

Minutes
College of Education Leadership Council
Wednesday, October 17, 2012
12:30 p.m. - 2:30 p.m.
COED 259 ~ Educational Leadership Conference Room (New place)

Present: Mary Lynne Calhoun, Melba Spooner, Vicki Jaus, Joyce Frazier, Dane Hughes, Victor Mack, Amanda Macon, Jan Hinson, Bonnie Morton, Warren DiBiase, Dawson Hancock, Emily Stephenson-Green, Lee Sherry, David Pugalee, Tim Rogers, Hank Harris, Lisa Patterson
Guest: Sandra Dika

AGENDA ITEMS	DISCUSSION	ACTIONS/NEXT STEPS
1. Undergraduate Research Conference – <i>Sandra Dika</i>	Sandra, the COED rep for the UG Research Conference gave a brief presentation on the conference which will be held Apr. 19, 2013, registration deadline Apr. 1, 2013. There are also award opportunities available. Contact Sandra for more info.	Encourage undergraduate students to attend.
2. Introducing Lisa Patterson, College of Education Communications Director a. Planning our communications strategy (meetings to be scheduled; initial projects)	Mary Lynne introduced Lisa Patterson, the college's new Communications Officer. The position is shared with CHHS, where her office will be located CHHS 478B. She will work with chairs on our communication needs as well as the content on our website. She will also be working on the dedication of the Cato Teaching Mural.	Start to think about strategies to discuss with Lisa.
3. General updates a. Congratulations to Hal Jaus, finalist for 2012 Bank of America Award for Teaching Excellence – celebration Friday evening	This Friday night we will celebrate Hal Jaus, a finalist for the BofA Award at Founders Hall. Please plan to attend and support Hal on his achievements.	

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<ul style="list-style-type: none"> b. RPT electronic submissions seem to be going well c. New position awarded to College of Education (recruitment deferred till next year) d. Faculty recruitment update (e.g., Chronicle ad) e. Accreditation expenses for 2012-2013? 	<p>The electronic submission process was discussed. There are some minor issues with Moodle and it was determined that there needs to be more clarity in the instructions.</p> <p>A reminder that clinical submissions will take place in the spring semester, therefore the Dean and the chair should be notified by Nov. 15 so Dane can set up folders by Dec. 1st.</p> <p>The college has requested and been awarded a second Associate Dean position. This position will be vacant this year with the new Dean doing a search next year.</p> <p>Searches are underway for 5 vacant faculty positions. Keep the Dean informed on how the search is going. Interviews should take place in Jan. and Feb.</p> <p>Contact Bonnie for accreditation expenses so she can submit for reimbursement.</p>	<p>Contact your clinical faculty for their interest in submitting.</p> <p>Distribute the position descriptions for recruitment. Keep Mary Lynne informed of the progress.</p>
<ul style="list-style-type: none"> 4. UNC General Administration initiatives and updates <ul style="list-style-type: none"> a. Teacher Performance Assessment (TPA) – pilot project for formative feedback to student teachers 	<p>The state is engaged in a pilot for new teacher performance assessment which NC may adopt. A team has assembled and went for orientation last week and another</p>	

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<p data-bbox="331 451 819 521">b. UNC Charlotte Teacher Effectiveness Study (Year 2)</p> <p data-bbox="331 760 793 857">c. Teacher Education Graduates vs. Non-Education Graduates in 2011-2012</p>	<p data-bbox="842 337 1360 435">meeting this week. We will pilot this in elementary education. This can be used for evidence work.</p> <p data-bbox="842 443 1339 719">The Dean spoke about the results from a study on how our teacher candidates are prepared using campus specific data. The focus was on the first 5 years of teaching. Our students out-performed in HS areas and in many areas of middle school. Elementary School math was a lower score.</p> <p data-bbox="842 764 1356 935">A report from GA that compared SAT scores and CUM GPA scores of education majors was discussed which showed that we are bringing in strong candidates to the university.</p> <p data-bbox="842 979 1356 1149">From the UNC Deans Meeting: A scholarship program is available in the state with an April 1st deadline for teachers in areas of highest need. Amanda will get the word out to those that qualify.</p> <p data-bbox="842 1193 1356 1399">Rachael McBroom, a new liaison from GA will be working on re-issuing approval letters and updating their website. A broader pilot will take place next summer of the elementary education program. The pilot process from last year will be</p>	

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	retooled. Results from last year's pilots will be released soon.	
5. Student Complaint Log Policy and Procedures – <i>Melba Spooner</i>	Melba reviewed the student complaint resolution log procedures. Academic departments should identify a person to be their designee. Send the name of that person to Melba. Melba will send the complete list to Leslie Zenk. She asked that you familiarize yourself with the policy.	Chairs, Joyce and Amanda – Let Melba know the name of your compliance designee by Friday.
6. NCATE updates – <i>Melba Spooner</i>	<ul style="list-style-type: none"> • The Advisory Group which met last week focused on exhibits. The meeting was successful. • All of the standards have been written and is in the editing process • Laura is working with Dane on the housing of the exhibits. • Still waiting on a couple of faculty vitae. • Laura will contact chairs for faculty info. • Emily is working on missing course outlines. A list was distributed. • Fall 2012 syllabi are still being collected. Submit to Melba. 	<p>Send faculty vitae.</p> <p>Send Emily your missing course outlines.</p> <p>Submit to Melba Fall 2012 syllabi</p>
7. Review of agenda for COED meeting, Friday, Oct. 19	The Dean reviewed agenda items for this week's faculty meeting which will begin at 9am with Dr. Lorden	

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	<p style="text-align: center;">Short break.</p> <p style="text-align: center;">Last agenda item will be only for those involved in the Union County Public Schools Race to the Top grant proposal: Dawson, Lee, Warren, Victor, David, Bonnie, others?)</p>	
<p>8. Developing budget parameters for UCPS proposal</p>	<p>The group, which consisted of Dawson, Rich Lambert, Lee, Warren, David, Bonnie, Melba and Mary Lynne met and discussed the proposal submittal. Rich Lambert will take the lead on the proposal and will be contacted this afternoon by Union County. Since there is additional money available it was determined that a grant proposal should be submitted and it should be proposed as an institution. Bonnie will send out a draft this afternoon.</p>	

Meeting adjourned 2:45 p.m.