

## Coaching Schedule At-a-Glance – Spring 2018

	Jan 15 – Feb 9		Feb 12 – Mar 9		Mar 12 – Apr 6		Apr 9 – May 1	
<b>University Supervisor</b>	<b>Evaluation using CLASS</b> Record CLASS rubric scores in Taskstream	<b>Debrief Meeting</b> CE + US + candidate <ul style="list-style-type: none"> <li>Assess candidate progress</li> <li>“What have you observed?”</li> <li>Share progress with candidate</li> <li>Set goals as needed</li> </ul>	<b>Formal Coaching</b> Complete pre-conference, rubric, and post-conference forms in The Book  Record coaching rubric ratings for US and CE in Taskstream	<b>Full Team Debrief Meeting</b> CE + US + <b>Faculty*</b> + candidate  *Faculty can attend either Meeting 2 or 3  Use Full Team Debrief Protocol for meeting when everyone is present	<b>Formal Coaching</b> Complete pre-conference, rubric, and post-conference forms in The Book  Record coaching rubric ratings for US and CE in Taskstream	<b>Full Team Debrief Meeting</b> CE + US + <b>Faculty*</b> + candidate  *Faculty can attend either Meeting 2 or 3  Use Full Team Debrief Protocol for meeting when everyone is present	<b>Evaluation using CLASS</b> Record CLASS rubric scores in Taskstream	<b>Debrief Meeting</b> CE + US + candidate (mirror Debrief #1)  US collects originals from The Book and submits them to research team.  Other forms for licensure will also be completed.
<b>Clinical Educator</b>	<b>Evaluation using OFF</b> OFF completed in The Book		<b>Formal Coaching</b> Complete pre-conference, rubric, and post-conference forms in The Book		<b>Formal Coaching</b> Complete pre-conference, rubric, and post-conference forms in The Book		<b>Evaluation using OFF</b> OFF completed in The Book	
<b>Faculty</b>			<b>Formal Coaching</b> Complete pre-conference, rubric, and post-conference forms in The Book  Record rubric ratings in Taskstream		<b>Formal Coaching</b> Complete pre-conference, rubric, and post-conference forms in The Book  Record rubric ratings in Taskstream			