

SPED Program Meeting

September 11, 2012

In attendance: Anderson (left at 1:48), Baxter, Browder, Campbell-Whatley, Cooke, Flynn, Jordan, Lo, Matthews, O'Brien (arrived at 12:39), Romanoff, Sherry, Spooner, Test, Wakeman, Wood, C., and Wood, W. (arrived at 12:38)

Meeting called to order at 12:35.

1. Minutes for Approval (August 21, 2012) – The minutes were emailed to the faculty prior to today's meeting. Dr. Baxter asked the faculty if there was any discussion. Dr. Matthews had a question about the following sentence: "Dr. Sherry stated that funding was forthcoming for certifications." Dr. Sherry clarified that this should have read: "Dr. Sherry stated that funding has been reduced from the districts (districts are not supporting the same number of students who are seeking certification in AIG)." Dr. Romanoff made a motion to accept the minutes as amended; Dr. Sherry seconded the motion. The minutes were accepted as amended by common consent.
2. AIG News (*Dr. Matthews*): Dr. Matthews noted that their enrollment is better than last year

Before moving to the rest of the agenda, Dr. Browder wanted to review/distribute some items:

- a) The co-teaching chart was distributed to the faculty.
 - b) There will be a special education administrator who will be visiting us from Australia. She would like to visit some of our classes and get to know about our grants. Dr. Browder distributed a list for the faculty to schedule time with our visitor. She is interested in everything, but particularly adapted...
 - c) There is a school in Egypt which would like to start an inclusive program. So, there's a consultation opportunity available for someone who may wish to travel there. A signup sheet was distributed.
 - d) Dr. Browder told the faculty that information on the Ph.D. retreat would be forthcoming.
3. Procedures for E2 and E3: Revised (*Dr. Baxter*): Evidences 6A and 6B are not ready yet – they will be covered at our next meeting. Prior to today's meeting, Dr. Baxter emailed the faculty drafts of "Procedures for Development and Evaluation of Evidence 2" and "Procedures for Evidence 3." She reviewed several items: a) clarification of grading within the course (she discussed students refusing to turn in work), b) clarification of who is submitting Taskstream ratings (E2: Dr. Baxter; E3: Dr. Campbell-Whatley will submit her ratings to Dr. O'Brien at this time), and c) clarification of who is notifying students of 'nonproficiency' and need to sign up for an independent study (Program/Department responsibility of decision, not the instructor... consistent wording in letter(s)... complication with adjunct and doc student as instructors). For these three items, no issues were brought forward by the faculty. Next for discussion: possible complications with independent study requirement per University tuition surcharge at 140 credit hours: possible student challenge. If we cannot require an independent study, do we want to have a "plan B" support for students? Dr. Test believes that before we spend a lot of time discussing this, we need more information. Dr. Spooner said that students challenging things is becoming a fairly consistent occurrence. Dr. Baxter will try to get some clarification on this issue. Dr. Sherry stated that this should affect a very small number of students; when we get more information, we should incorporate it into our website.
 4. Procedures for MAT/M.Ed. Evidence 1: new (*Drs. Anderson, Wood, C., and Lo*): Prior to today's meeting, the faculty were emailed drafts of "Procedures for MAT Evidence 1: Data-based Decision Project" and "Procedures for M.Ed. Evidence 1: Research Project and Presentation." On the MAT, the DBD project was discussed. The faculty discussed the wording "students with disabilities or students at risk for developing a disability." Dr. Test believes that it should say "documented at risk." The employment/non-employed section was also discussed. Dr. Lo will make revisions to the document based on faculty input and will send it to everyone. The M.Ed. was discussed next: Where the MAT has the DBD project, the M.Ed. has a professional development workshop. The research study was discussed.
 5. Other business? Dr. Baxter told the faculty that the spring schedule is with Cynthia. They've had some problems with lines getting messed up on the schedule as it goes back and forth, so the faculty should be sure to continue reviewing it for accuracy. Dr. Wood (Charlie) said that he looked at the distance education

website (spring schedule). He believes that we should be approving that as a program (rather than them telling us what our schedule will be). Dr. Baxter said that Dr. Sherry had discussed the schedule with Evelyn Wingate. Dr. Wood (Charlie) thinks that the program faculty should have input. He asked if others felt that way. Dr. Test agreed that there are some things that he thinks we should have some control over. A handout was distributed (*Special Education Program Resolution on the use of Distance Education*).

Future meeting dates for Fall 2012:

September 25

October 16

October 30

November 13

November 27

Meeting was adjourned at 1:53.