

SPED Program Meeting

November 13, 2012

In attendance: Anderson, K., Baxter, Campbell-Whatley, Cooke, Flynn, Jaus (left at 1:30), Jordan (left at 1:35), Lo, Matthews, O'Brien, Romanoff (left at 1:35), Sherry, Spooner, Wood, C., and Wood, W.

Meeting called to order at 12:40.

Before getting into the agenda, Dr. Spooner had an announcement to make: Dr. Sherry is the recipient of the Teacher Education Division of the Council for Exceptional Children Distinguished Service Award for 2012. The award will be given to him at the TED business meeting at the CEC Conference in San Antonio in the spring.

1. Minutes for Approval (October 16, 2012) – The minutes were emailed to the faculty prior to today's meeting. Dr. Baxter asked the faculty if there was any discussion. There was nothing to be amended; the minutes were approved by common consent.
2. AIG News (*Dr. Matthews*): Dr. Matthews stated that he will be attending the national conference, which begins tomorrow (in Denver).
3. Dispositions Planning and Implementation (*Dr. Vicki Jaus*): Dr. Jaus began by discussing some of the things that the committee had to consider: How do we introduce and teach the dispositions to the candidates? How do we assess them? Faculty assessment? What happens when a candidate gets into trouble? How do we coach them? They came up with a pretty solid plan for the undergraduates. The undergraduate plan has begun to be implemented. The following handouts were distributed to the faculty:
 - a) *Initial Program Dispositions Plans (Initial Programs – Undergraduate and Graduate Certificate) and Assessment of Professional Dispositions*
 - b) *Advanced Programs Dispositions Plans (MA, MAT, Med, MSA, EdD) and Assessment of Professional Dispositions and a draft of Procedures for Teaching/Informing/Coaching/Remediating/Assessing Dispositions (Non-Initial Licensure Candidates)*

Dr. Jaus began with the Initial Programs Dispositions Plans; she stated that the form can be used for self assessment, faculty assessment, and site-based assessment. It has already been set up in TaskStream for a couple of the 2100 classes. Every department should have a person designated as a "go to person"/faculty leader; it could be the same person for undergrad, grad cert, and masters. The faculty presented a few questions to Dr. Jaus. Dr. Wood (Wendy) asked about the possibility of developing a series of scenarios; each course could do one or two of them. Dr. Cooke (re: clinical situation): If you are currently using a tool in a methods course, would we substitute this new form for what we typically use? She normally sends out a form at the end of each semester. How do we get clinical info? Dr. Jaus said that it would be a case-by-case basis... perhaps the information from both documents could be merged? Dr. Jaus continued by stating that there is a formal plan of action template that can be used. There is a process for ultimately excluding a student from the program.

She then distributed the following packet of information to the faculty:

- a) *Professional Dispositions for Professional Education Programs at UNC Charlotte*
- b) *Procedures for Teaching/Informing/Coaching/Remediating/Assessing Dispositions (Initial Teacher Education Licensure Candidates)*
- c) *Assessment of Professional Dispositions*
- d) *Professional Dispositions Assessment Timeline – Initial Teacher Education Programs*
- e) *Professional Disposition Plan of Action*
- f) *Candidate Statement of Commitment to Professional Dispositions*
- g) *Professional Dispositions Appeals Form*
- h) *Resources for Coaching and Remediation of Candidate Professional Dispositions*
- i) *Coaching Model*
- j) *Professional Disposition Plan of Action (Example 1)*
- k) *Professional Disposition Plan of Action (Example 2)*
- l) *Professional Dispositions Readings*

Because there were not enough copies for everyone, she showed them where to find everything online.

Dr. Jaus then reviewed the Advanced Programs Dispositions Plans packet.

Next, she reviewed the "To do list:"

- Undergraduate and Graduate Certificate
 - ✓ Confirm plans for entry level course
 - ✓ Determine mid-point course (and possible clinical setting)
 - ✓ Designate a faculty leader
 - ✓ Submit form to Vicki Jaus – December 1st
 - ✓ Pilot something during the spring 2013 semester

- M.A.T. and M.Ed.
 - ✓ Develop a plan for teaching, assessing, coaching
 - Entry, mid-point, exit
 - ✓ Determine course and possible clinical setting
 - ✓ Designate a faculty leader
 - ✓ Submit form to Vicki Jaus – December 15th
 - ✓ Submit 1-2 page description to Vicki before February 1st
 - ✓ Pilot something during spring 2013 semester

Dr. Baxter asked the faculty if they thought we should have a sub-group meet sometime before our next program meeting. Volunteers: Drs. Lo, Wood (Charlie), Campbell-Whatley, Anderson, and Baxter. Tentative date/time for them to meet: next Tuesday after the departmental faculty meeting (at 2:00).

4. Peer Teacher Observation process - feedback (*Dr. Flynn*): Dr. Flynn stated that its going to a vote on Friday. She asked the faculty if there were any concerns that they would like for her to take back to the committee. She noted that there is also a Moodle discussion board where they can make comments if they prefer. Dr. Wood (Wendy) felt that overall the changes are pretty good. No other feedback noted at today's meeting.

5. Other business: None noted.

Meeting was adjourned at 1:37.

Future meeting dates for Fall 2012:

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