

## SPED Program Meeting

November 29, 2011

*In attendance: Anderson, Anderson (Mary Jo), Baxter, Beattie, Cooke, Flynn, Jordan, Lo, Matthews (left at 1:04), O'Brien, Sherry, Spooner, Test, Wakeman, Wood, C., and Wood, W.*

Meeting called to order at 12:35.

1. Minutes for Approval – November 8, 2011 (*Dr. Baxter*): We will review these minutes at our next meeting.
2. AIG News (*Dr. Matthews*): TaskStream is causing some difficulties for his AIG teachers. Other than that, there is nothing else to really report.
3. Course Outlines: updated by February 2012: NCATE (*Dr. Baxter*): Dr. Baxter sent the faculty electronic copies of the handouts from Melba (Spooner) and Emily (Stephenson-Green). We must revisit them and add the conceptual framework (must take out the old and add the new). She asked the faculty to please be sure to download from Moodle Project page. (Fix them and re-upload as an assignment.) Make sure to articulate new evidences. Faculty should add diversity statement and technology statement, if they haven't done so already.
4. Evidence 2 Revisit Committee: Revised E2 Proposal (*Dr. Wood [Charlie]*): Dr. Baxter said that she wanted to withdraw her alternate proposal (revision) and she would like to share with the faculty some data and then reopen up the issue. Students have submitted the revised paper through Moodle/TaskStream... total this semester: 71 papers. Students have been uploading them on time. She started to review for the grade... waiting for the E2 faculty to review before she released the grade. Four out of five deemed "not met." The problem is not the product... the problem is the process. Dr. Sherry discussed the sustainability of the process... how are we going to do this each semester? We have got to come up with another process. (It's 14 papers for folks outside of their own courses.) We need to come up with another process that eliminates the E2 faculty from doing these final reviews. Dr. Baxter noted that we are asking for a high intensity product for the first semester. Dr. Sherry wondered in maybe the product is in the wrong place. Dr. Anderson had wondered that as well. Dr. Flynn wondered about the "depth of knowledge" with regard to conference presentations... could we have students do that instead? Dr. Matthews asked whether the students could review each other's work beforehand. Dr. Baxter was thinking about that as well (peer-reviewed papers). The faculty discussed whether this would typically be their first experience with APA and whether we are trying to improve their product before they submit. Dr. Baxter asked whether it would be more beneficial to move the product to later in the program. Discussion ensued. Dr. Baxter believes the problem is with content and the writing process. The faculty discussed various options. Dr. Baxter then noted that they were running short on time, so this issue will be brought back up after Christmas. Dr. Cooke offered to meet with the students who are having problems (as a short-term solution). Discussion ended with Dr. Sherry stating that he believes that we need to reconvene the group; Dr. Baxter believes that we need to reconfigure the group as well.
5. Evidence 6: Rubric for F11/S12 (*Dr. Wakeman*): Dr. Wakeman said that she thinks that they are making things much harder than they need to be. She has taken Evidence 6 and the directions and tried to line them up. She is going to send it out to the faculty for feedback.
6. Evidence 3: Issue with AC students (*Drs. O'Brien and Wakeman*): Dr. O'Brien told the faculty that there are a lot of issues; they will need some time to talk about this. He said that the adapted curriculum students (about half of them) feel like we are making them general curriculum. Discussion ensued. Dr. Baxter felt that these issues should be brought into committee.
7. Admissions criteria for Grad Cert, M.A.T., M.Ed.: Brief Committee Update (*Drs. Cooke, Jordan, Wood [Charlie], Lo, Wakeman and Anderson [Kelly]*): Dr. Cooke began by discussing students who want to go into M.A.T. or M.Ed. but who are not teaching...possible options for them? Perhaps a clinical?... or having the student identify a school where they could serve as a substitute teacher. Discussion ensued. The question was asked, "How are these students being supervised?" 200 hours of substitute teaching (100 of special education) Dr. Cooke also mentioned the need for verification and a letter from the principal. They wish to discuss this with Dr. Calhoun to see if she would agree to this being an alternative. Dr. Cooke asked the faculty for feedback; if anyone has any, please send her an email. She will send the proposal out to the faculty.
8. Other business? Dr. Anderson discussed some issues they've been having with applicants and registration for MAT courses and reminded the faculty that they have the ability to drop students when they are enrolled in a course where they should not be.

Scheduled 2011-2012 program meetings (Spring 2012): January 24, February 28, March 27, and May 1.

Meeting adjourned at 1:42 so that E3 faculty could meet.