

Department of Special Education and Child Development
Departmental Meeting
February 8, 2011

In attendance: Anderson, Baxter, Beattie, Browder, Brown, Cooke, Correa, Deason, Jordan, Lamorey, Lara-Cinisomo, Lo, Matthews, O'Brien, Rebich, Romanoff, Sherry, Shue, Smith, Spooner, Test, Wakeman, White, C. Wood and W. Wood.

1. **Call to Order:** Dr. Sherry called the meeting to order at 12:35pm.

- a. **Approval of Minutes (1/18/11):** Ms. Deason moved to approve the minutes and Ms. Brown seconded the motion. The minutes were approved by common consent.

Lunch was provided by Gloria, Richard and Wendy.

2. **Information Items**

- a. **News of the Community:** Dr. Sherry reported that Nancy Cooke has been selected by the Center for Teaching and Learning for a two year term as a Faculty Associate. Dr. Romanoff will be teaching two AIG courses in the fall and the balance of her load will be supervising students in the field for OFE. Dr. Shue was seen on television in the audience at the Knight Theater during a presentation of the Bright Beginnings issue.
- b. **SPED Assistant Professor in Special Education Search:** Dr. Test reported that Lindsay Flynn from Utah via University of California Riverside has accepted the offer for the position of Assistant Professor in Special Education.
- c. **Policy Statements #103 & #76: Preparation & Sale of Instructional Materials and Materials Adoption:** Dr. Sherry reviewed Policy #103 regarding duplication of instructional materials and the conflict of interest statement regarding using your own textbook. There is an approval process in place for using your own text. Course packs have to be sold through the Bookstore. He asked faculty to review Policy #76 – try to save the students money. There was a discussion about how to deal with illegal textbook solicitors on campus.
- d. **Departmental Faculty Resources:** Dr. Sherry reported that the department's faculty are becoming quite stretched because of faculty buy-out on grants, revisioning course scheduling, and 2/2 loads. Dr. Calhoun has asked that we be as frugal as possible with part-time teaching assignments because we don't know what budget will look like next year.
- e. **Selection of Instructors for Ph.D. Program Courses:** Dr. Browder stated that she wanted to be sure that everyone had equal access for these courses. She asked that everyone turn in their letters of interest to her in the next month. With the retirement of Drs. Gibbs and White doctoral courses are opening up. Also in 2014, the course routinely taught by Dr. Cook's will be open.
- f. **Ph.D. Program Applicant Interviews:** Dr. Browder stated that she had sent out the schedule for next Thursday's applicant interviews.
- g. **Higher Education Consortium for Special Education (HECSE Update):** Dr. Spooner reported the statistics from a study regarding the Second Generation Faculty Needs Assessment project. There will be a potential shortage in special education teachers in higher education due to a high percentage of retirements in the next six years. There are currently not enough new Ph.D. graduates to replace those who are retiring in the near future. Dr. Browder stated that she has been getting really positive feedback regarding our Ph.D. Program graduates. Dr. Sherry expressed concern about budget cuts in Washington which may affect special education.
- h. **Revisioning Updates: Approved, approved, approved and approved:** Dr. Sherry reported that he MAT in Adapted, the MAT in General Curriculum and MED in AIG have been approved. SPED 7150 was also approved by the Graduate Council.
- i. **CMS Research Application Process:** Dr. Sherry reported that Carly Hutchens will be coordinating our research applications with CMS. Dr. Browder expressed concern that the new process has made it much slower which affects the doctoral students negatively. Dr. C. Wood stated that recent applications have moved more quickly than in the past.

- j. Information Technology Advisory Committee:** Dr. Jordan reported that ITAC looks at technology issues at the college level. Everyone will be receiving a new anti viral program called Trend. Novell will be phased out on campus. New computers will be cycled through depending on where you are on the list. New cameras and smart boards will be made available.
- k. Academic Program Review and Recommendations:** Dr. Sherry reported that on a state level enrollment productivity review our department was cited for three low performing programs – master’s in adapted curriculum, BA in adapted curriculum and the M.Ed. in AIG. Dr. Sherry forwarded justifications to Dr. Calhoun for the low productivity/ enrollment. He stated further that he wanted the faculty to be aware of this review.
- l. Conceptual Framework Update and Review:** Dr. C. Wood reported that there will be a vote on Conceptual Framework as outlined in the hand-out at the next college meeting. Dr. Calhoun has changed the title and a few sub-headings. Most of the content will remain the same. The next step will be to prepare a draft that will be voted on in April.

3. Action Items: N/A

4. Open Agenda: Dr. Matthews reported that progress is being made in the Online Course Evaluation process. Faculty can volunteer to have their paper evaluations switched to the online format this spring. A decision of whether to adopt the online process will be made in the fall.

5. Adjourn: There being no further business; the meeting was adjourned at 1:37.