

Minutes
College of Education Leadership Council
Monday, August 9, 2010
10:00 a.m. - 12:30 p.m.
COED 205

Present: Mary Lynne Calhoun, Melba Spooner, Dawson Hancock, Lee Sherry, Warren DiBiase, Joyce Frazier, Sam Nixon, David Pugalee, Victor Mack, Bonnie Morton, Dane Hughes, Hank Harris, Jan Hinson, Linda Breen
Absent: Emily Stephenson-Green, Vicki Jaus

AGENDA ITEMS	DISCUSSION	ACTIONS/NEXT STEPS
<p>1. Quick items</p> <ul style="list-style-type: none"> a. Academic Affairs calendar b. The parking situation for Fall c. CMS research partnership update 	<p>The Academic Affairs calendar was distributed to all as a good reference. Check back periodically to their website for updates and additions.</p> <p>Keith Wassum will be sending out a memo to faculty and staff on ways to alleviate the parking situation at the start of school. He stated in the memo that parking does get better after the first 2 weeks.</p> <p>The College of Education, through the leadership of Dawson Hancock and Bob Algozzine, has established a research partnership with Charlotte-Mecklenburg Schools to expedite IRB reviews (an Ed.D. Graduate Assistant will work with Dixie Airey in the Compliance office.) As a consequence, the \$100 application fee will be waived for UNC Charlotte faculty and</p>	<p>Please share with your faculty and staff.</p> <p>Please share with faculty. Mary Lynne will announce at August 20 College meeting.</p>

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<ul style="list-style-type: none"> d. SACS: faculty credentials requirements e. MSA program approved by State Board of Education, 8-5-10 f. External Activities for Pay 	<p>students.</p> <p>Academic Affairs has asked that when hiring new faculty, please insure that we receive original transcripts that have been issued directly to UNCC.</p> <p>The new MSA program has received the final approval from the Board of Education.</p> <p>External Activities for Pay form will need to be completed by Sept. 8. The Dean provided training on completing the form.</p>	<p>Please share with your office staff who order transcripts.</p> <p>Remind your faculty to report in advance when they do External Activities for Pay as well as a Conflict of Interest form. Discuss this at your first Department meeting. Complete the form on activities from 2009-10 and forward to Kathie by Sept 8th.</p>
<ul style="list-style-type: none"> 2. Update from UNC General Administration <ul style="list-style-type: none"> a. Introducing Dr. Lynne Johnson, DPI Director, Educator Recruitment and Development b. Deans Advisory Group for Department of Public Instruction/ State Board of Education c. Academic Program Inventory for CIP13 	<p>Dr. Kathy Sullivan has transitioned to a new position with the Education Cabinet. Dr. Lynne Johnson will be her replacement. The Dean distributed her contact information.</p> <p>A new Advisory Group has been formed to meet with Chairs of the Board of Education to review the agenda before meetings. The Dean stated that she will be a part of this group for this year.</p> <p>We have been asked to review our inventory for CIP13. Melba will distribute</p>	<p>Dr. Lynne C. Johnson Director, Educator Recruitment and Development 6330 Mail Service Center Raleigh, NC 27699-6330 919. 807.3355</p>

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<p>d. New consolidation of teacher education/school administrator reports for General Assembly</p> <p>e. University budget forecast</p>	<p>the information to chairs.</p> <p>A handout was distributed noting the reports to be consolidated into one report. Please note the new due date of April 15, 2011 that is now in effect.</p> <p>There was a cut of \$70 million to the university system. Tuition has been raised; enrollment growth money was held back, no new money, no replacement of cuts from last year, and second year of no raises. The projection for 2012 is not good. Federal Stimulus money will end, taxes are set to expire, and a lot will depend on elections in the fall. We need to be prepared for a difficult time ahead.</p>	
<p>3. Designing the Advising Home Page – <i>Melba</i></p> <p>a. College of Education on Facebook</p>	<p>Melba stated that the goal for the new advising home page to be available will be on August 15. Official information will reside on this page. Sam Nixon gave a demonstration of this user friendly advising tool.</p> <p>We now have a new recruitment communication link on Facebook.</p>	

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<p>4. Starting the new year</p> <p>a. Part-time faculty orientation August 19, 4 p.m. – 5:30 p.m.</p> <p>b. Review of tentative agenda for August 20 College of Education meeting</p> <p>i. News of the community?</p> <p>c. Back to School Celebration: Thursday, September 9, 12:30 – 2 p.m., Lucas Room; BBQ lunch</p>	<p>The Dean reminded the chairs to send out the invitation to part time faculty for the orientation.</p> <p>A draft of the College Meeting’s agenda was distributed and reviewed for accuracy and additions.</p> <p>The Dean requested information for News of the Community.</p> <p>A celebration is being planned which will include a BBQ lunch and speakers. Extend the invitation to your faculty.</p>	<p>Chairs – send out invite to p/t faculty and let the Dean and Kathie know how many will be attending.</p> <p>Mary Lynne will contact chairs and office managers about the program.</p> <p>Send the Dean any news from your departments to be used for the College Meeting.</p> <p>Extend invitation to your faculty.</p>
<p>5. Update on the Campaign for the College of Education</p> <p>a. Levine Museum of the New South event – September 15</p>	<p>The theme for this year’s 40th Anniversary of the College of Education is - <i>Looking Forward: Honor, Celebrate and Grow</i>.</p> <p>We have just received the news that we are now authorized to conduct the search for the new Distinguished Professorship position in MDSK from the first major gift from Ike Belk.</p> <p>Please note the date is September 15 not the 17th. There will be a presentation on the high school dropout rate. Share with your</p>	<p>If you have faculty involved with this topic, please invite them to attend and send information about their research efforts to</p>

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<ul style="list-style-type: none"> b. Superintendents Luncheon – September 17 c. Triad area event (Childress Vineyard) – October 6 d. Campaign branding/ messaging 	<p>faculty</p> <p>This event will be hosted by Chancellor Dubois</p> <p>Linda added additional upcoming events that are taking place: Boston area event – Oct 9 Gaston County event – Nov 12 Other area events in the planning stages are: Washington, D.C., Atlanta, Wilmington area. There will also be a Basketball event for alumni and parents. The Dean added that at the end of the year, a cocktail party is being planned in which you will be asked to participate.</p>	<p>Mary Lynne.</p>
<p>6. Data management plans for 2010-2011: update</p>	<p>The Dean reported that we are in our 3rd year of Tk20 and due to our changing needs, we are looking into other options. TaskStream, which is affiliated with 31 colleges and universities in North Carolina, has many advantages that fit our needs. Dane stated that a bid has gone out which will close on the 17th, to be awarded by the</p>	

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	<p>20th of August. He hopes to have it up and running by fall break. We will keep Tk20 running for students that need to finish. We are taking this new approach to serve us better.</p> <p>Jan Hinson has volunteered to do faculty workshops.</p>	
<p>7. Other business?</p>	<p>Melba distributed a handout from Student Accounts and the Cashiers Office which states the 2010 Payment and Cancellation Policy.</p>	<p>Please note date of August 18 for cancellation due to non-payment and September 1 as the second date for cancellation. Please share this info with your faculty.</p> <p>Reminder: Turn in your grades 48 hours after the final exam, or by Monday, August 16th.</p>

Meeting adjourned at 12:15pm