

Special Education and Child Development
Departmental Meeting
September 17, 2013

In attendance: Anderson, M. J., Anderson, K., Baughan, Baxter, Beattie, Browder, Brown, Campbell-Whatley, Correa, Jordan, Lo, McIntyre, Matthews, Murphy, O'Brien, Rebich, Romanoff, Shue, Smith, Spooner, Test, C. Wood, and W. Wood

Today's lunch was provided by Michael Matthews and Jamie Brown (with assistance from Vivian Correa).

1. **Call to Order (12:40)**. Dr. Spooner told the faculty that as Acting Chair, he will be leading today's meeting since Dr. Sherry is still in Philadelphia for his sister's funeral (which is today). He will return to Charlotte tomorrow and will be back in the office on Thursday.
 - a. **Approval of Minutes (8/27/13)**: Approval of these minutes will be postponed until the next meeting.
2. **Information Items**
 - a. **Dean Ellen McIntyre – Plans to meet with program teams (Dr. McIntyre)**: Dean McIntyre joined the group for the first part of the meeting so she could discuss her plans to meet with Programs teams (as well as to hear the faculty introductions). She began by telling the group how glad she is to be here; her goal is to get to know all of the faculty and the Programs. She has been visiting all departments and the program meetings. She would like each Program area group to schedule 30 minutes with her. The faculty can break the groups down however they see fit. What she would like is for each group to prepare a 5-7 minute PowerPoint presentation that describes the program, enrollment, anything the faculty would like to brag about or have concerns about, etc. For the remainder of the ½ hour, she would just like to have a conversation. She would like to keep the groups to about 5-7 faculty members (if that would work). If not, that is fine, too. If any of the faculty members cross over into more than one "area," they are free to attend as many of the meetings as they like. She would, however, like for everyone to attend at least one meeting.
 - b. **Faculty Introductions (All)**: Faculty members were asked to introduce themselves to the Dean and briefly describe their program and area of work/research, etc. Each individual briefly discussed their contributions to the college, university and community. Before leaving the day's meeting, the Dean thanked the faculty for their introductions and descriptions of their work.
 - c. **SPED Faculty Search (Dr. Lo)**: The search committee has completed work on the position description for this search. A copy of the position description was available to the faculty for their information. We have to send this position description along with the request to initiate the search to the Dean's Office; we are waiting for Dr. Sherry to return to complete the necessary forms. Once that paperwork has been approved and signed, we will begin sharing this position description.
3. **Action Items**:
4. **Open Agenda**:
 - a. **Prospect for Success (Dr. O'Brien)** Dr. O'Brien told the group that he, Sue Rebich and Deana Murphy serve on the committee, Prospect for Success. The outcome of the meetings has been that we will be developing a new education and diversity class (EDUC 1100). It is a four-credit hour class. It is based on the SACS Quality Enhancement Plan (QEP) initiative. EDUC 2100 will continue to exist, but will be used in a more traditional role. EDUC 1100 will include three competencies: (1) personal success, (2) depth of inquiry, and (3) intercultural knowledge. Adjunct faculty will not be permitted to teach it. There will always be less than 40 students in the class. EDUC 2100 will remain a three-credit hour class. SPED 2100 is currently unaffected. EDUC 1100 will only be offered in the fall. SOAR will enroll freshmen in EDUC 1100. If a student missed EDUC 1100, they can take EDUC 2100 and be just fine. The plan is to rotate instruction of EDUC 1100 within the college.

Dr. Wood (Charlie) asked who would be handling the paperwork (long forms, etc.) for course approval. Dr. O'Brien stated that the Dean's office will take care of that. Dr. Anderson (Kelly) wanted to know why EDUC 1100 wasn't the only option. Dr. O'Brien stated that it's an opportunity to look at other people who are interested in education but don't necessarily want to be a teacher. Dr. Matthews wondered why it would be a four-credit hour course; Dr. O'Brien said that one hour of additional experiences was included in the course, hence four hours rather than three. Dr. Smith wanted to know if those additional experiences included infant/toddler/preschool settings. Sue Rebich said that they did not, but it could be an option... they can discuss this. Dr. Wood (Charlie) stated that

he is thinking about the impact on SPED 2100... will it reduce the number of sections of that course? Dr. O'Brien responded that it would actually increase them down the road. He said that if a student comes in as a freshman, they are asked to take EDUC 1100... this course will only be for freshmen. It will affect EDUC 2100's enrollment, but it will balance out. SPED 2100 is totally unaffected. Dr. Baxter said that we will really need to talk about this when it comes to faculty load.

Dr. Spooner asked the group if there was anyone unclear on this topic. No one responded that they were. So, Dr. O'Brien moved to vote **to establish EDUC 1100 as a new course**. It was **unanimously approved**. Next, Dr. O'Brien moved to vote **to update the title of EDUC 2100 to be Foundation of Education and Diversity in Schools**. It was **unanimously approved**.

- b. **Faculty Websites** (*Dr. Jordan*) Dr. Jordan briefly discussed the issue of certain servers being shut down (which will mean that faculty websites will be taken down). She has another ITAC meeting coming up, so she would like to know faculty thoughts on this so that she can take them to the meeting.
- c. **Graduate Program Directors** (*Dr. Wendy Wood*) Dr. Wood briefly discussed the graduate program directors meeting... ApplyYourself is being replaced by a new program ... the new program is coming online November 4th. There is also a new online program to handle academic petitions.

5. **Adjourn:** There being no further business; the meeting was adjourned at 1:38.

*(Next departmental meeting: Tuesday, October 22, 2013 at 12:30, COED 103)
Minutes respectfully submitted by Deborah Colerick.*