with non-compliant students. Typical behaviors are inappropriate use of cell phones and electronic devices, poor communication choices, repeat behaviors, negative affect and others. Be proactive. Do not wait to address it. Be clear on your syllabus. Establish a policy on cell phone usage. Establish what devices may be used and how to handle emergencies. Point out connections to the P-12 world. We are practicing expectations when in the classroom. Be humble, real and relatable. Give participation points and feedback on their performance. Build in breaks so they can check their electronics. If they are disruptive, you may ask them to leave. Access the Professional Dispositions page on our website. Next step would be Dean of Students and an incident report. Document it and share with Laura. See presentation attached for more information.

#### **9. Other business**

**Adjourned: 2:45 PM**

#### **2:45-3:30 College Research Colloquia: Justin Lane**

Research and Data Associate, Institute of Social Capital

Introduction of the Integrated Data System

Data License Request Process

**Next College Meeting: Thursday, November 15, 2018 ~ Assessment**

**Reading Day Luncheon, December 6, 2018**

**Next All College Meeting: Thursday, January 24, 2019**