

Special Education and Child Development
Departmental Meeting
August 27, 2013

In attendance: K. Anderson, M. Anderson, Baughan, Baxter, Beattie, Brown, Browder, Campbell-Whatley, Cooke, Correa, Jordan, Lo, Matthews, Murphy, O'Brien, Rebich, Romanoff, Sherry, Shue, Smith, Spooner, Test, Wakeman, C. Wood, and W. Wood; guest-Joyce Frazier

1. Call to Order (12:38)

a. Approval of Minutes (4/23/13):

- M. Anderson made a motion; seconded by Dr. Correa, to approve the minutes from the April 23, 2013 faculty meeting as presented. The minutes were approved by common consent.

2. Information Items

a. News of the Community (Dr. Sherry):

- Dr. Sherry welcomed new CHFD faculty member, Dr. Cynthia Baughan.
- Dr. Sherry noted that Lindsay and Ryan Flynn welcomed Charlie Jane to their family. All are doing well, albeit sleep deprived! Lindsay will be rejoining faculty in the spring.
- Dr. Sherry announced that Dr. Lefki Kourea has been appointed as an Adjunct Visiting Scholar. Her work with Dr. Lo is sponsored by the European Commission through a Marie Curie International Outgoing Fellowship.
- Dr. Sherry reminded all that Suzanne Lamorey is in New Delhi, India on a Fulbright Fellowship. He took a moment to read her latest email about her life and work in New Delhi and its challenges.

b. Office of Field Experience Updates (Sue Rebich/Joyce Frazier):

- Sue and Joyce reminded faculty of a decision they made regarding students uploading their school experiences log to Moodle.
- Discussion occurred regarding the NCATE visit and questions from the team regarding the log and how it is used.
- Other discussion occurred and it was suggested that 49er Advisor and/or Taskstream could be used. Or, printed and filed in the department's permanent student file.
- Faculty members were reminded that orange clinical placement forms are due Friday, August 30th. The OFE website has been updated for diversity placements. All placements should go through central OFE office unless the student has direct contact at a Cabarrus County or CMS school.

c. 2013-14 Department of Special Education and Child Development Goals and Objectives (Dr. Sherry):

- It is custom at the beginning of each academic year that Dr. Sherry review the departmental Strategic Plans goals and objectives and report progress of goals.
- Dr. Sherry highlighted Goal 1: recruit and preparing highly effective professionals; Goal 2: expanding instructional offerings to meet emerging needs; Goal 5: develop a nationally distinguished record of research productivity; and Goal 7: maintain the department's Ph.D. program as a program of national distinction.
- Dr. Sherry also reviewed the Departmental Organization Chart
- Based on the Department's Strategic Plan and new College initiatives, Dr. Sherry noted several priorities for 2013-14: edTPA implementation; smart board purchase; Prospect for Success (QEP); MAT in CHFD (implement); assure candidates are prepared to pass NC General Curriculum Test of Education Licensure
- Finally Dr. Sherry reviewed annual SPCD admissions numbers.

d. Student Dispositions – Departmental Committee (Dr. Sherry):

- A college standing committee and a departmental committee will be created to ensure that students have access to due process.
- K. Anderson, J. Baxter, J. Brown, and M. Matthews have agreed to serve on the departmental committee.

e. UNC Charlotte Capital Campaign – COED Case Statement (Dr. Sherry):

- Goal is to raise \$20M campus-wide
- Dr. Sherry reviewed the COED Campaign "Big Idea" handout.

f. Spring 2014 Schedule Planning (*Dr. Sherry*):

- Both SPED and CHFD Programs are working diligently on spring 2014 class schedule.

g. NCATE Site Visit: November 3-5, 2013 (*Dr. Sherry*):

- Dr. Sherry noted that the NCATE team will be on campus Sunday through Tuesday, November 3-5 and asked faculty to mark their calendars
- Nov 4th the team will be completing the electronic review; there may be requests for interviews.
- Nov 5th will be their exit interview

h. Department GA Assignments, Part-Time Faculty Mentors (*Dr. Sherry*):

- Dr. Sherry distributed a list of fall 2013 Part-Time Faculty with Faculty Mentors listed.

i. Master's Degree Students: Fall 2013 Schedule Reorganization (*Dr. Sherry*):

- Dr. Sherry thanked faculty for their cooperation and willingness to provide courses to assure students that they could achieve their degree after legislative decisions were made known.
- Dr. Sherry also stated that it is unknown if any more changes will be forthcoming.

j. SPED Assistant Professor Faculty Search (*Dr. Sherry*):

- Dr. Sherry has received approval to form Search Committee to fill the SPED vacancy
- Dr. Lo has agreed to act as Search Committee Chairperson
- Searching for someone who has expertise in classroom management.

k. Department Faculty Office Hours (*Dr. Sherry*):

- Please send your fall 2013 office hours to Alayna as soon as possible.

l. Budget Update (*Dr. Sherry*):

- Dr. Sherry noted there is a university system-wide budget decrease.
- Department budget will remain the same as last year.
- Department travel funds will remain the same however with cost/ expense increases (especially for airfares) faculty will probably see an increase in out-of-pocket expenses

m. Part-Time Faculty Mentoring (*Dr. Sherry*):

- Dr. Sherry distributed a copy of a checklist that EDLD uses for their Part-Time Faculty Orientation: Instruction and Assessment, and Logistics
- SPCD has several new part-time faculty this semester and mentors may find this handout as a good resource.

n. Student Council for Exception Children: Interim Advisor (*Dr. Sherry*):

- Charlie Wood has volunteered as Interim Advisor to the SCEC for the fall semester.

o. College of Education Picnic (*Dr. Sherry*):

- The First Annual COED Picnic will be held September 13, 2013, 5:00-8:00pm at the Frank Liske Park, Stough Road, Concord
- SPCD RSVPs need to be given to Cynthia by noon, Monday, September 9th.
- SPCD is assigned to bring/ provide desserts.

3. Action Items:

- a. SPCD Meetings lunch list was circulated for sign-ups
- b. Conflict of Interest and External Professional Activities for Pay Forms for 2013-14 are due. Forms can be found at <http://legal.uncc.edu/policies/ps-11.html>
- c. NOTE correction of SPED Program meeting date should be November 19, not 29
- d. Dean McIntyre will attend SPCD meeting on September 17th. She will also attend program meetings.

4. Open Agenda:

- a. There were no additional items.

- 5. Adjourn:** There being no further business; the meeting was adjourned at 1:55.
(Next departmental meeting: Tuesday, September 17, 2013 at 12:30, COED 103)
Minutes respectfully submitted by Cynthia Stasiewski.