



Department of Middle, Secondary and K-12 Education

9201 University City Blvd, Charlotte, NC 28223-0001
t/ 704.687.8875 f/ 704.687.6430 www.uncc.edu

**MDSK Department Minutes
Friday, February 19, 2016
11:30 am – 2:00 pm
COED 165**

Chair of Meeting: Scott Kissau

Attendees: Josh Avery, Bettie Ray Butler, Heather Coffey, Rosslyn Crandell, Hilary Dack, Warren DiBiase, Paul Fitchett, Susan Harden, Laura Hart, Charles Hutchison, Lan Kolano, Joan Lachance, Chance Lewis, Rex Mangiaracina, Tesh Ramey, Greg Wiggan
Guest: Bill Anderson
E. Kinloch, A. Lee, T. Pennell

1. Call to Order at 11:46 am

Approval of Minutes, January 15, 2016-Dr. Charles Hutchison motioned the minutes to be approved.
Dr. Bettie Ray Butler seconded the motion. Minutes approved.

2. Announcements

- ❖ Scott thanked Rosslyn Crandell, Rex Mangiaracina, and Tom Fisher for providing lunch for the meeting.
- ❖ March 2, 2016 @ 10:00 am-View new furniture for COED 165 with Dane Hughes. Contact Dane if interested.
- ❖ REEL vs. MDSK Kickball - Friday, April 22, 2:30 pm- 4:00pm (athletic field next to softball stadium).
- ❖ Scott will forward email on behalf of Joyce Brigman about Book Club to faculty.
- ❖ Joan Lachance submitted information on ESL Symposium May 13-14, 2016. Plenary Speakers: Libia Gill and Kate Kinsella at the McKimmon Center in Raleigh, NC.

3. Promoting MDSK Programs-Bill Anderson

- ❖ Scott invited Bill Anderson to discuss with faculty ways to promote MDSK programs.
- ❖ Bill Anderson introduced himself and shared information about his role, contributions, and responsibilities in the COED and throughout the community.
- ❖ Bill Anderson suggestions on promoting programs:
 - We have to connect with others in the community. He attended an event at Dean McIntyre's home where many different community partners were present.
 - The key to success in having community partners is making sure our partners know who we are and what it is that we're doing that may be of interest to them.
 - Bill expressed that we have to build relationships in order to tell our story more effectively. He used for an example, Ian Binns (Elementary Science) who is very interested in climate change and has built in his curriculum a lot of information science teachers can use to teach climate change. He has connected with Clear Path Foundation- a national/international group that is trying to use new technologies to have cleaner energy sources. The CEO from Clear Path Foundation is coming to speak to Ian's class. This will help build a relationship with the organization and open up other opportunities.
 - Bill encouraged the faculty to let him know their interests, who they would like to meet, and any projects or initiatives they would like to share so others are aware of what they are doing. He said he could facilitate an open path to outside connections.

4. MDSK Spring 2015 Data Analysis

- ❖ Based on recommendations and feedback from the October analysis of spring 2015 data, Scott presented steps MDSK has already taken:
 - Initial Licensure Programs
 - ✓ More faithful use of Taskstream across programs
 - ✓ Praxis II workshops
 - ✓ Growth of NCIS model
 - Advanced Licensure Programs (MAT/MEd)
 - ✓ Plan underway for collection of data from additional sources
 - ✓ Development of a common clinical assessment across programs to meet new CAEP clinical expectations for graduate programs
 - ✓ Revised rubrics to align with CAEP standards and new SLOs
 - ✓ Collection of Teacher Leadership data in Taskstream
 - ✓ Teresa and Lan are working on revising the capstone portfolio assignment in MDSK 6691
 - TESL
 - ✓ TESL addendum to STAR rubric (Joan and Lan)
 - FLED
 - ✓ Practice Task 3 now infused into coursework (Scott)
 - ✓ Required clinical placements in Providence Day School being arranged (Scott and Joyce)
 - MEd/M.A.T
 - ✓ Curriculum approval to add English and Math in the M.Ed in Secondary concentration
 - ✓ New Rowan County cohort
 - PhD in C&I
 - ✓ Development of new rubrics that align with CAEP standards and new SLOs

5. Fall 2015 Data Analysis

- ❖ Scott asked faculty members to participate in a collaborative exercise using program data from Fall 2015. Faculty members were divided into groups based on program affiliation and instructed to use a laptop to complete a graphic organizer that Scott provided. He gave detailed instructions on how to access the information in Moodle. Each group was asked to review/discuss the data collected, and prepare to share with the whole group a strength, limitation, and recommendation for the assigned program. A Summary Report was to be submitted for each program via clicking on the link in Moodle to a survey Scott created using Surveyshare. Summary Reports for all programs will be made available on the MDSK Moodle page.

6. Updates

- ❖ Graduate Assistants
 - Scott explained the breakdown of how MDSK's 4 Graduate Assistants were funded this year:
 - \$30,000 from Graduate School (2 G.As)
 - \$1500 from Dean's office (1 G.A)
 - \$1500 from MDSK (1 G.A)
 - Student Worker (\$5,500)
 - PhD C&I (\$3,500)
 - Summer Funds (\$6,000)
 - Loss of \$17,000 from Pathways to Teaching (1 GA)
 - Scott expressed areas of concerns regarding Graduate Assistants:
 - Depletion of MDSK funds
 - G.A.s spread too thin
 - Faculty not using G.A.s
 - Quality of GA Support
 - Pressure from the Dean's office to modify how G.As are used

- Scott presented his proposal of changes for Graduate Assistants:
 - Reduce number of G.A.s to 3 for 2016/2017
 - Faculty apply for G.A support
 - G.A.s assigned to no more than 3 faculty members/semester
 - Preference given to faculty offering research or teaching opportunities that benefit G.A development as scholars
 - Increased use of Work Study students
 - Possible use of saved money
 - Increase travel allotments
 - Offer faculty stipends for extra work
 - Support off-site cohorts
 - Purchase of instructional materials
- ❖ Clinical Faculty Position
 - Scott thanked the search committee for a job well done. Adam Meyers has been hired for the MDSK Advisor position. His start date is August 15, 2016.
- ❖ LBST 2301
 - New Gen Ed requirements
 - 168 sections of 35 or less students per year
 - No thematic focus
 - Critical thinking and communication skills
 - All colleges to contribute
 - Opportunity
 - To get tenure track line
 - To promote teacher education among freshman
 - To develop and teach your own course
 - Scott asked faculty to let him know if they are interested. Susan will be added to the list.
- ❖ Committee Reports
 - Bettie Ray Butler reported on Honors in Education Committee. A redesign task force was created to discuss changes to the Honors program. Oscar Lansen, Honors Representative, met with the Task Force and Senior Associate Dean Melba Spooner to assist with the redesigning of the Honors program for the College of Education. Instead of having a separate class for honors students, which was traditionally an independent study, students will get an 'H' (Honors) distinction in a regular course. Honors students might, for example, be asked to do an extra assignment in a course to get the "H" distinction. This ideally will increase enrollment in the Honors Education program. Paul Fitchett added that just because the honors students may be in your class, does not necessarily obligate you to be their advisor. Teaching a class with an honors student is completely separate from advising honors students.
 - Susan Harden reported on the Diversity Audit. The Diversity Committee is preparing for an audit. Susan stated that she knows that MDSK has a special place in its heart for the diversity goals of the college and university. She encouraged faculty to participate by signing up for group interviews.

7. Faculty Sharing

- ❖ Urban Ed Collaborative is partnering with the Department of Reading and Elementary Education. Dr. Richard Milner, IV will be a guest lecturer on Wednesday, February 24, 2016 at 10:00 am. The lecture will be held in the Student Union. The title of his talk will be "Rac(e)ing to Class: We are in this Together!". Dr. Richard Milner, IV will conduct a book signing after this talk.

Adjourned: 1:35 pm