

SPED Program Meeting

February 15, 2011

In attendance: Anderson (left at 1:49), Baxter, Beattie, Browder, Campbell-Whitley (arrived at 12:37), Cooke, Jordan, Lo, Matthews, O'Brien, Sherry, Spooner, Wakeman, White, Wood, C., and Wood, W.

Meeting called to order at 12:35. Dr. Baxter began by telling the group that the MAT & AIG programs were approved through the university. She noted that a lot of people did a lot of work on that and she wanted to thank everyone. She then stated that Alayna Parker and Joyce Green had worked with her to clean up the database... they did what would normally be done in the summer now so that we would have everything up-to-date. Thanks to Joyce and Alayna.

- ◆ Minutes for Approval (February 1, 2011): Dr. Baxter pointed out an error: The faculty actually approved TWO sets of minutes in the last meeting (not one) -- minutes approved were 11/16/10 and 11/30/10. So we'll correct that on the 2/1/11 minutes. Any other changes? None noted. February 1st minutes approved as amended.
- ◆ AIG News (*Drs. Romanoff and Matthews*): Dr. Romanoff is not here today, but she let Dr. Baxter know that there is nothing to report. Dr. Matthews added that they were working on flyers to hand out at the state conference next month (AIG Conference).
- ◆ EE6 draft rubric and procedures (*Dr. Baxter and E6 faculty*): Dr. Baxter thanked everyone who has worked so hard on this. The draft of the E6 rubrics was distributed and quickly reviewed. Where the work was done mostly was in the "proficient" column. Dr. Baxter told everyone that if they need more time to look it over, that is fine. Just get back to her with any feedback. If anyone wants her to send the draft electronically so that they can make edits, she can do that as well. SPED 4270/5270 were discussed. There was discussion about the data and the final refection. Dr. Wakeman noted that if they started in the fall, the students will be under this document... but if these things weren't in place in the fall, we will have a gap with some students. Dr. Anderson thinks that there should be a site that we can refer students to to cover any gaps.
- ◆ Application Data for M.A.T. and M.Ed (*Dr. Baxter and Dr. Sherry*): Dr. Baxter and Alayna Parker went through our database and updated it as of 2/14/11 (taking out students who dropped out/graduated, etc.). The SPED program data (as of 2/14/11) was distributed to the faculty and reviewed. The low M.Ed. numbers were discussed. There was conversation about whether we could lose our M.Ed. program with such low numbers. Dr. Baxter said that we want to make sure that our M.Ed. program is strong so that we don't lose it. There is also a danger of faculty reduction if we had designated faculty for the M.Ed. line. Dr. Spooner wondered if a program with low numbers would go into a dormant phase or would it simply be eliminated? Dr. Sherry stated that there are 373 students in the SPED program (all levels)... the number is a bit lower than he initially thought. Dr. Baxter stated that she would like to change our database a bit to make it more useful.
- ◆ M.Ed Admission Criteria (*Dr. Anderson*): Dr. Anderson discussed two applications that she has... both of them are finishing their undergrad degrees; they are student teaching right now. Dr. Anderson wants to know what the faculty want her to do (with regard to the "job requirement." Dr. Browder asked if they want to attend full-time (or while they teach)? Dr. Wood (Wendy) asked, "If we turn them down because they don't have a job... will they just go somewhere else?" Dr. Browder wondered if we could tell them we will hold it open for them until they have secured a job? (holding it for a certain period of time) Dr. Wood (Wendy) wanted to know if we could conditionally accept them (once they have a job). Richard White noted that the danger is for them to enroll and begin a program that they can't finish (if they don't have employment). Dr. Anderson feels that this is something that we may begin to see more now (as students are getting out of college and can't find jobs). Dr. Baxter believes that we should bring this subject back up at our next meeting.
- ◆ Faculty Teaching Schedule 2011-12 (*Program Faculty*): The 2011-12 Faculty Teaching Schedule (load) was distributed. The faculty were asked to review the document. Dr. Browder reminded the group that we have a large crop of doctoral students; she thought perhaps they could be considered for some of these classes. Dr. Anderson noted that it's the lack of funds (for adjuncts). Dr. Sherry added that Dean Calhoun said that we will spend as little as possible for adjuncts. Dr. Browder asked about faculty buyouts. Dr. Sherry noted that course buyout \$'s vary (because of salary). Discussion ensued.

The remaining two agenda items, (1) *Possible Taskstream Changes: E2 & E3* and (2) *Student and Faculty Website for Evidences*, will have to wait until our next meeting, as we are out of time. Please note that the March 1 meeting has been cancelled. We will meet later in March. Meeting adjourned.