

Minutes
Department of Educational Leadership Meeting
January 22, 2013

Persons in Attendance: Lynn Ahlgrim-Delzell, Mark D'Amico, Sandra Dika, Meredith DiPietro, Mickey Dunaway, Claudia Flowers, Dawson Hancock, Do-Hong Kim, Rich Lambert, Delores Lee, Jae Hoon Lim, Jim Lyons, Alan Mabe, Valorie McAlpin, Lisa Merriweather, Allen Queen, Rebecca Shore, Chuang Wang, Jim Watson, Patti Wilkins, Becca Hefti, and Scottie Stamper.

The meeting began at 12:30 pm. The following issues were discussed:

1. We congratulated Delores Lee regarding her recent election by the College to the College Review Committee. We congratulated Patti Wilkins regarding her appointment to the Department Review Committee. We congratulated Jim Watson regarding his recognition by Nash/Rocky Mount Schools for his outstanding training of that district's Board of Education. We congratulated Rebecca Shore regarding her appointment to the CMS Strategic Planning Task Force on Gifted Students. We congratulated Jim Bird regarding his receipt of a 2013 UNC Charlotte Faculty Research Grant.
2. The Chair: (a) highlighted his desire to nominate a Department faculty member for each of the College's awards in teaching, research, service, and diversity; (b) encouraged the Program Coordinators to attend the meeting at 12:30 pm on Tuesday, January 29, to discuss the fall 2013 course schedule and our programs' dispositions plans; (c) distributed information and invited everyone to become a member of the Department's "Team Linda" that will participate in the American Cancer Society's Relay for Life on April 5-6; (d) reminded faculty who teach School Administration distance education courses that they will be interviewed by SACS representatives on March 26 or 27; (e) encouraged everyone to attend the College meeting at 9:30 am on February 15 during which Ann McColl will be the guest speaker; (f) encouraged everyone to participate during the week of March 14-20 in the interviews of College Dean candidates; and (g) distributed copies of the November 20 Department meeting minutes and asked that faculty members offer suggestions for improvement.
3. The Chair highlighted several recent accomplishments associated with our preparation for the NCATE reaccreditation visit, to include everyone's submission of: (a) our four-page NCATE vitas; (b) syllabi for all of our fall 2012 courses; (c) course outlines for every course in our curricula; (d) evidence of faculty/student collaborative research efforts; and (e) our lists of professional leadership positions. These documents are being reviewed by Dean's Office staff for format and content compliance with discrepancies communicated to faculty. As we continue to prepare for the NCATE reaccreditation visit, we will be asked to: (a) submit additional information to various reaccreditation subcommittees; (b) review data on Department programs; and (c) create program-level "professional dispositions" assessment plans. The College will send its self-study to NCATE on March 3.
4. The program coordinators highlighted the recent activities of their respective programs. For the EdD in Educational Leadership program, the Chair distributed Jim Bird's comprehensive handout and: (a) reminded the EdD Advisory Committee members that they will meet at 12:30 pm on Tuesday, February 5, to continue their discussion of our qualifying examination procedures; (b) encouraged everyone to help identify and nominate qualified applicants for our EdD program; (c) stated that testimonials by graduates of our EdD program are now posted on our web site; (d) encouraged everyone to attend and to allow their students to attend the doctoral dinner at 5:00 pm on Tuesday, February 26; and (e) highlighted the fact that the Graduate School has changed the deadline for submission of completed dissertations this semester from March 15 to April 12. For the School Administration program, Delores Lee reported that: (a) testimonials from our School Administration students are now posted on our Department web site; (b) she will soon seek from selected faculty members grading artifacts to present to NCATE; (c) we will begin a new School Administration cohort in Lincoln County Schools this summer and that we will soon offer "interest sessions" in that county and on our campus; (d) the Principal Fellows program in Chapel Hill has thus far nominated six candidates for our School Administration program; and (e) a sub-committee of the School Administration Advisory Committee will meet at 1:30 pm on January 23 to discuss the dispositions plan and a student's appeal for readmission to the program. For the Instructional Systems Technology program, Meredith DiPietro reported that: (a) the IST dispositions plan has been created and shared with other

programs; and (b) new applicants for the IST program are being sought. For the Curriculum and Supervision program, Rebecca Shore reported that: (a) our last two MEd in Curriculum and Supervision students graduated in December; and (b) our last four students pursuing a certificate in Curriculum and Supervision will finish in May.

5. Rich Lambert, Director of the Center for Educational Measurement and Evaluation (CEME), reported that: (a) the new copy editor hired to edit the CEME journal may be available for use by our faculty; (b) Darren Starnes, a graduate of UNC Charlotte and the author of the best-selling statistics textbook in the USA, will speak at UNC Charlotte on January 28; and (c) the CEME is renting a house to lodge faculty and students attending the AERA and NCATE annual meetings and that interested faculty should contact him for details. The Chair reminded everyone interested in becoming involved in CEME projects to contact Rich Lambert.

6. Representatives of our University, College, and Department faculty governance committees provided updates from their committees. As a member of our Department *Legacy for Leadership* Dissertation Award Selection Committee, Lynn Ahlgrim-Delzell reminded everyone that the committee is accepting nominations on any dissertations completed during the 2012 calendar year. Claudia Flowers asked that Becca Hefti send everyone the list of EdD graduates in 2012. As our representative on the College Faculty Council, Lisa Merriweather reviewed the recommended changes in the College's voting procedures on personnel matters that are under consideration and asked for feedback from faculty.

7. Several topics of interest to the faculty were discussed. As a member of the Board of Directors of the North Carolina Association for Research in Education, Claudia Flowers stated that the NCARE Annual Meeting will occur from February 28 to March 1 and that poster sessions will be offered this year. She encouraged everyone to consider attending this year's annual meeting. As coordinator of our Department Research Colloquia, Alan Mabe reported that Rich Lambert and Jim Bird will be the presenters during our next colloquium at 10:30 am on Tuesday, February 19. As coordinators of our Department's *Distinguished Speaker Series*, Jim Watson, Jim Lyons, and Alan Mabe reported that they are working to identify our speaker for the spring semester. Jim Lyons and Jim Watson reported that last year's NCASA Annual Meeting was an excellent professional development and networking opportunity and encouraged everyone to attend this year's meeting on March 20-21 in Raleigh. Jim Watson reported that the State-mandated revising of EdD programs in North Carolina will begin in 2013-2014 and that more details will soon be forthcoming. Mickey Dunaway suggested that the EdD Advisory Committee create procedures for revalidating doctoral courses in order to ensure fairness and equity regarding this process.

The meeting ended at 2:05 pm.