



Office of the Dean
9201 University City Blvd., Charlotte, NC 28223-0001
(704) 687-8722, www.uncc.edu

Minutes of the Professional Education Council Meeting
March 3, 2011
Student Union 200
11:00 a.m. – 12:15 p.m.
Lee Gray, Convener

Attendees: Andy Bobyarchick (Geography & Earth Sciences), Charlie Brody (CLAS), Donna Dragon (Dance), Joyce Frazier (Office of Field Experiences), Sherell Fuller (Elementary Education), Lee Gray (COAA), Tina Heafner (Secondary Education), Vicki Jaus (COED Dean's Office), Scott Kissau (Foreign Language Education), Suzanne Lamorey (Child and Family Development), Amanda Macon (Teacher Recruiter), Susan Michael (Chemistry), Sam Nixon (Teacher Education Advising & Licensure), Monique Pollock (Arts Education), Emily Stephenson-Green (COED Dean's Office), Melba Spooner (COED), Jennifer Warner (Biology), Pattie Wilkins (Educational Leadership), and guests Teresa Petty (Conceptual Framework Co-chair), Jim Bird (CF committee) and Melinda McCabe (CF committee)

1. Approval of October 13, 2010 minutes - Dr. Lee Gray called the meeting to order. Those in attendance introduced themselves and program affiliations. The minutes of the October 13, 2010 were approved by all.
2. Discussion and updates
 - a. Policy on Repeating Student Teaching (*Joyce Frazier*) – Dr. Frazier presented a handout with the old College of Education Policy on Repeating Student Teaching. She went over each of the planned changes and the reasons for the changes. She also presented the new College of Education Policy on Repeating Student Teaching. Dr. Frazier noted suggestions from council members for more changes (e.g. Licensure Officer in place of College Licensure Officer) and also stated a variety of reasons why students leave their student teaching. Members were interested in how the reapplication process was done and what the process was if the student was denied his/her reapplication. She explained that the students' reapplications go to a committee for review. The committee makes a recommendation to the Chair and the Dean, and the final decision is communicated to the candidate in writing. Should a



student not agree with the committee's decision, then they may go through The University of North Carolina at Charlotte's grievance process.

- b. Electronic Licensure Portfolio Plagiarism Detection Requirement (*Vicki Jaus*) – Dr. Jaus distributed a disclosure consent form that students will sign concerning their Electronic Licensure Portfolio. On the back of this form was a statement to be included in course syllabi by College of Education instructors and a statement to be included on the TaskStream log-in screen when students submit documents through TaskStream for their ELPs. These statements and consent form have the purpose of informing students that any work submitted in the ELPs may be submitted to a plagiarism detection service. However, the work in the ELPs will be kept confidential under state and federal laws and regulations unless there is written consent by the student for disclosure. There was some discussion concerning students who may get a degree in education, but not a license. The ELPs are mandatory for recommendation for a North Carolina teacher or school administrator license.
 - c. Professional Education Conceptual Framework (*Teresa Petty and Vicki Jaus*) – Dr. Jaus started by explaining to everyone what the conceptual framework is and mentioned previous ones for the College of Education. She stated the role of the CF's committee in establishing a new CF for the College of Education. She talked about the committee's presentations to and discussions with the College of Education and the Professional Development School Partners. Dr. Spooner added comments concerning the importance of a conceptual framework and the next reaccreditation of the college by NCATE in 2013. After Dr. Jaus' presentation, Dr. Petty recognized two other CF committee members in attendance, Dr. Jim Bird and Dr. Melinda McCabe. She passed out a draft of the title and main topics of the proposed conceptual framework. There was a brief discussion concerning the title. Next she went over the three main topics and the subtopics pointing out some possible changes. Dr. Petty then addressed questions from attendees about topics for the conceptual framework. After questions were answered, Dr. Petty distributed a validation exercise for the purpose of obtaining written constructive feedback on the draft of the conceptual framework topics from Professional Education Council members. When members had finished writing their comments, various topics were discussed including the title. Dr. Jaus and Dr. Petty were open to suggestions for a graphic of the conceptual framework which has not yet been created. They also asked for volunteers to help with this part of the project. Dr. Gray then asked everyone to give their validation exercise paper to Dr. Jaus.
3. Other business – Dr. Spooner informed the committee that this is the fortieth birthday of the College of Education with a party to be held Saturday, May 7, 2011. There are plans for a mural to be erected outdoors between the College of Education building and the Miltmore Wallis Athletic Center. She thanked the Conceptual Framework committee for their presentation.
 4. Dismissal – Dr. Gray dismissed the meeting at 12:15 p.m.