

**Department of Special Education and Child Development**  
**Departmental Meeting**  
January 18, 2011

*In attendance: Anderson, Baxter, Beattie, Browder, Brown, Cooke, Correa, Deason, Jordan, Lamorey, Lara-Cinisomo, Lo, Matthews, O'Brien, Romanoff, Sherry, Shue, Smith, Spooner, Test, White, C. Wood and W. Wood.*

1. **Call to Order:** Dr. Sherry called the meeting to order.

- a. **Approval of Minutes (11/9/10):** Dr. Smith moved to approve the minutes with the following amendment: Pam Shue, Sue Rebich and Wendy Wood were added as attendees. Dr. Lo seconded the motion. The minutes were approved as amended by common consent.

Lunch today was provided by Nancy Cooke, Diane Browder, and Michael Matthews.

2. **Information Items**

- a. **News of the Community:** Dr. Sherry welcomed our newest faculty member, Vivian Correa who has joined us here through the new dual career couples program. Condolences were extended to Richard White in the loss of his step-mother. Robert Green has transferred to a new position in Enrollment Management as a Technical Support Analyst. Cathy Boshamer is retiring in April. She will be consulting with a new firm that supports individuals with disabilities in the community. She will be eligible to teach part-time for us once again in January 2012.
- b. **University Faculty Council Update:** Dr. Anderson reported that the Council has met twice since the last department meeting. Instead of holding a budget convocation, the Chancellor elected to email the budget information to faculty and staff. Fifteen percent of the budget will be reverted this year. Although the Chancellor isn't anticipating a furlough this year, he wants a furlough policy in place in the event that it should happen again. An advisory group met and drafted a policy but after meeting with the Council, it was decided that the policy needs more work. Much discussion ensued. A notable tuition increase has been requested. It is not known whether the University will be able to keep the increase in tuition. If not, there will possibly be caps on admissions.
- c. **Assistant Professor in SPED Search Update:** Dr. Test reported that we have three candidates coming for interviews, the first one is Nicole Pyle who will arrive tomorrow. Everyone was asked to attend the meetings. The next candidates, Lindsay Flynn and Sarah McDaniels, will arrive on the 26<sup>th</sup> and 27<sup>th</sup> and the 1<sup>st</sup> and 2<sup>nd</sup> respectively, of February. We hope to make an offer by February 4<sup>th</sup>. Dr. Sherry thanked the committee for their work.
- d. **2011 Fall Schedule Planning:** Dr. Baxter reported that she is working on the schedule. There are new codes which are more definitive in delivery method for the Fall that need to be addressed for each course.
- e. **Travel Reimbursements for 2010-11:** Dr. Sherry reported that the department has received some added funds from the Dean's Office. He asked that faculty encumber the funds as soon as possible.
- f. **Child & Family Development Program Update:** Dr. Lamorey reported that the CHFD Program did approve a MAT program and they will be working on that this spring. Teach for America is interested in having some of their students go through BK in the MAT program. There is still 100% retention for the Stanly Cohort after three semesters. CHFD hopes to extend this program to Iredell County. Dr. Lamorey expressed concern regarding cuts in Bright Beginnings and the potential effect on our classroom sizes. Ms. Deason stated that the CHFD Conference this year has been reduced to one day and that is Friday, March 25<sup>th</sup>. Ellen Galinsky will be the keynote speaker in the morning and Rebecca Shore will be the afternoon speaker.
- g. **Ph.D. Program Applicant Reviews:** Dr. Browder stated that they have received 14 Ph.D. applicants with only 1 gifted applicant. Faculty will meet this afternoon to review the applications in the Ron Anderson Conference Room.
- h. **Registration Related Deadlines Extended:** Dr. Sherry reviewed the registration deadlines that have been extended.

- i. **New Independent Study Forms:** Dr. Baxter reminded everyone that there are now two forms that need to be completed for an independent study.
- j. **Subcommittee for Course Evaluations:** Dr. Matthews reported that the committee is looking at the possibility of doing online course evaluations for face-to-face courses rather than the paper forms. Concern was expressed that the current use of online evaluations does not have a good return rate.
- k. **Spring 2011 Enrollments:** Dr. Sherry reported that our spring enrollments are good across the board. AIG classes are not packed due to district budget cuts.
- l. **Academic Program Review and Recommendations:** Dr. Sherry reported that this is a state level enrollment productivity review. Our department was cited for three low performing programs – master's in adapted curriculum, and bachelors' degree in adapted curriculum and the M.Ed. in AIG. Dr. Sherry sent a justification to Dr. Calhoun for the low enrollments. He stated further that he wanted the faculty to be aware of this review.

3. **Action Items:** N/A

4. **Open Agenda:** Dr. Matthews reported that the COED Honor's Committee is at work again and he is the chair. At this point there are no nominees for the entire College of Education this year. He encouraged faculty to look at their sophomore students who will be juniors in the fall for possible nominees.

Dr. Lo stated that the 2011 North Carolina Association for Behavior Analysis Conference will be held in Charlotte at the Crowne Plaza Hotel, February 16-18.

Dr. Sherry reported that the Teacher Education Division Kaleidoscope is seeking proposal applications for presentations in Washington. NC CEC Conference is scheduled for February 3-4 in Winston Salem, NC.

5. **Adjourn:** There being no further business; the meeting was adjourned at 1:45.