

## MINUTES: Professional Education Council Meeting

March 24, 2010

Storrs, Room 101D

9:30 a.m. – 10:50 a.m.

Members Present: Kathy Asala (Chemistry), Janet Baxter (Special Education), Lil Brannon (CLAS), Vic Cifarelli (Mathematics & Statistics), Joyce Frazier (Office of Field Experiences), Lee Gray (COAA), Tina Heafner (Secondary Education), Vicki Jaus (COED Dean's Office), Scott Kissau (Foreign Language Education), Suzanne Lamorey (Child and Family Development), Amanda Macon (Teacher Recruiter), Sam Nixon (Teacher Education Advising & Licensure), Spencer Salas (TESL), Melba Spooner (COED), Jamie Strickland (Geography & Earth Sciences), Edward Wierzalis (School Counseling), Patti Wilkins (Educational Leadership), and Diane Zablotzky (CLAS)

Agenda Items	Discussion/Action
1. Welcome, introductions and call to order	1. Dr. Lee Gray called the meeting to order.
2. Approval of November 9, 2009 minutes – distributed via email	2. The November 9, 2009 PEC meeting minutes were unanimously approved.
3. Discussion and update items <ol style="list-style-type: none"><li>a. Establishment of PEC Executive Committee</li><li>b. Program Revisioning Status (Vicki)<ol style="list-style-type: none"><li>i. Initial licensure programs (including Graduate Certificate – phase I)</li><li>ii. Advanced programs (M.Ed., MA, MAT – phase II)</li></ol></li><li>c. Teaching Fellows On-Site Evaluation Visit (fall 2010)</li></ol>	3. <ol style="list-style-type: none"><li>a. Dr. Gray introduced the newly established PEC executive committee and its purpose. Members will be sent a memo outlining the committee. The executive committee will set the agenda for the full council and bring forth both information and recommendations to the council for discussion, implementation, approval, and occasionally for consensus vote. The executive committee will meet at a minimum each academic term prior to the beginning of registration.</li><li>b. Dr. Vicki Jaus provided an overview and status check on of the revisioning process, especially related to the advanced licensure programs. She also advised on how, and to whom information should be submitted. She emphasized the March 31<sup>st</sup>, April 1<sup>st</sup>, and April 15<sup>th</sup> due</li></ol>

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	<p>dates. Dr. Melba Spooner discussed the new program planning sheet templates that will be used and the need for all initial licensure programs to have those complete and posted on the website as soon as everything was approved through the curriculum process. Dr. Spooner also discussed the new course outlines needed for all courses in the professional education program(s).</p> <p>c. Dr. Spooner informed the members of the Teaching Fellows on-site evaluation visit in the fall of 2010. She went over the contents of a packet handed out to present members containing information about the Teaching Fellows evaluation so that members will be prepared to talk with the evaluators. Members will get additional information from Dr. Misty Cowan-Hathcock in the fall of 2010 about Teaching Fellows. The visit will occur in October 2010 with the need for PEC representation most likely on the afternoon of Tuesday, October 19<sup>th</sup>.</p>
<p>4. Recommendation item*</p> <p>a. *Graduate Certificate in Teaching/MAT application and admission process</p>	<p>4. a. Dr. Gray referred to a handout from the November 9, 2009 meeting as a refresher about the Graduate Certificate in Teaching/MAT application and admission process. Next he went over another handout containing the proposal for Professional Education Council regarding the GCT/MAT admission and graduation criteria. Dr. Gray is currently working with the Graduate School to discuss some potential fee and testing waivers. The recommendation is that all candidates will apply to the Graduate Certification Program and will be required to graduate from that program. If they meet the criteria for acceptance into the MAT they must apply for and be accepted into that phase upon successful completion of the Graduate Certificate phase. The full Council recommended the implementation of this requirement for fall 2010. Dr. Spooner will take to</p>

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	Dean Calhoun for review and subsequently and approval.
5. Other Business	5. Other Business <ul style="list-style-type: none"> <li>• Dr. Gray brought up Strategic Planning. He asked that members with information about planning that has implications across units to send that information to Dr. Spooner, Dr. Gray, or Dr. Zablotsky.</li> <li>• Dr. Gray talked about the new position of Director of Arts Education. A search to fill that position is currently underway.</li> <li>• Dr. Spooner brought up curriculum changes for the fall of 2010.</li> <li>• Sam Nixon went over changes in Elementary Education science requirements.</li> </ul>
6. Adjournment	6. The meeting was adjourned at 10:55 a.m.