

## SPED Program Meeting

August 30, 2011

*In attendance: Anderson (left at 1:38), Baxter, Browder (arrived at 12:34), Campbell-Whatley (arrived at 1:03), Cooke, Flynn, Jordan (arrived at 1:27), Lo, Matthews, O'Brien (arrived at 12:34), Povenmire-Kirk, Sherry, Spooner, Test (arrived at 12:40), Wakeman, Wood, C., and Wood, W. (arrived at 12:35 and left at 1:15)*

Meeting called to order at 12:33. Dr. Baxter welcomed the group back for the new year.

1. Goals and Objectives for 2011-2012: These were briefly reviewed. Goals include preparing for NCATE and SACS; facilitating implementation of revised program; monitoring/revising planned evidences (EE2, EE3, and EE6); preparing the course schedules in a timely manner.
2. Minutes for Approval (April 29, 2011): The minutes were sent to the faculty for review prior to today's meeting. Dr. Baxter asked they be reviewed carefully; she took these minutes from her notes. There was a request to add "Dr." before Tiana Povenmire-Kirk's name. No other corrections were noted. Dr. Sherry moved to approve the minutes as amended; Dr. Wood (Wendy) seconded the motion. April 29<sup>th</sup> minutes were approved as amended.
3. Spring Course Schedule: This schedule is due to Joyce by September 1<sup>st</sup>. All courses are covered except SPED 4270. There will be two new sections opened for SPED 5175 and SPED 5270. Dr. Povenmire-Kirk expressed interest in teaching SPED 5270 online. Dr. Browder mentioned that they have a very strong crop of doctoral students in the dissertation phase if we need them. Dr. Baxter thanked everyone for giving her feedback. She will be finishing it up and sending it to Joyce.
- 4a. E2 support for instructor - DE sections (Tiana Povenmire-Kirk; opportunity for writing instruction this semester): Dr. Baxter has 69 students enrolled (combination undergraduate/online sections); there are potentially 90-100 E2 papers. Distance Ed has come up with funding to provide some support for E2. Dr. Povenmire-Kirk will help; they will split the papers between them. Additional funding may not happen again, but they were willing to do it for this semester.
- 4b. E2 Committee (Drs. Browder, Lo, Wood [Charlie], Flynn, Jaus [Vicki], and Sherry – first meeting: 9/13/11 at 12:30): Dr. Baxter would like to revisit the E2 process to look at data and clock hours. She's cancelled the September 13<sup>th</sup> program meeting; the E2 Committee will meet instead. (E2 Committee: share information from Vicki; review current Evidence 2 data; discuss streamlining and reducing E2 faculty load; consider alternative project – to be determined)
5. Evidences 3 and 6 (first semester of implementation): We'll be implementing Evidences 3 and 6 this year. Dr. O'Brien shared some challenges that he's experienced with students who work one-on-one with children and who are not allowed to leave to do the co-teaching. Dr. Cooke suggested that the students should speak to their principals to let them know that it's a requirement of the course. She said principals are usually pretty willing to help people who are working to gain their license. Dr. Wakeman said that we do not have directions for E6. Dr. Baxter would like to meet with her to work on this. She asked Dr. Wood (Wendy) to assist as well... Dr. Wood agreed. Dr. Baxter asked if there was anyone else who would like to participate in coming up with E6 directions. No one else came forward.
- 6a. Moodle Project Folder (faculty advising site): Dr. Baxter showed the faculty how to find the advising site online. The doctoral course outlines were discussed; Dr. Browder will send them to Drs. Baxter and Spooner (Melba) when they are finished. Dr. Browder is asking the appropriate faculty members to look the various outlines over and update them.
- 6b. Student information – Evidences, etc. (on eAdvisor): A sheet describing the evidences will be put on eAdvisor for student information.
7. AIG News (Dr. Matthews): There are 80+ students enrolled over four courses. Really nothing else to report.

8. EE Appeals Process (committee *volunteers*: Drs. Campbell-Whatley, Beattie, and Jordan): Dr. Baxter would like to find someone to take Dr. Beattie's place; Dr. Anderson agreed to do it. Organizational meeting to be determined.
9. Ph.D. course revisions, coteaching, ID terminology (*Dr. Browder*): Ph.D. meetings for this year will occur after the college meetings. Doctoral students have to teach a course, but there has to be an instructor of record (who will need to attend the class some of the time). SPED 5277 needs an instructor of record. The faculty would be paid as a summer instructor. Intellectual Disability(ies) was discussed. There is confusion and disagreement on whether it's singular or plural. It's unresolved in CEC. Federal websites are using both. The APA style expert said that it's been established in both forms (singular and plural). The Department of Education has been using it inconsistently. Dr. Browder asked the faculty how they want to handle it here (use it inconsistently or one way or the other?). There was much discussion: ideas were to be consistently singular... and to be consistent and then if it changes, we'll change it here. The faculty were ok with asking students to use the singular form: Intellectual Disability.
10. Other business: Dr. Sherry noted that tomorrow is the meeting about the SACS issues. We'll learn what the issues are within the College of Education. The faculty then discussed the M.A.T. requirement of employment. Was there ever an official conclusion/official wording? Is it legal to require employment? Dr. Sherry has forwarded the question to Dr. Spooner (Melba) to see if it needs to be reviewed by Legal. The faculty then moved on to discussion of the Smartboard that we had hoped to purchase...Dr. O'Brien said it was looked into, but that we cannot afford it. We can reserve one downstairs when we need it. Dr. Wakeman would like it if the IT people could come to one of our meetings and provide some training. Dr. Test wondered if there is a cheaper version that we *can* afford?... perhaps one that is not as high end?

Proposed schedule for 2011-2012 program meetings: September 27<sup>th</sup>, October 25<sup>th</sup>, November 8<sup>th</sup>, and November 29<sup>th</sup>.

Meeting adjourned: 1:50.