

Faculty Council Meeting
January 31st, 2007

Members Attending: Michael Green, Richard Hartshorne, Jeff Passe, Lil Brannon, Kelly Anderson, and Hank Harris.

9:30 Meeting called to order by Lil Brannon.

- I. Minutes from the previous 10/18/06 meeting were reviewed and approved.
- II. **Discussion** of Podcast Resolution, Student Assembly:
 - See handout. Council members discussed briefly the Podcast document. All present were in agreement to refer the document to the Technology Committee for their review and recommendations.

ACTION:

Lil will contact the chair of the COE Technology Committee and request they review the Podcast document and make appropriate recommendations.
- III. **Discussion** of Enrollment Management (particularly as it pertains to the new workload policy):
 - Lil began the discussion surrounding enrollment management by presenting three sub issues:
 1. Large numbers of students coming into courses the first week of classes. Sheer management of the numbers of students enrolled in secondary courses in particular.
 2. Issue of enrollment – Does class size make a difference in a) teaching workload, b) quality of a course with high enrollment verses smaller classes, and c) enrollment caps on method courses?
 3. Will the new workload policy involve more adjuncts? Are they located and hired? Is there a COE or university policy regarding hiring criteria of adjuncts? Are they being mentored?

Discussion:

 - Are we different from community colleges if over ½ of a department's courses are being taught by adjunct faculty?
 - The suggestion was made that we look at staffing patterns over time. Look at data from 2006 to now in terms of hiring, use of adjuncts, etc. Suggested data to be reviewed included FTEs (program and department levels), numbers of enrolled undergraduate and graduate students (MAT, MED, and Doctoral), numbers of students impacted (being taught) by adjuncts verses faculty over the past 5 years. Members discussed what appear to be massive increases in student numbers, but not an increase in faculty allotments.
 - The suggestion was made to enlist the help of COE administration to provide these data. A subcommittee could be made to review the data. This subcommittee would consist of all tenured faculty and would begin their work by sitting down with the Dean. A suggestion was made that the subcommittee consist of the past Faculty Council President, the current FC President, and other past FC members. The subcommittee would draft a proposal to submit to the Dean. The recommendation was made that a tight timeline be established allowing the work of the subcommittee to be done and/or underway by the next FC meeting on Feb. 21st, 2007.

- An additional concern was raised with regard to course evaluations. The recommendation proposed was to review our current COE use of course evaluations.
- Another concern mentioned involved the Office of Field Experiences in their decision making of what students are expected to do in schools during their student teaching. The concern raised was that no conversations have involved instructors of methods courses in the creation of the lesson plan rubrics and the STARR instrument used in student teaching. It was suggested that two issues surrounding this concern be brought to the attention of the Dean: 1) assessments (rubrics), how they used, contents of rubrics, and 2) how are departments working with OFE staff?

ACTION:

Subcommittee will meet in the next few weeks to draft a proposal to present to the Dean.

Meeting Adjourned

Next Scheduled Faculty Council Meeting
February 21st, 2007 @ 9:30
Dean's Conference Room