

## Getting Ready for the Flu!

Staying healthy / saving the semester



## Your jobs

Keep instruction going even IF

- You have the flu
- Your students have the flu



## Be prepared to . . .

- ✓ Offer alternate make-up assignments for students if you and/or they can't come to class
- ✓ Figure out how to manage instruction using Moodle
- ✓ Create flexibility within your attendance policy
- ✓ Create a faculty buddy system to cover classes
- ✓ Do NOT demand a doctor's excuse



## University / College Planning

Business Continuity Planning – *Dane Hughes*

Prevention – *Dane Hughes*

Online Instruction – *Dane Hughes*

Conducting Class/ Clinicals – *Melba Spooner*

Human Resources Issues – *Andrea Moshier*



## Business Continuity



## University Plans

Unlike prior Pandemic Flu, UNCC will not close due to number of cases.

We will rely on critical processes and are these processes being interrupted due to the virus.



## College Plan

All directors and chairs need to be proficient at working from off site.

Departmental staff deemed critical will also need to be proficient at working from off site.



## Where are we now?

As of September 9, 2009 we have had 5 confirmed cases at UNC Charlotte

Administration is asking people with flu like symptoms to self-isolate at home or in their dorm

Mandatory quarantines will only be used if the state or county require



## Where are we now?

Reports from other universities show that most cases of flu are mild. Rarely are they severe or life threatening.

Even with 2,000 cases Washington State maintained normal operations. Most effected faculty/staff/students were ill for 2-3 days.



## Flu Prevention



## Tips for Safety

Just like momma said:

- ✓Cover your cough
- ✓Wash your hands frequently
- ✓If you have a fever, stay home for at least  
24 hours after the fever has ended
- ✓Flu shots on campus in October
- ✓Get an H1N1vaccine when it becomes  
available



## For more flu information

[www.flu.gov](http://www.flu.gov)

[www.bcp.uncc.edu](http://www.bcp.uncc.edu)



## Questions?



## Online Instruction

### Be prepared

- Plan
- Use technology now
- Alert students

The Center for Teaching and Learning has an excellent guide for preparing:

<http://teaching.uncc.edu/continuity>



## Working from off site

Should staff be required to work from off site, Citrix is the best way to access your applications and data.

To login: [www.uncc.edu/citrix](http://www.uncc.edu/citrix)

For information and training:  
[education.uncc.edu/oit](http://education.uncc.edu/oit)



## The Key to Successful Off Site Work

Try it before you need it!





## Questions?



## Clinical Considerations

September 1989?

- We made it through!
- We didn't miss a beat!
- We used common sense!
- We can do it again!



## Clinical Considerations

### Candidate Considerations

- What are they reading/hearing?
- Need for reassurance
- Answers about deadlines/ due dates
- Communicating with school /agency contacts
- Practicing professionals (e.g., follow guidelines of their employment)



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## Faculty Considerations

Know the most “up-to-date” news

Examine syllabus (early) to determine possible alternatives

Be specific in how candidates should communicate with you & the schools/agencies

Find alternative space if class meets in a school building (if necessary)

Be PROACTIVE!



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## What Can We Do?

Reduce required hours (e.g., 20 hours reduced to 15 for the current semester)

Provide “virtual” assignment

Allow flexibility in where/when clinical work is completed (e.g., adjust due dates for assignments)

Provide alternative assignments (e.g., reflection about a clinical already completed)

Set up individual/small group support sessions



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## Student Teaching/Practica/Internships

- Flexibility
- Candidates follow school/school district /agency calendar/requirements
- Direct contacts are the CT and the US



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## 1989 Revisited with Planning!

- This too shall pass!
- We can do this, right?
- When all else fails, call OFE! ☺



## Questions?



## HR/Reporting



## Personnel Considerations for Leave Accruing Staff

- Should the University close, you are not responsible for these hours
- As normally required, you must use leave time to cover absences when the University is open
- Special Consideration: Advanced Sick Leave



## Daily Personnel Status Reporting

- Will be used to determine the operating status of each department /unit
- Report will be submitted daily to the Chancellor/Cabinet level to help make decisions on the operational status of the University.
- In pilot phase, Campus-wide reporting to begin in October



## Questions?

