

SPED Program Meeting

February 28, 2012

Meeting called to order at 12:30.

1. Minutes for Approval – January 24, 2012 (*Dr. Baxter*): A motion to accept the minutes from January 24 was made and seconded. Minutes approved.
2. AIG News (*Dr. Matthews*): State Conference is scheduled for March 15 and 16 at Winston-Salem.
3. NCATE review (*Dr. Baxter*). *Dr. Baxter* presented requirements for course outline review: a) alignment of Conceptual Framework to Professional Standards (CEC Standards); b) alignment of Conceptual Framework to SPED Program of Study-Curriculum Map; c) alignment of Curriculum Map to course outlines' *Professional Educators Transforming Lives* and elements highlighted. More information located in the Moodle Projects Folder.SPED Faculty Advising Site
4. AC Discussion from Feb. 14 (*Dr. Baxter*): Minutes provided.
5. SPED 6691 New MAT proposal (*Dr. Lo* and *Dr. Wood*): *Dr. Wakeman* will not be able to be the faculty of record for the new MAT SPED 6691. *Drs. Lo* and *Wood* have agreed to take on that responsibility on alternating semesters.
6. MAT and MEd Rubric (*Dr. Cooke*): A working committee was organized to complete the MAT/MEd Evidence and rubric: *Dr. Cooke*, *Dr. Wakeman*, *Dr. C. Wood*, *Dr. Ya-yu Lo*. The MAT and M.Ed have one evidence (EE1) and one rubric for both MAT and M.Ed. products. These products will be uploaded on Taskstream beginning F12.
7. Discussion: Procedure for course content check per semester (*Dr. Baxter*) Discussion on a concern that, with the required electronic evidences in specific courses, that there may need to be a method to monitor or check with instructors each semester that the courses are offered. Program faculty felt that a method was in place with the use of mentors for each course. Reminder emails to each mentor may need to be sent by the Department Chair. A mentor checklist is available.
8. Other business (*Baxter*): none brought forward.

Scheduled 2011-2012 program meetings (Spring 2012): March 27 and May 1.

Meeting adjourned.