



Department of Middle, Secondary and K-12 Education

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Minutes
Department Meeting
Friday, April 25th, 2014
11:30 am – 1:00 pm
COED 110

1. Call to Order - Warren called the meeting to order at 11:38 AM.
Approval of minutes from March 14th (sent out via email)
Moved by Joan Lachance, Seconded by Scott Kissau - Minutes approved
2. MEd in Urban Education- a status check (Chance Lewis)
The program is continuing to move along. Chance is working with faculty to get course syllabi for approval. He is looking to get approval early as summer with a potential start date of Fall 2015 for MAT in Urban Education. Once the University approval is granted, Chance will go external with recruiting students. Paul asked what the final product would be for this program. This is a Master (non-licensure) program that will reach out much further than just North Carolina.
3. Announcements and Updates
 - a. edTPA Implementation (Tina Heafner)
The department is progressing with the implementation. We are moving forward with data collections in fall 2014. This will be the first set of data collected. The second data collection will be in the spring.
 - b. edTPA Retreat [May 15-16] (Tina Heafner)
The major focus for MDSK is what we have thus far. One of Tina's expectations is that you bring the specific task you have designed for edTPA. She would like specifics of what you are producing and what you are going to have your students look at. Also, please bring your syllabi. The only missing piece will be student teaching. Most of the time, during these two days, will be spent together as a faculty. Please sign up for this retreat. You will be paid additional money for attending. The Dean has approved \$800 for these two days, since it is outside of the academic year. Tina has asked for any feedback for the retreat and to identify outcomes for success.
 - c. Refrigerator clean out (Terri Pennell)
Please help clean out the refrigerator by making sure you do not have anything in there that needs to be thrown away.

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4. Prospect for Success- a status check (Tina Heafner)

A mandate is having a commitment to our students and getting them where they need to be by the time they graduate. Also, provide students early interventions for greater student engagement with college writing and other core courses. Susan Harden was part of the task force developing EDUC 1100 and modifying MDSK 2100. Tina stated that Susan is the "icon of engagement". Heather Coffey was also a major part of this process, limited, of course, to her time spent with her new arrival.

5. Work Load Policy Committee- membership (Warren DiBiase & _____)

Looking for someone else on this committee. Warren asked the faculty if there were any volunteers who would like to serve on this committee. Paul Fitchett volunteered to serve on this committee. There was a discussion about the workload for Faculty. The Dean is highly objective to the 3:2 load. Warren does not think that we have enough courses for the faculty to go to a 3:2 load. If this happens, one of the suggestions was for MDSK to partner with OFE, so that faculty can stay involved with the students through student teaching. Chance stated that, at the end of day, financial resources and work load will always be geared towards the programs that have higher enrollment numbers. Dean's Office has suggested that full-time faculty become more involved with student teaching and not turn them over to OFE. (suggestion of fewer adjuncts).

6. Departmental Elections

Warren would like to take nominations for committee members. Warren will send out a list of all the nominees, as well as, a voting ballot. Tina motioned to close nominations and Paul seconded. All ballots will need to be returned to Warren by noon on Tuesday, April 29th.

7. MDSK Advisory Committee (Charles Hutchison)

There are a record number of teachers leaving their jobs in North Carolina. The major issue on the table during the last few meetings has been finding means to market our programs. Enrollment is another issue brought up regularly. It has been discovered that the programs have been too heavy on the course load. Now we must focus on making programs more efficient. Joan Lachance is thinking about a program that has some potential for MDSK. In a nutshell, we are discovering that there is a tremendous need to respond to the Dual Language programs. There are 77 dual language programs in North Carolina alone and it has been discovered that there is trouble staffing these programs. These programs are relying heavily on international faculty for teaching. Joan wants to open up these programs to the entire region. Susan has been exploring a notion of an education program that is not connected to licensure. This would be for the students that cannot go through a licensure program or are on a probationary period. Susan is in the basic research stage. There is a 70% rate of alternative certification in the state of Texas alone.

8. Committee Reports

a. COED Faculty Council (Butler, Hutchison)

Scott attended the last meeting to talk about Internationalization and the committee voted that this will be included in the annual report. Bettie said the council is looking to make the annual report electronic.

b. UNC Charlotte Faculty Council (Fitchett, Coffey)

Paul started off with saying, "The lunch at the meeting is delicious." We have now officially adopted online evaluations across the University. The new funding goal from the community is \$200 million. The Chancellor did state that the UNC system will experience lay-offs, but UNC Charlotte will not be affected. The Chancellor also discussed the issue with the windows in the high rises, possibly limiting the openings, and the "Pit Preacher"; however, the University must apply the first amendment.

c. DRC (Petty, Jones, Kolano)

No new business

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d. COED Information Technology Advisory (Petty)

Meeting Friday (4/25) afternoon to discuss the PC/Mac issue. According to Dane, it is going to cost \$60,000.00 just to start up the training. Macs may cause an impact on customer service, along with problems of the expense of service, and emails and attachments.

e. Library Representative (Butler)

Library will be hiring a new Director to support us by the end of the year and more new very qualified people.

f. Internationalization – (Kissau, Wiggan)

The College receives \$10,000 - \$15,000 each year to support international travel. These funds have been divided into two pools for each semester. In order to be granted these funds, one must apply and meet the criteria on a rubric.

g. MDSK Advisory Committee (Hutchison)

No new business

h. MDSK Dispositions Committee (Kissau)

No new business

9. Other Business

Tarra and Diana attended the Scholarship Award and presented multiple scholarships to students. Chance announced that you will have the opportunity to provide feedback about the Dean and the Associate Dean.

Meeting adjourned at 1:00PM

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