

Agenda
College of Education Leadership Council
Monday, January 14, 2013
10:00 a.m. - 12:30 p.m.
COED 110

Present: Mary Lynne Calhoun, Melba Spooner, Dawson Hancock, Joyce Frazier, Lee Sherry, Emily Stephenson-Green, Bonnie Morton, Tim Rogers, Amanda Macon, Warren DiBiase, Jan Hinson, Dane Hughes, David Pugalee, Hank Harris, Vicki Jaus.

AGENDA ITEMS	DISCUSSION	ACTIONS/NEXT STEPS
1. Presentation on University's Continuity of Operations Plan (COOP) initiative – <i>Josh Allen, Business Continuity Analyst</i>	Postponed	
2. Identifying connections with Lincoln County	A questioner was distributed to help identify points of connection in Lincoln County for the Chancellor when he attends meetings in the county. The Dean asked for this information from departments. She will then forward it on to Betty Doster.	Chairs/Directors – provide information and return to Mary Lynne
3. Review of COED agenda for 1-18-13	The Dean reviewed the agenda for Friday's meeting. It will be distributed electronically to faculty and staff.	
4. Briefing on a potential "CMS teaching school" (not on-campus) and invitation for input	A possible collaboration with CMS for beginning teachers working with master teachers. Mary Lynne has been working with Tracy Edwards on this and has come up with a no-cost version. It will be a professional development school in a high needs school. Will have more info in the next few weeks.	

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	Amanda added that Kelly Gwaltney, the new HR person from CMS wants to meet with our students.	
5. Planning for TIAA-CREF Lecture by Diane Ravitch, 3-20-13	There will be 2 events on campus with Diane Ravitch on March 20th. The first will be a Q&A in Cone 210, 4:30-5:30. Students are invited to attend. Then an evening event at Center City Building: reception at 6; lecture at 7, followed by dessert reception and book signing.. This will be community-focused. Mary Lynne asked for help regarding attendance. The lecture will be video-streamed back to campus. Alert your departments to the event.	Tim – Will work with Lisa to send out an email invitation to alumni Amanda – Will send an email out to students/new teachers
6. New testing requirements for teacher candidates: NC State Board of Education	New testing for teacher licensure has been approved for elementary and special education. We will have one year to prepare for these new tests. Student preparation and curriculum will be effected since these tests require deeper thinking similar to edTPA. Mary Lynne will meet with REEL and SPCD to help prepare for this change.	Mary Lynne will work with REEL and SPCD on preparations for this new testing.
	~ Break~ After the break, we will address some specialized items. Please “self select” regarding your participation (Chairs for sure!).	
7. Update and 20-minute work session: NCATE IR and Assessment Plan - <i>Melba Spooner</i> ,	Melba reviewed the updated NCATE website. Narratives are being added along	

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<i>Emily Stephenson-Green</i>	with the linking of documents. Mary Lynne requested that everyone review the site for accuracy. Emily is currently updating the assessment manual from 2005. Handouts were distributed and reviewed for accuracy. Mary Lynne stated that she would assist Emily in the review of Operations Assessment.	
8. Brief discussion regarding online course evaluations policy when <3 students respond – <i>Melba Spooner</i>	Instructors can only view evaluations when 3 or more have responded. The data would be lost and not available for such things as RPT and annual reports. Melba asked if we want to change that policy. All agreed. We need to ensure that faculty are reminding their students to complete the evaluations.	
9. Status check: clinical faculty reappointment/promotion reviews	The Dean asked what type of orientation should we provide to prepare the DRC to do their review work for clinical faculty.	Mary Lynne will hold a brief orientation for expanded DRCs and CRC (chairs will be invited) in early February. Chairs – get names of Expanded DRC members to Kathie ASAP.

Adjourned 12:15pm