

The University of North Carolina at Charlotte
Yearlong Internship and Student Teaching TEI Calendar
Fall 2017 and Spring 2018
Dates in Schools: August 17 – December 6 and January 2 – May 1

The Teacher Education Institute (TEI) and following pilot year provide support for yearlong interns in both the YLI semester and the student teaching semester. The clinical educator, university supervisor, and assigned faculty member work together to coach and support the candidate throughout both semesters. Meeting dates and coaching sessions in both semesters should be scheduled early and not be changed if at all possible. **Space is provided on the calendars to record the dates.**

YLI Semester (Fall)

Friday, August 25	TEI Orientation, 2:00 p.m. – 3:30 p.m. – Location – TBD (Candidate, CE, Faculty, US – Initial Meeting)
September	Candidates begin attending one full scheduled day each week and begin working on the YLI Guidelines, Attendance Log, and course requirements Coaching Session with CE – _____
Early October	Meeting #1 – _____ (CE, Faculty, US)
October-early November	Coaching Session with CE – _____ Coaching Session with Faculty – _____ Coaching Session with US – _____ **CE completes online mid-term assessment – sent to CE’s school email via Taskstream
November (after all coaching sessions)	Meeting #2 – _____ (Candidate, CE, US)
Late November/Early December	**CE completes online final assessment – sent to CE’s school email via Taskstream
Early December	Candidate submits completed YLI Guidelines and Attendance Log online via Taskstream in the Field Experiences portfolio (directions to upload are available at http://education.uncc.edu/resources/taskstream-information/enrollment-codes)

Student Teaching Semester (Spring)

Tuesday, January 2	Student Teacher reports to assigned school (or first day that teachers return to school)
Thursday, January 4	Tuition Payment Due Date – Cancellation for non-payment
Thursday, January 4	Student Teacher Orientation 8:30 a.m. – 10:00 a.m. – location TBA
	Student Teacher Orientation with University Supervisor – 10:15 a.m. – 12:00 p.m. – locations TBA
	edTPA Support Sessions – 1:00 – 3:00 p.m. – locations TBA
January 8 – 12	Student Teacher observation weeks; University Supervisor’s initial visit to school
Week of January 15	Student Teacher begins teaching responsibilities
Monday, February 5	Deadline to apply online for May 2018 graduation
January 15– February 9	<u>FIRST OBSERVATION PERIOD</u> _____ Lesson Plans and Critiques _____ Written Observations of CE _____ Self-Evaluation using CLASS??? _____ Notebook and Calendar in order _____ Grade Book and Student Records _____ edTPA progress check _____ CE’s Performance Rating (CLASS)??? _____ CTC discussion with Candidate and CE _____ Place for US
***Early February	Meeting #1 – _____ (Candidate, CE, US)
February 12 – March 9	<u>SECOND OBSERVATION PERIOD</u> _____ See items above
***Late February/Early March	Meeting #2 – _____ (Candidate, CE, US + Faculty or at Meeting #3)
Thursday, March 1	edTPA submission date – B-K, ELED, SPED (K-5)
Friday, March 2	UNC Charlotte unsatisfactory grades due
Thursday, March 29	edTPA submission date – 6-9, 9-12, TESL, FLED, SPEL, SPED (6-12), Arts???
Monday, April ????	Teacher-to-Teacher Conference for Clinical Educators
Friday, April ????	Education Career Fair – Student Activity Center, 10:00 a.m. – 1:00 p.m.
March 12 – April 6	<u>THIRD OBSERVATION PERIOD</u> _____ See items above
***Late March/Early April	Meeting #3 – _____ (Candidate, CE, US + Faculty if not at Meeting #2)
April 9 – May 1	<u>FOURTH OBSERVATION PERIOD</u> _____ See items above _____ Active instructional teaching/duties until Friday, April 27 th
***Mid to Late April	Meeting #4 – _____ (Candidate, CE, US)
Tuesday, May 1	Last Day in Assigned School/ Release Date from Student Teaching
May 7, 8, 9	<u>FINAL CONFERENCE</u> with University Supervisor – Time/Place TBA
Saturday, May 12	UNC Charlotte Commencement !!!

Observation schedules may be adjusted at the university supervisor’s discretion.

NOTE: Check for registration deadlines for Praxis II or other licensure exams as appropriate.