

## SPED Program Meeting

August 21, 2012

Meeting was called to order at 12:40 pm by Dr. Baxter.

1. Welcome presentation (Dr. Baxter):
  - Faculty / family news, photos and updates were shown
  - Goals for 2012-13
    - a. Provide agendas in a timely manner
    - b. Course scheduling in a timely manner
    - c. Monitor and/or revise evidences (EE2, EE3, EE6)
    - d. NCATE review preparation
    - e. Monitor SACS data and reports
    - f. Encourage open and respectful communication
2. Minutes for approval: February 28, 2012 and May 1, 2012
  - Motion to accept, seconded, approved by consensus.
3. AIG News (Dr. Matthews)
  - Dr. Matthews was absent from meeting; however, Dr. Sherry stated that funding has been reduced from the districts (districts are not supporting the same number of students who are seeking certification in AIG).
4. Course Outlines (Dr. Baxter)
  - Reminder to faculty that outlines must be received by the end of the month
  - Checklist is on the share drive
  - Outlines must show CEC standards
5. Taskstream: list of courses/evidences for F12 (Dr. Baxter)
  - Point person for EE2 is Dr. Baxter
  - Point person for EE3 is Dr. O'Brien
6. Spring 2013 draft schedule (Dr. Baxter)
  - Work continues on the spring 2013 schedule
  - Deadline to Cynthia is Sept 1<sup>st</sup>
7. SPED 6691: new program (Dr. C. Wood / Dr. Lo)
  - Advisor responsibilities and workload discussion
  - Decision by consensus: hire a doc student (Crystalyn?) to oversee / manage / teach / provide feedback to students for Fall 2012 semester; Drs. Wood and Lo will remain as faculty of record and reliability checkers; look at offering 2 sections in Spring 2013 semester to accommodate the larger number of projected enrollment.
8. EE2 and EE3: Revised Procedures (Dr. Baxter and Dr. Campbell-Whatley)
  - Discussion will be held until next meeting
9. Changes in MAT/M.Ed. (Dr. Lo)

- Handout with proposed catalog description changes to SPED 6502, SPED 6503, and SPED 6690
- Decision by consensus: changes approved. Dr. Lo will proceed with the short form.

10. Other Business? (Dr. Baxter)

- Dr. O'Brien expressed his students in 4279 had questions and concerns about evidence process; Dr. Baxter will assist students with questions or concerns through undergraduate advising.

Meeting adjourned at 1:50 pm.

Next scheduled meeting is September 11, 2012.

Respectfully submitted by Cynthia Stasiewski.