

Minutes
Department of Educational Leadership Meeting
March 23, 2010

Persons in Attendance: Lynn Ahlgrim-Delzell, Bob Algozzine, Jim Bird, Mark D'Amico, Meredith DiPietro, Lisa Driscoll, Mickey Dunaway, John Gretes, Dawson Hancock, Richard Hartshorne, Do-Hong Kim, Rich Lambert, Delores Lee, Jae Hoon Lim, Corey Lock, Jim Lyons, Lisa Merriweather, Rebecca Shore, Chuang Wang, Patti Wilkins, Jen King, and Joanne Zhang. Guests Included: Sherrill Fuller and Melba Spooner.

The meeting began at 12:30 pm. The following issues were discussed:

1. Minutes of the Department meeting on February 9 were reviewed and approved.
2. We congratulated Meredith DiPietro, Delores Lee, Jim Watson, and Misty Hathcock for their outstanding planning and implementation of our *Centennial Celebration* to honor the first 100 graduates of our EdD program. We congratulated Lisa Driscoll and Mickey Dunaway who have been selected as reviewers of NCPEA's *Education Leadership Review*. We congratulated Jim Watson who was selected to chair the College's *Award for Excellence in Teaching* Selection Committee. We congratulated Allen Queen who has been selected as a member of the Education Board of the *Foundation for Childhood Obesity*. We congratulated Rebecca Shore, Corey Lock, Richard Hartshorne, and Mickey Dunaway regarding their receipt of congratulatory letters for their outstanding presentations at the *Teacher Education and Practice in the USA Conference*. We recognized Rebecca Shore on her presentation to CMS' *Middle School Academic Facilitators* and to the *Children's Museum of Winston-Salem*. We congratulated Lisa Merriweather and Mark D'Amico on their selection for participation in the 2010 CAC Summer Institute titled *Department-Centered Student Writing: Ways to Enhance Learning and Practical Skills*. We congratulated Patti Wilkins who was selected to lead a Center for Teaching and Learning workshop titled *Engaging Students with Web 2.0 Technologies*. We congratulated Jim Lyons on his presentations of our revised/revisioned MSA program during two recent NCDPI-sponsored, State-wide webinars. We congratulated Bob Algozzine and Allen Queen on the publication of their books titled *Responsible Classroom Management, K-5* and *Responsible Classroom Management, 6-12*.
3. Sherrill Fuller discussed the College's involvement in the 2010 Children's Defense Fund's Freedom School summer program – a program designed to allow at-risk children to engage in literacy-based learning curricula that will empower them to reach their full potential. Sherrill solicited ideas regarding ways in which our Department might support this program.
4. Melba Spooner reminded us that our Annual Reports must be submitted electronically by April 15 and that we should be especially attentive to Part IV. 3a. (Extended Collaborative Service). Melba stated that she relies on the data in this portion of our Annual Reports to create several reports that the College must submit to the State. One of these reports – the *IHE Master's of School Administration Performance Report* – directly reflects the activities of our MSA program.
5. The Chair reported that approximately 40 people attended the doctoral dinner on Monday, March 22. At least four prospective doctoral students attended the gathering and expressed interest in applying for admission to the program. Mickey Dunaway presented some of his recent work involving the use of Web 2.0 technologies in teaching and research. The doctoral dinners continue to be an effective forum for developing our doctoral culture and we hope to continue to hold them next year.
6. On behalf of Claudia Flowers, the Chair reported that the proposal for the creation/approval of our PhD in Educational Research, Measurement, and Evaluation was approved by the Dean of the Graduate School and has been forwarded to the Provost for her consideration.
7. The Chair reported that Jim Lyons, Dawson Hancock, Delores Lee, and Jim Bird recently participated in two NCDPI-sponsored, State-wide webinars during which we discussed the *evidences* required in our revised/revisioned MSA program. On March 24, Delores Lee will represent our MSA Program Review Team at an NCDPI-sponsored meeting in Raleigh of MSA representatives from across the State to further discuss the *evidences* required in our respective MSA programs.
8. Incorporating everyone's input since our last meeting, the Chair distributed draft copies of our 2010-2015 Strategic Plan which identified nine Department goals for the next five years. We will now develop *action plans* by which to accomplish these goals. Toward that end, The Chair encouraged everyone to provide their thoughts by paper or by wiki (<http://edlddepartment.pbworks.com/EDLD-Department-Goals>) regarding ways in which we can accomplish the nine goals. During our meeting on April 13, we will discuss the goals and action plans in order to finalize the Strategic Plan.

9. The Department Leadership Council will meet at 12:30 pm, Tuesday, March 30, to discuss current and projected program enrollment data.

10. Meredith DiPietro announced that the next Department research colloquium will occur from 10:00 to 11:30 am on Tuesday, April 13, during which Lynn Ahlgrim-Delzell and Mark D'Amico will discuss some of their latest research activities. These colloquia continue to help the presenters refine their research and to help all of us identify opportunities for collaboration.

11. Bob Algozzine reported that he recently resumed monthly meetings with the CMS Center for Research and Evaluation in order to identify potential collaborative research and evaluation opportunities with the district. During his initial meeting with district officials last month, Bob identified two projects – an evaluation of Teach for America and an analysis of teacher absence data.

12. The Director of our *Center for Educational Measurement and Evaluation*, Rich Lambert, discussed recent activities of the *CEME* as it fulfills its mission to connect the expertise of College of Education faculty to schools and related agencies in order to help educational policy makers and administrators make informed decisions. Rich distributed a list of ongoing projects and discussed three additional evaluation projects – the Genesis Project, an after-school photography program, and UNC Charlotte's Summer Diversity Institute – in which the *CEME* will be involved. Rich will continue to reach out to Faculty Associates in the College who have expertise and interest in participating in these projects.

13. Our representatives on the University Faculty Academic Policies and Standards Committee, the University Faculty Council, and the College Faculty Council reported that their committees had taken no action since our last Department meeting.

14. Our program coordinators, Corey Lock, Delores Lee, Rebecca Shore, and John Gretes, reported the latest activities within the programs that they coordinate. All programs are in the process of advertising their programs and reviewing candidates' applications to determine who to admit. Rebecca Shore said that Graduate Certificate in Curriculum and Supervision has been renewed for five more years. Everyone in the Department was encouraged to help our program coordinators with the admissions process and to participate in the interviews of the candidates.

15. Jen King reminded us that everyone must go on-line by April 9 and complete the State Health Plan form to verify our smoking status and to specify our 80/20 or 70/30 insurance status. In addition, faculty teaching summer courses should give Joanne the titles of the books that they intend to use if they have not already done so.

The meeting ended at 2:10 pm.