

MINUTES: Professional Education Council Meeting

November 9, 2009

Cone Center, Room 111

10:30am – 12:30pm

Members Present: Janet Baxter (Special Education), Andy Bobyarchick (Geography & Earth Sciences), Lil Brannon (CLAS), Joyce Frazier (Office of Field Experiences), David Gall (Art & Art History), Lee Gray (COAA), Vicki Jaus (COED Dean’s Office), Scott Kissau (Foreign Language Education), Victor Mack (Education Outreach), Amanda Macon (Teacher Recruiter), Shep McKinley (History), Sam Nixon (Teacher Education Advising & Licensure), Spencer Salas (TESL), Adita Sharma (Physics & Optical Science), Melba Spooner (COED), Emily Stephenson-Green (Assessment Coordinator), Jamie Strickland (Geography & Earth Sciences), Ralf Thiede (English), Diane Valle (Dance Education), Patti Wilkins (Educational Leadership), Diane Zablotsky (CLAS)

Agenda Items	Discussion/Action
1. Welcome and call to order	1. Dr. Melba Spooner called the meeting to order.
2. Review and approval of minutes: Minutes from the September 23, 2009 meeting were addressed.	2. The minutes were approved unanimously.
3. Discussion and update items a. Program revisioning (Vicki) i. Initial program blueprint status/feedback and next steps related to curriculum development and revisions ii. Advanced program status and next steps iii. Field experiences and clinical practice expectations and requirements b. Comprehensive Science Major (Lil, Vicki) i. Approval from University Course and Curriculum Committee – Congratulations to all who have worked on this process! c. Secondary Education “Concentrations” (Melba, Lil, and Diane)	3. a. i. Vicki Jaus presented the Master’s Degree Program Revisioning Overviews with a handout. She went over why our programs needed revision, the revisioning components, the timeline for revisioning, the report format, and the next steps for the revisioning process. ii. Vicki Jaus had another handout to present advanced program status and next steps for addressing the 21 st century. iii. Janet Baxter along with Vicki Jaus discussed the differences between field experiences and clinical practice and implications for programs. 3. b. i. There has been an issue with coding of Secondary Education minors as concentrations in the Banner System. Work is being done within appropriate departments in CLAS to try to more accurately reflect the admittance to the minor rather than a concentration code. Diane and Lil will follow up on this with program coordinators. Lil
4. Follow up and recommendation item*	

Agenda Items	Discussion/Action
<p>a. *Graduate Certificate in Teaching/MAT application and admission process (Amanda)</p>	<p>Brannon informed members that the comprehensive science major has been approved by the University Course and Curriculum Committee. They will go next to the General Administration of North Carolina State.</p> <p>c. Melba Spooner gave out a draft of a letter to be sent to students with information about the correct identification of programs. The Banner codes are placed on students' records when they enter UNC Charlotte indicating the student's interest in teaching. The codes need to be removed if the student isn't going to teach. The possibility of putting an attribute rather than a concentration will be considered.</p> <p>4. a. Amanda Macon presented the Graduate Certificate in Teaching/MAT application and admission process. The suggestion was that all students in the Graduate Certificate program must apply for graduation. Then students may apply for the MAT. There was discussion but no recommendation at this point. The proposal was tabled. Amanda will give the specifics to members.</p>
<p>5. Other Business</p>	<p>5. Melba Spooner presented the next meeting date of February 8th and the time of 10:30am. Members may respond on doodle.com. The next meeting will have revisioning, secondary concentrations, and teaching fellows on the agenda.</p>
<p>5. Adjournment</p>	<p>Dr. Spooner adjourned the meeting at 12:20 pm</p>

The next meeting of the Professional Education Council is Wednesday, March 24, 2010 (9:30 – 11:00 a.m.) The meeting will be held in room 127 in the Library.