



Professional Education Council

Colleges of Education, Liberal Arts and Sciences, and Arts + Architecture

Meeting Minutes (3-12-2014)

Location: CHHS Room 155

Members Present: Melba Spooner, Lee Gray, Banita Brown, Deana Murphy, Jack Piel, Paola Pilonieta, Brian Kissel, Tina Heafner, Scott Kissau, Spencer Salas, Peggy Ceballos, Susan Michael, Andy Bobyarchick, Lil Brannon, Vic Cifarelli, Shep McKinley, Pedram Leilabady, Jennifer Warner, Delane Ingalls Vanada, David Gall, Jane Dalton, Donna Dragon, Beth Murray, Joyce Frazier, Tesh Ramey, Bethany Myers, Amanda Macon, Laura Hart.

Present Guest: Paul Fitchett, Susan Harden, and Joyce Brigman. (MDSK)

Non-Present Members: Kelly Anderson, Janet Baxter, Wendy Wood, Amy Good, Jeanneine Jones, Peggy Ceballos, Delores Lee, Jeff Barto, Jamie Strickland, Pilar Blitvich, Jane Dalton, James Davis, Kathy Elling, Ellen McIntyre, and Victor Mack.

Agenda Item	Discussion and Work Session
Introductions	Melba Spooner called the meeting to order and introduced the facilitator, Lee Gray (Senior Associate Dean College of Arts + Architecture) Each member provided an introduction of name and content/program area Elonda Kinloch, the new Administrative Support Assistant in the College of Education Dean’s office was introduced
Review/Approval of Fall 2013 Minutes	Minutes from the September 24, 2013 meeting of the PEC were approved by consensus
NCATE Continuous Review On-Site Visit Recap	Melba Spooner stated the Board of Examiner’s On-site Report looks great. Until the official letter is received from the Unit Accreditation Board (UAB) we cannot share the good news through any official means. A brief summary for Professional Education Unit was presented. All standards at both the initial and advanced levels were met and attained target status on Standard 5. The College was highly recognized for outstanding facilities on campus and in partner schools to support

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	<p>candidates in meeting standards. Dean Ellen McIntyre, Senior Associate Dean Melba Spooner, Associate Dean Dawson Hancock, and Director of Accreditation Laura Hart will be attending Council for the Accreditation of Educator Preparation conference on March 26-29 2014 and would look into inviting others next year. Melba Spooner thanked everyone for a job well done.</p>
<p>Testing Policies (Changes and Updates)</p>	<p>Amanda Macon shared updates on testing requirements in NC for initial licensure programs. Based on this, students at the University of North Carolina at Charlotte enrolled in the Elementary Education and Special Education programs must take the Foundations of Teaching Licensure Test. A handout was provided with details specifying requirements and deadlines for both undergraduate students and graduate certificate students. Faculty may contact Dawson Hancock about getting faculty to take the Praxis II test to obtain content and see what that the test is like.</p>
<p>EdTPA Implementation Progress Report</p>	<p>Laura Hart presented and explained in details the proposed timeline handout edTPA in student teaching. It included Fall 2014, Spring 2015, Fall 2015 and Spring 2016. It indicated pilot semesters, required scores and remediation strategies. edTPA two-day retreat for faculty will be sponsored by the College of Education. Faculty in CLAS and/or A+A will be invited. The tentative date is Thursday, May 15, 2014 and Friday, May 16 2014. Funds are approved for third-party scoring. (\$300 per student) Laura emphasized this fee will not cover any retest. Currently, UNC Charlotte is the only campus utilizing this service. It was clarified that students can still graduate without passing edTPA depending on the quantity missed then remediation can be offered. It will be a licensure requirement rather than graduation requirement. edTPA Product & Rubric Training for all faculties will be held March 21, 2014.</p>
<p>Scheduling “Best Practices” Working Group Report</p>	<p>Lil Brannon suggested a plan to work out a master calendar in order to obtain information and activities throughout the colleges to help schedule classes. An email will be sent to Elonda once the information is ready to be distributed.</p>
<p>On-Site Secondary Education Program- SOTL Grant</p>	<p>Paul Fitchett discussed the upcoming On-Site</p>

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	<p>Secondary Education Project. This is a grant funded pilot designed to examine the impact of targeted clinical experience among students who are minors in the secondary education program. For the purposes of the study, they will engage in activity and instruction at A.L. Brown (Kannapolis City Schools). Handouts were distributed presenting details of enrollment and allocated clinical hours for specific programs. The pilot study will run in the Fall of 2015. Preferably, Friday mornings so that the study has minimal conflict with the current programming in the Arts & Sciences. All minor in secondary education program students are eligible. Paul expressed this is just a pilot study and Susan Harden, Heather Coffey, Joyce Brigman, and Thomas Fisher are all working with him on this project.</p>
<p>Other Items of business/announcements for the good of the order</p>	<p>Dr. Spooner suggested a Moodle site to communicate information. Updates, reminders, handouts, new processes, and other important business can be posted on this site. Elonda Kinloch will manage this project.</p>

Meeting adjourned at 10:45 am