

SPED Program Meeting

September 24, 2013

In attendance: Baxter, Beattie, Browder (arrived at 12:38), Campbell-Whatley (arrived at 12:45), Jordan, Lo, Matthews, O'Brien (arrived at 12:41), Romanoff, Sherry, Spooner, Test, Wakeman, Wood, C., and Wood, W.

Meeting called to order at 12:32.

1. **Welcome:** Before beginning our meeting, Dr. Sherry wanted to thank everyone for their kind expressions of sympathy on the passing of his sister. It was very much appreciated.

Next, Dr. Sherry noted that Dr. Romanoff announced at the last departmental meeting that she is retiring at the end of this year. The search to fill her position has been approved; Dr. Matthews will chair that committee. So, now we have two searches currently underway.

Finally, Dr. Sherry told the faculty that he has officially turned in his letter to the Dean notifying her of his plan to retire on June 30th.

2. **Minutes for Approval (September 3, 2013):** Dr. Baxter distributed the September 3rd minutes to the faculty and gave them a few minutes to review the document. She then asked if there were any changes to be made; none were noted. Dr. Lo made a motion to approve the minutes; Dr. Sherry seconded the motion. The minutes were approved by common consent.

3. **AIG News (Dr. Matthews):** He is pleased that we are being allowed to conduct the search for Dr. Romanoff's position right away. No other news to report.

4. **edTPA (Drs. Wakeman and Baxter):**

- a. SPED Lesson Plan – draft – The faculty received the handout, "*Student Teaching Lesson Plan Template/SPED.*" Dr. Wakeman briefly reviewed the Lesson Plan with the faculty. Brief discussion ensued. Dr. Test thought that numbers 6 and 7 on the list should be reversed, as should numbers 9 and 10. Dr. Wakeman said that she would make adjustments to the document and send it back out. Dr. Baxter stated that we need to be sure that the adjuncts have the correct lesson plan and background information.
- b. Sample case studies available as instructor option: Dr. Baxter will upload some case studies so the faculty can use them.
- c. Develop a common edTPA introduction for 3100/5100: Dr. Jordan noted that they are going to have things in place for the students to be able to check out the website where edTPA is listed. They will discuss it in class and she will have them to a small video editing project. Dr. Baxter noted that this needs to be double checked with Dr. Anderson on the Duals... they are not taking 3100; they're taking a 3-credit SPEL course.
- d. Updated transition plans: Prior to today's meeting, Dr. Baxter sent the faculty copies of the updated transition plans: 1) *SPED edTPA Transition Plan: Graduate GC*, 2) *SPED edTPA Transition Plan: Graduate AC*, and 3) *SPED edTPA Transition Plan: Undergraduate AC & GC*. In the last row of each of the documents, the faculty will see which semester things are being implemented in.

5. **Evidences (Drs. Anderson [Mary Jo], Wakeman and Baxter):**

- a. Move Evidence 6A from 4270/5270 back to student teaching: Dr. Anderson could not be here for today's meeting; but, she is asking that we move Evidence 6A from 4270/5270 back to student teaching. The faculty briefly discussed this; no one had any objections.
- b. For candidates who need Evidences for licensure approval, the EE2 topical paper will be assigned on a case-by-case basis. This decision is based on the semester the candidate will complete student teaching/internship. If completing student teaching/internship Spring 2014, candidates will need Electronic Evidence 2; For Spring 2015, candidates will be completing edTPA. Dr. Baxter will be the second reader from one graduate certificate EE2 paper this semester.
- c. EE2 may not be going away (!?!)—waiting for DPI decision
- d. EE6 (A & B) may not be going away---waiting for DPI decision

6. **SPED AC Grad Cert Proposal** (*Dr. Wood [Wendy]*):

- a. Add 5280 and replace 5279 (offered Spring)
- b. New course (comb. 5175 & 5279) – (Fall)

The faculty discussed the above plans (re: 5280, 5175, and 5279). Dr. Baxter stated that some of the comments being made would need to be discussed at a future program meeting. Dr. Jordan wanted to know if we had the manpower for this. The faculty discussed who would teach this new course. Dr. Wakeman worries about combining students from two courses into one course. Dr. Baxter asked if we could put together a draft course outline to see if we could meet the standards. Dr. Wakeman asked if the Adapted Curriculum folks could meet with Drs. Lo and O'Brien first. Discussion ensued. Dr. Baxter asked if the economic concerns make us want to hold on this. Dr. Sherry said it's not a good time to be thinking of a search for an additional faculty member... but perhaps we have justification, with our numbers increasing. We could look into it. Discussion returned to the draft course outline. Drs. Lo, Wood (Wendy), O'Brien and Wakeman will meet. It was also suggested that the Adapted Curriculum folks could come together. Drs. Test and Spooner were asked if they would be involved; Dr. Spooner said that he would assist. Dr. Sherry stated that 5280 is established... but there may need to be some shuffling between all three courses to meet the standards (5280, 5175 and 5279).

Result of Discussion:

1. A draft course outline will be developed for the new course (combined 5175 and 5279) and brought to the next program meeting
2. The DE course sequence will be reviewed: add 5280; drop 5175 and 5279; add new course; new curriculum sequence may be needed

7. **Enrollment Data and Discussion** (*Dr. Baxter*):

- a. Graduate Certificate seat course sequence proposal
- b. Undergraduate course offerings – continued discussion

Prior to today's meeting, the faculty were emailed the "*Graduate Certificate Seated Course Sequence*" proposal. Dr. Baxter briefly reviewed the document. The document reviews the courses for the Fall, Spring, and Summer semesters for both Adapted and General Curriculum. Dr. Test feels the document is too long; he would prefer to have six separate documents (rather than to have all the information covered in one long document). Discussion ensued. Dr. Browder wondered why, if we are so short on faculty, we are doing both seated and distance ed programs. There was discussion, with a comment about whether it made sense with regard to the grad certs to run both seated and distance ed. Dr. Jordan feels, however, that we need the on-campus option (at least in some hybrid fashion)... students have different learning needs. Dr. Sherry said that he has heard from students who are grateful to have a seated version. Dr. Baxter asked if we are spread out too thin (trying to be everything to everyone...). She said we need to make decisions about these any changes soon, as we will need to make catalog changes. Dr. Browder thinks that any decision should affect both Adapted and General Curriculums... if we are saying that we need to maintain seated for one, we should maintain it for both. Dr. Baxter told the group that we will bring this back up for discussion in October; we will need to make a decision by the October meeting so that we can make changes to the catalog before the Dec. 4 deadline. This discussion will be tabled at this meeting, with additional discussion to be scheduled in October.

Result of Discussion:

1. A program discussion session was schedule for Tuesday, October 15 for interested faculty to discuss these proposals. Additional class enrollment information will be obtained prior to this discussion session.

8. **Other Business:** Dr. Sherry discussed the upcoming meetings that the Dean will be having with the programs (in the November program meeting). He would like Dr. Matthews to meet with her on AIG and Dr. Anderson to meet with her on the Dual program. It was suggested that we will split that meeting in half, with half of the faculty meeting with the Dean in the first half and the other half of the faculty meeting with her in the second half. None.

The meeting was adjourned at 1:45.

Upcoming program meeting dates 2013-2014:

October 29

November 19: Dean McIntyre attending program presentations

February 4

February 25

March 25

April 22 – Program SACS/NCATE data review