

Minutes
Department of Educational Leadership Meeting
January 18, 2011

Persons in Attendance: Lynn Ahlgrim-Delzell, Bob Algozzine, Jim Bird, Mark D'Amico, Sandra Dika, Lisa Driscoll, Mickey Dunaway, Claudia Flowers, John Gretes, Dawson Hancock, Richard Hartshorne, Do-Hong Kim, Rich Lambert, Delores Lee, Jae Hoon Lim, Jim Lyons, Valorie McAlpin, Lisa Merriweather, Rebecca Shore, Chuang Wang, Patti Wilkins, Jen King, and Joanne Zhang.

The meeting began at 12:30 pm. The following issues were discussed:

1. The program coordinators highlighted the recent activities of their respective programs. For School Administration, Delores Lee reported that: (a) the Program Review Team is holding bi-monthly meetings to discuss how we will administer the new MSA program, to include the development of electronic evidences and course outlines; (b) we are already receiving applications from people who want to begin the program in fall 2011 and that we have thus far received thirteen expressions of interest from prospective Principal Fellows; (c) the Principal Fellows program is going to interview applicants from this region of the State on our campus on March 1 and 2; (d) everyone is encouraged to participate in the interviews of prospective students for our School Administration program later this spring; and (e) our new Graduate Certificate program based on our recently revised MSA degree program was approved by the Graduate Council. For Instructional Systems Technology, John Gretes reported that: (a) Richard Hartshorne will discuss IST at the upcoming doctoral dinner to educate our students about IST and to perhaps entice some of them to the IST area of specialization (for community track students) or take one or two IST electives (for community or school track students); (b) the IST response to SACS' request for more information has been prepared and submitted; (c) thus far, about six course outlines have been submitted for IST courses; and (c) the IST degree program is being reviewed with the goal of possibly reducing the total number of hours from 39 to 36. For Curriculum and Supervision, Rebecca Shore reported that: (a) the incoming cohort of C&S degree and certificate pursuers is eleven students; (b) she is reviewing other C&S programs in the State and will soon recommend whether our C&S program should be discontinued.
2. Rich Lambert, Director of the Center for Educational Measurement and Evaluation (CEME), encouraged everyone to submit proposals through the CEME and to contact him if they are interested in getting involved in CEME activities.
3. Several faculty members discussed activities of the faculty governance committees on which they serve. As our representative on the College Internationalization Committee, Chuang Wang reported that: (a) the Committee has finalized its revision of the goals of the Committee; (b) a web site for the Committee is being created; and (c) guidelines for approving new study abroad programs are being developed. As our representative on the University Institutional Effectiveness Committee, John Gretes reported that this Committee recently completed its annual review of reports submitted by the major on-campus sub-units to the Chancellor to determine the extent to which those units' goals and activities are aligned with the goals and activities of UNC Charlotte. As our representative on the College Conceptual Framework Committee, Jim Bird reported that he will soon solicit our feedback on the leadership section that he is writing for the revised Conceptual Framework.
4. The Chair expressed appreciation to the Search Committee (Lynn Ahlgrim-Delzell, Lisa Driscoll, Mark D'Amico, Jim Lyons, and Corey Lock) for its work thus far to identify the best candidates for our new Assistant/Associate Professor of Educational Leadership position. Everyone was encouraged to participate in the interviews of our finalists in the next few days.
5. Several faculty members discussed topics of interest/importance. As coordinator of our Department research colloquia this year, Mark D'Amico reminded us that the next two colloquia will occur on February 22 and April 19. Mark especially encouraged everyone to attend the "grants" colloquium on February 22 during which colleagues from UNC Charlotte's Complex Systems Institute will discuss opportunities for education-related collaborative research grants. Lisa Merriweather discussed a proposal for a new doctoral course, ADMN 8180 (Teaching Strategies for Adults in a Diverse Society), and the Chair distributed ballots for faculty to approve the course as the

initial step in the faculty governance process. Valorie McAlpin, Director of the Center for Teaching and Learning, invited everyone to: (a) attend a University-level presentation at 10:00 am on January 20 regarding e-textbooks, digital content, and learning objects; (b) participate in a new “Classroom Observation Program” being developed by the Center; (c) tell Eric Sauda in the College of Architecture if we are interested in participating in an on-line course evaluation pilot project being conducted this spring; and (d) encourage interested graduate students to enroll in a one-credit-hour course this spring titled, “Fundamental of College Teaching for Teaching Assistants.” Jim Lyons stated that he had recently received concerns from multiple students regarding the quality of dissertation support being received by those students in one of the doctoral programs in the College. The Chair indicated that he would share these concerns with the Chair of that academic department. Lisa Merriweather stated that Gloria Campbell-Whatley is seeking students to hire to assist with the University’s Diversity Conference this spring.

6. The Chair: (a) asked faculty to review the draft of the minutes of the Department meeting on November 16 and to offer suggestions for improvement; (b) said that the College is revising the reappointment/ promotion/tenure document and encouraged interested faculty to share their thoughts with Jeanneine Jones and Bruce Taylor; (c) distributed the criteria for the *Legacy for Leadership* Dissertation Award and invited everyone to nominate graduates who completed their dissertations in 2010; (d) congratulated Meredith DiPietro, Rebecca Shore, Sandra Dika, and Claudia Flowers on their recent receipt of grants; (e) reminded everyone that this year’s annual meeting of the North Carolina Association for Research in Education will occur on February 24-25 in Charlotte; (f) encouraged everyone to serve on the dissertation committees of our EdD students so that some Department faculty members do not have to shoulder the burden of serving on all of these committees; (g) shared the Chancellor’s letter dated January 7 regarding the University’s predicted budget shortfall budget next fiscal year and added \$500 to each Department faculty member’s professional development account for the current fiscal year; (h) reminded the program coordinators that we will meet at 10:00 am on January 25 to discuss the fall 2011 course schedule; (i) reminded the School Administration Program Review Team that it will meet at 2:00 pm on January 25 (Mickey Dunaway suggested that anyone teaching a course in this program attend these meetings); and (j) announced that Dr. Debra Morris, a 2003 graduate of our EdD program, will receive the 2011 UNC Charlotte Alumni Award at 6:00 pm on February 4.

7. Jen King highlighted several important administrative issues, to include: (a) the need to submit our textbook orders immediately for the summer semester; (b) a request for anyone’s knowledge of the mailing address of Dr. Victoria Walker so that Jen can mail Dr. Walker her Centennial Celebration plaque; (c) an increase in mileage reimbursements to 51 cents per mile; and (d) a big thank-you to those who contributed to the recent successful *Toys for Tots* campaign to support local children in need.

The meeting ended at 2:00 pm.