

**Department of Special Education and Child Development**  
**Minutes of the Departmental Faculty Meeting**  
**August 24, 2010**

Present were: Anderson, Baxter, Beattie, Browder, Brown, Campbell-Whatley, Cooke, Deason, Gibbs, Jordan, Lamorey, Lara-Cinisomo, Lo, Matthews, O'Brien, Rebich, Romanoff, Sherry, Shue, Smith, Spooner, Test, Wakeman, Judy Walker, C. Wood and W. Wood.

**1. Call to Order**

- a. Dr. Sherry called the meeting to order and asked for approval for the minutes of the April 13, 2010 meeting – Dr. Baxter moved that the minutes be approved as amended; the motion was seconded by Dr. Gibbs. Minutes were approved by common consent.

Lunch today was provided by Drs. Baxter, Lamorey, and Sherry.

**2. Information Items**

- a. **News of the Community:** Dr. Sherry welcomed Dr. Campbell-Whatley back and introduced Ms. Jamie Brown who has joined the CHFD faculty as Lecturer. Ms. Brown comes to us from Mitchell Community College. Dr. Shue has been elected to the COED Faculty Council. Dr. Lo will be joining the Institutional Research Board – Dixie Airey requested someone from our department to replace Dr. Charlie Wood. Dr. Anderson is joining Communications Across the Curriculum group. Dr. Browder is a new grandmother.  
Please note that there have been some changes in the departmental meeting dates as distributed.
- b. **2010-11 Department of Special Education and Child Development Goals and Objectives:** Dr. Sherry reported that the College of Education has been ranked among the best graduate schools in the nation by *U.S. News and World Report*. This is in addition to the recognition received for our doctoral programs. He shared a Power Point presentation and asked that faculty members review the final version of the 2010-2015 Strategic Plan Goals. The Dean recommended some minor wording edits for clarification. There are 8 goals and they are directly linked to the College's Strategic Plan Goals which he briefly reviewed. The departments' Reappointment, Promotion and Tenure document will be revised this year and changes will be made for non-tenure accruing faculty to allow for promotion. Dr. Sherry included in the PowerPoint, the enrollment and completion figures across both programs. In general, enrollment numbers are up but there have been some fluctuations. There was some discussion regarding the numbers.  
Dr. Vivian Correa will be joining the faculty in January. She is currently at Clemson University. Her husband has been recruited by the Department of Mechanical Engineering and she is joining the CHFD program as part of UNC Charlotte's dual career couples program. Her background is primarily in early childhood but she has done a lot of work in special education as well.
- c. **Fall Enrollments:** Dr. Sherry reported that, overall, the fall enrollments are good. Many of the core courses are over limit and he expressed appreciation that faculty have taken on extra students. One online course was cancelled due to no enrollment (It was designed to be a backup if needed).
- d. **Budget Issues for the New Year:** Dr. Sherry reported that this year's budget should be same as last year but the federal supports will end at the end of this year so the following year may be very lean. The state is expecting a shortfall in or \$3.4B in 2012. The travel budget will remain the same as last year. We have hired one student worker and one graduate assistant for the department. Faculty research grants will be available again this year.
- e. **New Doc Students Welcome:** Dr. Browder reported that we have four new doc students, two are in the gifted program and two are general curriculum. Two are full-time and two are part-time.
- f. **Child and Family Development Program Update:** Dr. Lamorey welcomed Jamie Brown and stated that they are very happy to have her.

- g. GA Assignments, Part-time Faculty, Mentors:** Dr. Sherry reported that there are 12 project graduate assistants and 2 departmental assistants of which, one is Pathways and the other will be assisting Drs. Beattie and Baxter. Bree Jimenez has a new role as Coordinator for all the General Curriculum Grants. We have hired new part-time faculty members: Dale Cusumano, a psychologist with Cabarrus County Schools; Rebecca Lansing and Lacy Manship, recent graduates from the CHFD Program. Chris Rivera will be teaching Life Skills for us this fall. Part-time faculty orientation was held last week. A chart with Faculty mentors was distributed.
- h. Office of Field Experience (OFE) Updates:** Ms. Rebich reminded faculty that the orange forms (Clinical Applications) are due on September 3<sup>rd</sup>. Everyone should have received a packet electronically. The forms can be emailed, faxed or mailed. She asked everyone to let their students know that OFE cannot confirm receipt of the applications due to the large numbers. On September 20 and 24<sup>th</sup>, Spring 2011 Applications for Graduate Interns are due. Have students call the OFE secretary to schedule appointments with Dr. Gibbs. Everyone but lateral entry students will need appointments. Student teaching applications for CHFD are due September 27<sup>th</sup>. The last day to withdraw from class is November 1<sup>st</sup>. Application for Candidacy is due September 1<sup>st</sup> and the Application for Graduation is September 15<sup>th</sup>.
- i. New Library Services:** Ms. Judy Walker reported that the Library has a new director and there is a major change in ordering. Ms. Walker will be working with faculty with an electronic system for ordering books. She asked how they can best serve faculty and students as researchers and asked faculty to provide their students with her contact information. The library is open 24/5.

### 3. Action Items

- a. SPCD Meetings Lunch List:** The lunch list was passed around for faculty to sign up for future meetings.
  - b. Conflict of Interest Forms for 2010-11:** Dr. Sherry requested that faculty fill out the forms and return them quickly.
- 5. Adjourn:** There being no further business the meeting was adjourned at 1:50 p.m.