

Minutes
College of Education Leadership Council
Monday, November 5, 2012

Present: Mary Lynne Calhoun, Melba Spooner, Dawson Hancock, Joyce Frazier, Amanda Macon, Warren DiBiase, Emily Stephenson-Green, Lisa Patterson, Dane Hughes, Lee Sherry, Vicki Jaus, Jan Hinson, Hank Harris, Tim Rogers, Bonnie Morton, David Pugalee, Victor Mack.
Guests: Laura Hart, Tina Heafner

| AGENDA ITEMS | DISCUSSION | ACTIONS/NEXT STEPS |
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| <p>1. Review of edTPA pilot project and identification of next steps – <i>Laura Hart & Tina Heafner</i></p> <ul style="list-style-type: none"> a. Identification of undergraduate program or programs to pilot TPA in 2013-2014 b. Identification of leadership team to attend January 2013 training c. “Evidences” modifications for pilot group(s) d. Implications for methods courses, yearlong internship, and student teaching. e. Other issues | <p>UNC Charlotte has agreed to be part of a 7 campus pilot of a new initial teacher licensure instrument that will assess teacher performance. Laura and Tina have been attending this training and prepared a presentation of the work being done. This instrument provides a higher standard than what we are currently using. It involves a higher level of writing. There is a good possibility that this will replace the initial licensure evidences. This is being aligned to SACS and NCATE requirements. Feedback has been good. Next steps are an implementation plan, training and building a team in the spring and implementation in Fall 2013.</p> | <p>Laura/Tina will provide guidance for trainings in January.</p> |
| <p>2. Updates</p> <ul style="list-style-type: none"> a. Class scheduling guidelines | <p>We have been asked to utilize our space more efficiently. This will also effect parking on campus. We need to schedule 20% of our classes outside of prime time (8-9:30, 3:30 – pm, and Fridays). Alert your office manager to this.</p> | <p>Chairs – present this information to your faculty and office manager.</p> |

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| <p>b. Proposed revision of Peer Observation of Teaching</p> <p>c. Feedback on Professional Dispositions practices</p> <p>d. SLO reports ~ <i>Emily</i></p> <p>e. NCATE update ~ <i>Melba</i></p> <p>f. Teaching Mural update ~ <i>Tim/ Mary Lynne</i></p> | <p>This revision is ready for a vote. Faculty Council requested that the vote be an electronic one. It was agreed that Tracy did an excellent job on the revision.</p> <p>Vicki has been meeting with departments and this practice is moving forward. Amanda added that the candidate statement "Commitment to Professional Dispositions" will be changing.</p> <p>There is a new timeline that the university has established. Report writing will take place once a calendar year. Academic Affairs assessment team will be reviewing the feedback that was provided.</p> <p>Melba reviewed the new accreditation website which everyone agreed is very user friendly. Skeletal links will be up by Nov. 12. By Mar 3rd 2013 everything will be on the website. The team will review the information from off-site and give us their report with areas of concerns by late May/early June. We will have by Sept. 15 to address those concerns. The on-site visit will be Nov. 3-5, 2013.</p> <p>Tim informed the council that the university website is highlighting the mural pictures, stories and information about the mural. It's being promoted well. Lisa Patterson is working on a pitch for an article in the Charlotte Observer. Fencing is</p> | <p>An electronic vote is to be prepared after the faculty meeting.</p> |

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| | up around the site and work is beginning. We expect the dedication to be in late January/early February. Mary Lynne thanked Lisa for her work on getting the word out. | |
| 3. Reappointment and promotion reviews for clinical faculty: need to elect additional members to CRC and DRC | Mary Lynne stated that we will soon begin promotion reviews for clinical faculty. The deadline to let us know if you want to be reviewed is Nov. 15. Dossiers will be due the first week of January. There are 5 people to date that have elected to be reviewed. Additional members of the CRC and the DRC will need to be elected. Mary Lynne will call for nominations at the November meeting for two clinical CRC members. Depending on what departments will have clinical reviews, an additional clinical faculty member will need to be elected by departments. | Elect 2 senior clinical faculty to the CRC. Chairs – may need to elect additional clinical faculty to their DRC. |
| 4. Review of COED agenda for Nov. 16 a. New faculty Diversity Award | The Dean reviewed the agenda for next week's faculty meeting and asked for additional items. Amanda stated that she will introduce a new coach, Amy Fitchett. Victor will announce the call for faculty awards. A new faculty diversity award will be added. | |
| 5. Planning for holiday lunch – Thursday, December 6 | Mary Lynne provided the agenda for the progressive lunch. It was agreed that the departments will bring the same items and the schedule of events would stay the | |

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| | same. Rebecca Shore will continue as the music coordinator. | |
| 6. Other business? | <ul style="list-style-type: none"> ➤ Bonnie stated that we will be piloting a part time faculty recruitment procedure for Academic Affairs due to a veterans bill that requires opening these positions to the public. Bonnie and Kathie will attend a meeting next week and bring more information back to the college. ➤ Dane alerted the council that he will meet with chairs/directors regarding business continuity planning. ➤ Dawson alerted the council of a standard description of a program coordinator that was brought up by the Graduate School. It was decided to bring Kelly Anderson in to explain this change. ➤ A vote took place at the end of this meeting to determine where our future meetings will take place. It was agreed that COED 110 fits our needs perfectly and all future leadership council meetings will be held in this room. | Invite Kelly Anderson to next month's leadership council to share this change. |

Meeting adjourned 11:55 a.m.