

MDSK DEPARTMENT MEETING
MINUTES
MARCH 18, 2011

1. Call to Order
 - a. Approval of minutes from February 18, 2011.
 - b. Motion to approve: Tina Heafner
 - c. Motion seconded: Charles Hutchison
2. Old Business
 - a. Proposal to raise GPA to 3.0. There are a significant number of students who do not have a 3.0 GPA. This was discussed with Melba Spooner and Dean Calhoun. Dean Calhoun drafted a letter to Tom Reynolds who will make the final decision. It is thought that the final vote / recommendation will be that every "degree" program will need a 3.0 GPA. Certificate programs won't be held to the 3.0 GPA requirements.
 - b. Plagiarism Update – TurnItIn will be connected to TaskStream. The permission form signature will be embedded into TaskStream. Dane Hughes is working on creating the template. As far as copyright, the students will not be signing away their copyright.
 - c. RPT – Jeanneine Jones indicated that the document shared at the College Meeting earlier was for tenure track personnel only. The submissions will not be via electronic submission. Possibly TaskStream. Please read the document and determine how it applies to you. Please report any questions you may have to Jeanneine as soon as possible. Clinical faculty will not be going up for dossier review in the fall.
 - d. Conceptual Framework – If you have your own work or know of work that is not in the conceptual framework, please provide a few sentences that reflect it.
 - e. Faculty Council – What will it mean for us as far as NCATE is concerned? Teresa Petty and Vicki Jaus are getting the 6 main points down to 3 main points. They are doing everything to align with electronic evidences. Paul Fitchett has been an integral part of the committee.
 - f. Annual Review Letters – We discussed at the last faculty meeting the possibility of removing the phrases "Meets/Exceeds Expectations". Warren relayed our concerns to the Dean about this language and it is back on the table again. A decision will be made at the next Leadership Council meeting and Warren will report back to us. The Dean charged the Chairs of all departments to make sure that the letters actually reflected the faculty member's performance. Junior faculty, again, suggested a meeting with the Chair upon receipt of their annual letter to discuss any weaknesses or strengths.
3. Clinical Placements – Representatives were not in attendance.
4. Quality Enhancement Plans (QEP) – Undergraduate Initiative. There are 9 plans in total. They have been narrowed down to 4 plans. One will be adopted and made as part of our accreditation process. It was decided that the Student Engagement piece would be the easiest to collect data. Warren will convey recommendations to the people collecting the data.

5. Announcement
 - a. Budget on grants – Reiterated the need for including fund for tuition and fees for any GA assistantships.
 - b. Attachment A of Policy #1 Conflict of Interest was discussed.
 - c. Keep May 7, 2011 open for the College Anniversary Gala at the Harris Alumni Center.
 - d. Department elections will be handled at the next meeting. It was suggested that faculty begin considering an undergraduate student to serve as the student representative on the COED Undergraduate Curriculum Committee.
 - e. Annual reports due to Warren April 15th. Warren has to submit his by June 1st.
 - f. Summer book orders are due NOW.
 - g. Syllabi not previously turned in to Terri, need to be sent ASAP.
6. Committee Reports
 - a. COED Faculty Council – N/A
 - b. UNC Charlotte Faculty Council – Meet next week.
 - c. DRC – N/A
 - d. COED Information Technology Advisory – N/A
 - e. Library Representative – It will be at least one month for those materials to be readily available in the library. We still have money left over.
 - f. Internationalization – There was conversation about Study Abroad in Europe, Central and South America. They are considering looking elsewhere. Mexico trips have been cancelled due to political unrest. If you have any interest, please donate to the Red Cross for the Japan disaster relief.
7. Faculty updates – N/A
8. Other Business – N/A