

**Minutes**  
**College of Education Leadership Council**  
**Monday, April 16, 2012**  
**10:00 a.m. - 12:30 p.m.**  
**COED 205**

**Present: Lee Sherry, Joyce Frazier, Melba Spooner, Warren DiBiase, Victor Mack, Hank Harris, Jan Hinson, Bonnie Morton, Dane Hughes, Sandra Dika, Amanda Macon, Emily Stephenson-Green, Vicki Jaus**

<b>AGENDA ITEMS</b>	<b>DISCUSSION</b>	<b>ACTIONS/NEXT STEPS</b>
<p>1. Space needs for 2012-2013</p> <ul style="list-style-type: none"> <li>a. Where are there vacancies?</li> <li>b. Where are there needs? <ul style="list-style-type: none"> <li>i. Dr. Algozzine's project coordinator</li> </ul> </li> </ul>	<p>The Council reviewed the faculty that will be leaving this year: Hal Jaus (REEL), Theresa Perez (MDSK), Corey Lock (EDLD, phased retirement), Clarrice Rapisarda (CSLG), Adam Harbaugh (MDSK), Liv Davila (MDSK), and Chastity Harper (C-STEM).</p> <p>Also reviewed were the needs for faculty/staff that will be coming in: Project Coordinator for funded project for Dr. Algozzine, Communications Officer shared with CHHS (use COED 232), Susan Harden (MDSK), Diana Dagenhart (MDSK one year contract). It was discussed that Monique Pollock would be moved to COED 118.</p>	<p>Chairs – Let Mary Lynne know of your space arrangements at your individual meetings with her on 4/23.</p> <p>Mary Lynne will follow up with Dawson about the possibility of the project coordinator sharing the EXC suite space.</p>
<p>2. Personnel news:</p> <ul style="list-style-type: none"> <li>a. Reminders: faculty justifications to Bonnie/ me</li> </ul>	<p>Mary Lynne reminded council members of the justifications needed for the vacant positions for</p>	<p>Justifications for vacant positions to Mary Lynne/Bonnie by mid-May.</p>

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	<p>the budget presentation in June. Ensure that they are 2-3 paragraphs of data-rich information. Mary Lynne feels confident that we will not have to give up positions.</p>	
<p>3. Honors in Education update/ need for your assistance</p>	<p>The COED Honors Council has done work this year to attract students.</p> <p>Required GPA is now 3.5</p> <p>The Dean asked that you recruit your talented undergraduate students by making the website available to them. Amanda added that a mass email has gone out and she plans to present it at SOAR. Jan asked about an incentive such as \$200 for books or using a required evidence as their thesis.</p>	<p>The exploration of a research-based Impact on Student Learning Project at the Honors Project should be explored further by the Honors Council and faculty in undergraduate programs.</p> <p>All chairs with undergraduate programs are encouraged to keep recruiting promising students to the Honors in Education program.</p> <p>Please discuss in April department meetings.</p>
<p>4. Annual reviews for members of Leadership Council: invitation to comment</p>	<p>Mary Lynne stated that presently your report goes only to her. She asked if council members would be open to sharing their reflections with the entire Leadership Council.</p>	<p>Let Mary Lynne/ Melba know by Wednesday if you are open to sharing.</p>
<p>5. Proposed process for electronic submission of RPT dossiers – <i>Dane</i></p>	<p>Dane presented on the new process for submissions of material for the RPT process. He will build individual faculty member sites as a project in Moodle. The folders will be in line with the checklist and the</p>	<p>Dane will meet with Mary Lynne and Melba to walk them through the new process before her workshop with faculty on 4/27.</p>

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	information can be archived.	
<p>6. Cohort programs for new graduate students?</p> <p>a. Review of new programs for 2012-2013</p> <p>b. Ideas?</p>	<p>The Dean stated that she needs to gather data from everyone for her meeting with Dr. Lorden on Wednesday regarding recruitment for our cohort programs. We need to grow through our grad students since we have lost numbers from the downturn in students. She asked for numbers served for our new cohorts and what programs are we looking at for the future.</p>	<p>Among the new students/ new programs:</p> <ul style="list-style-type: none"> <li>• MSA cohorts in Gaston and Rowan counties</li> <li>• NC INSPIRE (MAT- math- Spring 2013)</li> <li>• IMPACT 5 (M.Ed. in EIST, began Fall 2011, 52 students)</li> <li>• Potential new MAT project with NC Teacher Corps</li> </ul>
<p>7. Review of COED Honors &amp; Awards Day</p>	<p>The Honors and Awards Day is scheduled for Sat. May 5 2-4pm at the Harris Alumni Center. The Dean reviewed the scholarships and awards that can be awarded. She invited everyone to attend.</p>	<p>Amanda and Melba to find presenters.</p>
<p>8. Review of COED agenda for 4-20-12</p>	<p>The agenda for the college meeting was reviewed for accuracy. Let Mary Lynne know if there will be changes.</p>	
<p>9. Other business?</p>	<p>Be aware that course evaluations are now open to students. Contact Melba if you have any questions.</p>	

Adjourned 11:35 a.m.