

## MDSK Department Meeting Minutes 3/16/12

- Approval of Minutes from February 17- Motion- Charles, Second- Chance, No discussion, Motion carried
- Nominate Theresa Perez for Emeritus status. Must disseminate a copy of her vita and then the faculty must make the recommendation. Recommendation from the floor to nominate? Motion by Scott, Second by Chance (and all faculty). Warren will make recommendation to Dean, who will make recommendation to Chancellor. It's then his decision to grant Emeritus status.
- Proposal to establish curriculum deadline changes: Vicki Jaus- someone in Provost Office is attempting to streamline processes and one proposal is to make any changes in the curriculum come ahead of when the catalog is due. Anytime a change would be made in a course, they would happen in the fall semester, due no later than end of classes in December (to UG committee or Grad Council). A decision would be made by Feb. 15 and the catalog would come right after that. Faculty agrees with this proposal.
- Electronic Evidences and rubric revision: EE2 can be revised. Instead of content paper from another source, they can write a content paper on topic of unit plan. Also possibility of moving instructional unit plan out of methods class and into MDSK 3151 UG and MDSK 6162 for Grad. All info should be submitted by June 1<sup>st</sup>. Warren would like to have a committee formed to make recommendations on what to do with EEs and rubric changes. Committee would make recommendations to faculty and then to Emily Stephenson-Green. Committee participants- Dan, Teresa, Scott, Vicki, Diana. Meeting request- Doodle meetings.
- Announcements and Updates: Congratulations to DR. Tarra Ellis. Recommendation to the Dean to change her status from Lecturer to Clinical Assistant Professor. Congratulations to Adam- as of August, he'll be in Springfield Missouri, Missouri State University, welcome back Myra Dietz. Congratulations to Scott and Greg- successful appointment of reappointment and tenure. Congratulations to Heather for successful reappointment. We are losing 3 positions for the next fall. Liv (transferring to Illinois) and her position will not be replaced. Adam's position justification has been turned in and Theresa's justification will be turned in soon. Hopefully there will be two job searches next year. Recommendation was made to the Dean to keep Diana Dagenhart as full time professor for the next year. Greg- Will Theresa's position search be on the professional level? No it will be searched on the assistant level.
- Annual reports are due by April 16. Please turn them in electronically as early as possible. Unfortunately, there will probably not be any raises again this year.
- Policy 99- we are a federal customer therefore we have to abide by federal regulations which dictate how much money you can earn in the summertime (with university money). You can earn 1/3 of your salary. Stipends figure into base salaries.
- DiBiase annual review will be disseminated to the faculty. Please provide feedback to the DRC.
- Possibility of forming a Science Education curriculum in C&I program. We are not in a position to make a full strand, but a concentration would be possible. Ian Binns and Warren will be re-drafting courses and putting them towards this concentration as of right now. Send email to PhD students (with course description and rationale) Proposal is to add new electives.
- Pantry fund and sunshine fund need to be refilled! Email in inboxes with more info.

- QEP- We'll be teaching EDUC 2100 in the fall- 3 sections will be part of a research project (two will have an extra hour) At the end of next year, a decision will be made based on data collection on whether this should be continued and changed. Essential readings and activities should be shared. Learning labs can go beyond the scope of just what is done in the classroom. Engagement on a greater scale than just the university level should be the aim. Pilot project- Heather Coffey is lead instructor for this. It is currently an ELED course but the scope is really K-12. Any ideas that are absolutely essential should be passed along to Heather or Tina. QEP is required by SACS for majors, not minors. The assumption is that with minors, there would be an engagement experience in another program.
- Fall schedule- there are still some errors that are coming up, and the changes are being made as they are pointed out to us. An updated one will be sent out next week- PLEASE look it over and point out any errors. Salary for non-summer pathways is \$5800 and \$5000 for second course. The Dean is agreeable to pay 10% of salary up to \$8000 for a summer pathways course. There will be no special pay based on rank- everyone will get the same salary. Teresa will put together a budget for summer pathways and then hopefully it will be approved. All courses are covered as of now. CMS is going to take in a cohort of 150 TFAs. We have the potential of getting those into our student population for the fall. We are tight on personnel. TFA courses will be offered as extra sections and for those of you involved, you will be compensated for an overload course.
- Department elections (DRC and CRC are tenured faculty- Lan, Charles, Chance, Tina, Jeanneine, Scott, Greg)
  - COED Faculty Council: Heather serving until 2013.  
Nomination(s): Charles Hutchison
  - COED Faculty Research Award Committee:  
Nomination(s): Dan Saurino
  - COED UG Curriculum Committee:  
Nomination(s): Joyce Brigman
  - Department Review Committee, must be tenured:  
Nomination(s): Greg Wiggan, Jeanneine Jones, Scott Kissau. Election- most votes= 2 year term. Runner up= 1 year term
  - College Review Committee, must be tenured:  
Nomination(s): Chance Lewis
  - UG Student Awards Committee:  
Nomination(s): Diana Dagenhart
  - COED ITAC:  
Nomination(s): Dan Saurino, Teresa Petty
  - Dep't Readmission Committee for Grad Students  
Nomination(s): Spencer Salas, Bettie Ray Butler
  - UNCC Faculty Council:  
Nomination(s): Paul Fitchett, Lan Kolano as alternate
  - COED Grad Curriculum Committee: Vicki Jaus

- Dep't Library Rep:  
Nomination(s): Bettie Ray Butler
- Annual Teacher Award Committee:  
Nomination(s): Heather Coffey
- COED Internationalization Committee:  
Nomination(s): Greg Wiggan, Spencer Salas (1 year term)
- COED Honors Council:  
Nomination(s): Tarra Ellis
- UG Curriculum Committee:  
Nomination(s): Brooke Borleis
- DRC- Meeting shortly after Dep't Meeting
- Jeanneine: Common Core Standards email was sent out. Let Hannah know if you would like to go, and if 20 people are interested she will come here. We will check into the budget to see if we can afford to bring her here.
- Chance: Diane Browder and Chance have joined forces to offer Demystifying the promotion process. Today at 3pm they are having a conversation/panel for associate professors who are going up for full professorships. It is basically a forum for questions and conversations. In May, there will be another one on Reading Day.
- Tina- anyone traveling to state conference, Jeanneine and Tina have goodies to contribute to give away. We need to advertise for our programs as much as possible.
- Michelle's grandmother passed away suddenly and she is in NJ with her family until March 28.

Meeting adjourned.